

**Columbia County  
PUBLIC SAFETY COMMITTEE  
March 9, 2020**

**Present:** Barry Pufahl, Dan Drew, Tom Borgkvist, Keith Miller, Gary Leatherberry, Christopher Polzer

**Also Present:** Vern Gove, Jim Foley, Joe Ruf, Shonna Neary, Angela Hinze, Katie Schara, Roger Brandner, Greg Bisch, James Stilson, NaDeanna Giuffre

**Monthly Agenda Items:**

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. *Motion was made by Miller to approve the agenda as posted. Seconded by Polzer. Motion carried.*
- 4) Approval of Previous Committee Meeting Minutes. *Motion made by Drew to approve the previous meeting minutes as presented. Seconded by Miller. Motion carried.*
- 5) Public Input: n/a
- 6) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 7) Chair's Comments: n/a.

**Emergency Management.** (Sheriff Brandner)

- 1) **Expenditure Reports.** Reports for January and February were viewed overhead and provided in binders. *After a review of the Emergency Management expenditure report, a motion was made by Miller to approve the report. Seconded by Drew. Motion carried.*
- 2) **General Review of Department Activities.** Monthly activity report viewed overhead and provided in binders. Discussion. Sheriff Brandner presented Kathy Johnson's report to include an advisory that Columbia County is at higher risk for flooding this year. Our Project Lifesaver Program currently serves 16 clients (8 adults and 8 children). Severe Weather Spotter classes are set for 04/28/20 at the LEC as well as at Columbus Senior Center that evening. Traffic Safety Commission 02/14/20 meeting update.
- 3) **Administration/HHS/ADRC Buildings Emergency Response Plan Revision (Page 27).** Discussion. *Motion by Miller to approve the page 27 revision as presented. Seconded by Polzer. Motion carried.*
- 4) **Review/Approve 2019 Annual Report.** Discussion. *Motion by Drew to approve the 2019 Emergency Management Annual Report as presented. Seconded by Miller. Motion carried.*

**Medical Examiner.** (Hinze, Schara)

- 1) **Expenditure Report.** Report was viewed overhead and provided in binders. *After a review of the Medical Examiner expenditure report, a motion was made to approve the report by Drew. Seconded by Borgkvist. Motion carried.*
- 2) **General Review of Department Activities.** Monthly activity reports for January and February were viewed overhead and provided in binders. Discussion. Hinze highlighted her monthly activity reports to include the ordinance to establish county billing procedures is being drafted by Corporation Counsel. Hinze advised that the Farber Funeral Home issue is being worked on.
- 3) **Review/Approve 2019 Annual Report.** Discussion. *Motion by Miller to approve the 2019 Medical Examiner Annual Report as presented. Seconded by Polzer. Motion carried.*

**Sheriff's Office/Jail.** (Brandner, Bisch, Stilson)

- 1) **Expenditure Reports.** Reports viewed overhead and provided in binders. *After a review of the Sheriff's Office's expenditure reports, a motion was made Borgkvist to approve the report. Seconded by Miller. Motion carried.*

- 2) **General Review of Department Activities.** Monthly reports for January and February were viewed overhead and provided in binders. The Sheriff reported a reduction in administrative overtime. New employee pre-employment drug testing originally done through Divine Savior Hospital will now be done in-house in the jail and sent out to Alere to meet WI Training and Standards requirements for a considerable cost savings to the county. Sheriff's Office Chaplain Program: the Sheriff advising that Ken Manthey will be heading up this program from the Sheriff's Office. It's a volunteer, non-religious, non-denominational program to bring in compassionate counselors to free up law enforcement for recovery from traumatic events. It will provide another tool to assist employees and citizens in dealing with trauma. The state is also pushing for these programs as well. The Sheriff hopes to have this program up and running by this summer. The only cost to the county will be a uniform-type shirt to clearly identify these volunteers at scenes. The Sheriff advised that there is a deputy on FML due to an off-duty injury. OWI arrests: January-21 and February-18. The homicide investigation continues with DCI including 200+ DNA samples being tested and multiple hours of staff time invested. Public Outreach: The Sheriff advised that he among other Sheriff's Office deputies have continued with community outreach programs including reading to kids, drug education and awareness talks, smart choices along with anti-bullying education and he is receiving great community support. A 30+ year old cold case homicide trial is upcoming. Despite staff turnover continues to be a challenge, recruitment of new staff is ongoing and a notable uptick in more qualified applicants is encouraging. The updated Sheriff's Office recruitment guide was passed around to the committee members. The Sheriff advised that the recent meeting with the Attorney General was very positive and productive regarding the anti-government group recently. Trial is set for May.
- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: January-148 and February-132. Stilson advised that for January there were 278 bookings and 260 releases and for February there were 208 bookings and 233 releases. Captain Stilson advised that jail staff continue to manage mental health issues among inmates. Captain Stilson advised that his staff continues to research for the best rates and prescription costs. The Communication Center has four new staff members onboard and training.
- 4) **Position Replacement Request – Jailer (4).** Discussion. *Motion by Borgkvist to approve the four jailer position vacancies (Bolgrien, Lee-Lo, T. Schultz, Reimer) as presented. Seconded by Polzer. Motion carried.*
- 5) **Position Replacement Request – Detective Sergeant (2).** Discussion. *Motion by Miller to approve the detective sergeant position vacancies (Agnew and Haverley) as presented. Seconded by Borgkvist. Motion carried.*
- 6) **Tower Project Update.** To-date, the Sheriff advised that before the county can move forward, additional information regarding the Caledonia tower footings is needed. This evaluation is imperative as it affects the stability of the tower. The cost at this point is unknown, but bids will need to go out. A pre-bid conference will be required. The Sheriff advised that some monies were carried over from 2019 to help offset this cost.
- 7) **Review/Approve 2019 Annual Report.** Discussion. *Motion by Polzer to approve the 2019 Sheriff's Office Annual Report as presented. Seconded by Borgkvist. Motion carried.*
- 8) **Wage Adjustment – Jail Nurse \*\***
- 9) **Wage Adjustment – Jailers (3) \*\***

*\*\*The Committee may go into closed session pursuant to WI State Statute Section 19.85(1) (c), Stats, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Wage Adjustment-Jail Nurse; Wage Adjustment-Jailers (3)]. If the Committee goes into closed session, it will return to open session.*

*Motion by Miller to go into closed session. Seconded by Borgkvist. Roll call: Pufahl, Drew, Miller, Borgkvist Polzer, Leatherberry. Motion carried. Others present: Gove, Foley, Ruf, Neary, Brandner, Bisch, Stilson, Giuffre*

**Motion by Miller to return to open session at 10:42 a.m. Seconded by Polzer. Roll call: Pufahl, Drew, Miller, Borgkvist, Polzer, Leatherberry. Motion carried.**

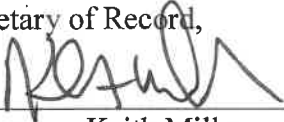
**Motion by Polzer to approve the Wage Adjustment - Jail Nurse of Grade K, Step 9 as proposed by the Sheriff. Seconded by Miller. Motion carried unanimously.**

**Motion by Miller to approve the Wage Adjustment – Jailers (3) of Grade H, Step 3 as proposed by the Sheriff. Seconded by Borgkvist. Motion carried unanimously.**

**Motion by Miller to adjourn the meeting at 10:44 a.m. Seconded by Drew. Motion carried.**

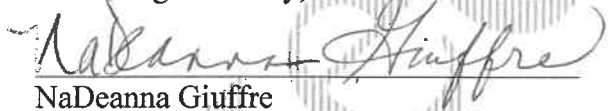
Next meeting date: Monday, April 13, 2020 at 9 a.m.

Secretary of Record,



Supervisor Keith Miller  
Committee Secretary

Recording Secretary,



NaDeanna Giuffre  
Assistant to Sheriff Brandner

cc: Public Safety Members 2<sup>nd</sup> Vice Chair Foley  
Chair Gove Internet

**Columbia County  
PUBLIC SAFETY COMMITTEE  
March 9, 2020**

Closed Session Minutes:

- 8) **Wage Adjustment – Jail Nurse \*\***
- 9) **Wage Adjustment – Jailers (3) \*\***

*\*\*The Committee may go into closed session pursuant to WI State Statute Section 19.85(1) (c), Stats, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Wage Adjustment-Jail Nurse; Wage Adjustment-Jailers (3)]. If the Committee goes into closed session, it will return to open session.*

***Motion by Miller to go into closed session at 10:34 a.m. Seconded by Borgkvist. Roll call: Pufahl, Drew, Miller, Borgkvist Polzer, Leatherberry. Motion carried. Others present: Gove, Foley, Ruf, Neary, Brandner, Bisch, Stilson, Giuffre***

Wage Adjustment – Jail Nurse

Based on this Jail Nurse candidate's being hired with previous training and jail nursing from Milwaukee County, Sheriff Brandner proposed the following:

- Jail Nurse Jordan Holst: From Grade K, Step 6 to Grade K, Step 9.

This equates to an estimated \$4,074 increase for 2020. The Human Resource Committee has already reviewed and approved this proposal. Discussion.

Wage Adjustment – Jailers (3)

Based on the three jailers' being hired with previous training and experience, Sheriff Brandner proposed the following:

- Jail Deputy Paul Rowe: From Grade H, Step 2 to Grade H, Step 3.
- Jail Deputy Brock Mosier: From Grade H, Step 1 to Grade H, Step 3.
- Jail Deputy Cody Foster: From Grade H, Step 1 to Grade H, Step 3.

These changes equate to an estimated \$3,568 increase for 2020. The Human Resource Committee has already reviewed and approved this proposal. Discussion.

***Motion by Miller to return to open session at 10:42 a.m. Seconded by Polzer. Roll call: Pufahl, Drew, Miller, Borgkvist, Polzer, Leatherberry. Motion carried.***