

**Columbia County
PUBLIC SAFETY COMMITTEE
March 14, 2016**

Present: Kirk Konkel, Adam Field, Dan Drew, Mark Sleger
Excused (w/Notice): Susanna Bradley
Also Present: Sheriff Richards, Chief Deputy Babcock, Captain Kuhl, Emergency Management Coordinator Beghin, Medical Examiner Hinze, PDR Jonathan Stefonek, ES Giuffre

Called to Order. Posting Compliance. Approve Agenda. Pass Minutes. Chairman's Comments.

- 1) Meeting called to order at 8:31 a.m. by Konkel.
- 2) Posting compliance was met per Open Meetings Law.
- 3) ***Motion was made by Sleger to approve the agenda. Seconded by Drew. Motion carried.***
- 4) ***Motion made by Sleger to approve the previous meeting minutes. Seconded by Field. Motion carried.***
- 5) **Chair's Comments:** 1) Eminent Domain. Eminent domain is being followed. Demo in progress Environmental study will take place after the demo is completed. Legal process for jurisdictional order could take up to two years. 2) Perfect attendance for Sheriff's Office and Jail. Per Konkel, CD Babcock is to draft a congratulatory email on behalf of the PSC recognizing those who had perfect attendance for 2015. 3) Chair Konkel commended the Sheriff's Office staff in their prompt response and successful apprehension of the homicide suspect.

Emergency Management. (Beghin)

- 1) **General Review of Department Activities.** Handout covering January and February was provided. Discussion. Beghin provided the committee with a crude oil transport update. Blackhawk Park access. Beghin advised that a citizen expressed concern and willingness to do whatever they can to make improvements to the flood-prone area. Sheriff Richards directed Beghin to not participate due to the area falling into the Town and City, not county, but instead share the citizen's concerns and efforts with PSC Chair Konkel and Co Board Chair Gove to keep them apprized of the matter.
- 2) **Review/Approve 2015 Annual Report.** Viewed annual report overhead. Discussion. ***Motion by Field to approve the 2015 Emergency Management Annual Report as presented. Seconded by Drew. Motion carried.***
- 3) **Expenditure Reports.** Visual review of reports was completed. ***After a review of the Emergency Management expenditure reports, a motion was made by Drew to approve the reports. Seconded by Field. Motion carried.***

Sheriff's Office/Jail. (Richards, Babcock, Kuhl)

- 1) **General Review of Department Activities.** Handouts for January and February were provided. Discussion. Sheriff Richards commended his administrative staff for managing the office during his recent leave. Sheriff Richards further commended his Detectives and Deputies on the recent CCI suicide, missing person complaint, the fatality that occurred at Cascade Mountain Ski Resort, as well as the three-person fatal accident on CTH P.
- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: January 174 and February 185.
- 4) **Enbridge Community Investment AED Placement in Squad Car Grant.** (Committee viewed email overhead.) ***Motion by Drew to accept the Enbridge Grant for the AED placement in Columbia County squad cars. Seconded by Field. Discussion. The PSC expressed their gratitude to Enbridge and their continued support of the AED program for all Columbia County Deputies. Motion carried.***
- 5) **Position Reclassification Request – Sergeant.** (Committee viewed reclassification request

overhead.) A lapse of authority was identified for courthouse and other daytime-related matters to include CSU and transports. Discussion. ***Motion by Drew to approve the Position Reclassification Request – Sergeant. Seconded by Sleger. Motion carried.***

- 6) **Position Replacement Request – Jailer.** (Committee viewed position replacement request overhead.) A replacement request is needed for a jailer who is resigning and taking a position in Dane County. ***Motion by Drew to approve the Position Replacement Request-Jailer for Jailer Brandon McBeth's resignation. Seconded by Field. Motion carried.***
- 7) **BOTS Seat Belt Enforcement Grant.** (Committee viewed grant information overhead.) ***Motion by Drew to approve the Columbia County Sheriff's Office participation in the BOTS Seat Belt Enforcement Grant. Seconded by Field. Motion carried.***
- 8) **D.A.R.E. Training BY2017.** (Committee viewed the proposed 2017 out-of-state DARE Conference training information overhead.) ***Motion by Drew to approve the authorization for the Columbia County Sheriff's Office D.A.R.E. Instructor to attend the out-of-state 2017 Conference. Seconded by Sleger. Motion carried.***
- 9) **Tactical Weapon Sight Recall.** (Committee viewed email explaining recall overhead.) Discussion. Once the recall is money is returned (\$384), the Sheriff wishes to use the money to purchase a new sight for the Sage Launcher. ***Motion by Drew to approve the request to use recall money to purchase a new sight for the Sage Launcher. Seconded by Field. Motion carried.***
- 10) **Sale of Surplus Equipment.** After the sale of surplus equipment, the Sheriff wishes to use the \$375.03 to purchase emergency lighting. Discussion. ***Motion by Drew to approve the Sheriff's use of the \$375.03 to purchase emergency lighting. Seconded by Field. Discussion on how intense the lights are. Motion carried.***
- 11) **Review/Approve 2015 Annual Report.** (Committee viewed the annual report overhead.) ***Motion by Field to approve the 2015 Annual Report with the correction of drug unit number to 322. Seconded by Drew. Motion carried.***
- 12) **Expenditures.** Visual review of report was completed. ***After a review of the Sheriff's Office/Jail expenditure reports, a motion was made by Drew to approve the reports. Seconded by Sleger. Motion carried.***
- 13) **2015 Financial Detail.** Discussion. Because the Sheriff's Office and Jail are "in the black," no committee action was needed. Sheriff Richards commended CD Babcock, Captain Kuhl, Det. Lt. Brandner and Lt. Smith on keeping tight reins on the budget. Chair Konkel requested Giuffre to email the committee the 2015 Financial Detail sheets for their information.

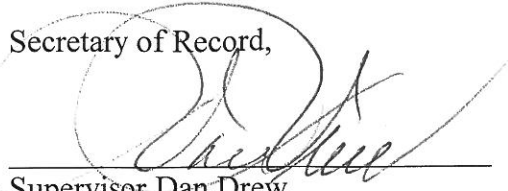
Medical Examiner. (Hinze, Sopha)

- 1) **General Review of Department Activities.** Handouts from January and February were provided. Discussion. Upcoming out-of-state training for CD Sopha will need to be placed on April agenda. Hinze commended her staff for voluntarily participating in the county Giving Tree Program where her staff sponsored children for Christmas.
- 2) **Expenditure Report.** Visual review of report was completed. ***After a review of the Medical Examiner expenditure report, a motion was made by Sleger to approve the report. Seconded by Drew. Motion carried.***
- 3) **Review/Approval 2015 Annual Report.** (Committee viewed overhead.) Discussion. ***Motion by Field to approve as presented with the page 3 amendment. Seconded by Drew. Motion carried.***

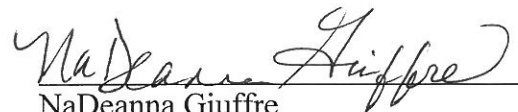
Motion by Sleger to adjourn the meeting at 10:42 a.m. Seconded by Field. Motion carried.

Next meeting date: Monday, April 11, 2016 at 8:30 a.m.

Secretary of Record,


Supervisor Dan Drew
Committee Secretary

Recording Secretary,


NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
Vice Chair Cupery
Internet

Approved