

**Columbia County
PUBLIC SAFETY COMMITTEE
November 8, 2019**

Present: Barry Pufahl (*left early from meeting at 9:33 a.m.*), Dan Drew, Keith Miller, Tom Borgkvist, Gary Leatherberry, Christopher Polzer

Also Present: Vern Gove, Shonna Neary, Darling-Ellis, Angela Hinze, Roger Brandner, James Stilson, NaDeanna Giuffre

Monthly Agenda Items:

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. ***Motion was made by Drew to approve the agenda as posted. Seconded by Polzer. Motion carried.***
- 4) Approval of Previous Committee Meeting Minutes. ***Motion made by Borgkvist to approve the 10/14/19 meeting minutes as presented. Seconded by Miller. Motion carried.***
- 5) Public Input: n/a
- 6) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 7) Chair's Comments: n/a.

Emergency Management. (Darling-Ellis)

- 1) **Expenditure Reports.** Reports viewed overhead and provided in binders. ***After a review of the Emergency Management October expenditure reports, a motion was made by Miller to approve the report. Seconded by Polzer. Motion carried.***
- 2) **General Review of Department Activities.** Monthly activity report viewed overhead and provided in binders. Discussion. Darling-Ellis highlighted their monthly report to include the WI Disaster Fund stating that to-date, \$34,440 has been received for damages sustained for three municipalities. Darling-Ellis recently attended a two-day class in Lake Delton and two on-line courses which are requirements for a 2020 plan of work for a grant. A final meeting was held for the upcoming Grande Cheese tabletop exercise. Darling-Ellis mentioned completed programming done for doors, ID cards and a new Keywatch Box. The EMPG & EMCRA grants were finalized and submitted through EGrants. Huge thanks to Robyn and the Accounting Office for their assistance and support.

Medical Examiner. (Hinze)

- 1) **Expenditure Report.** Report was viewed overhead and provided in binders. ***After a review of the Medical Examiner expenditure report, a motion was made to approve the October report by Borgkvist. Seconded by Miller. Motion carried.***
- 2) **General Review of Department Activities.** Monthly activity report viewed overhead and provided in binders. Discussion. Hinze highlighted her monthly to include an update on the VERSITI morgue use project. A letter of appreciation was received from the UW-Platteville for hosting their student intern last summer. Staff update: an interview today with a criminal justice student as a potential candidate. Hinze was thanked for her dedication and outreach in promoting her office, career, and field of study.

Sheriff's Office/Jail. (Brandner, Stilson)

- 1) **Expenditure Reports.** Reports viewed overhead and provided in binders. ***After a review of the Sheriff's Office's October expenditure reports, a motion was made by Miller to approve report. Seconded by Leatherberry. Motion carried.***
- 2) **General Review of Department Activities.** Monthly report viewed overhead and provided in binders. The Sheriff discussed a few highlights from the October activities to include commending and offering great appreciation to the prompt and professional assistance from Joe Ruf and his Human Resources staff with all

of the Sheriff's Office's hiring and internal issues. Due to the early snow fall, the Sheriff's Office experienced 112 accidents in eight days and 21 OWI arrests. There was a fatal accident involving a motorcycle and a tractor. Shop with a Cop Fundraiser is set for 11/30/19 at the Portage Elks Lodge as well as the event on Saturday, 12/07/19 in Portage. The Sheriff has a No-Shave-November fundraiser ongoing for the Cops & Bobbers event for this upcoming summer. From an overdose death investigation, a female was arrested and charged with reckless homicide. As a result of a grant written by K9 handler Deputy Jordan Haueter, his K9 Partner Mattis was awarded a grant for free medical and veterinary services from National Police Dog Foundation. After the recent passing of their family pet Riley, Riley's Tavern/Lisa Thompson and citizen Tori Vesely donated funds to both the Portage Police and the Sheriff's Office's K9 units. Thermal, heat-sensor hand-held units were provided to all PM and midnight deputies. These devices will provide a tactical advantage during dark and nighttime hours.

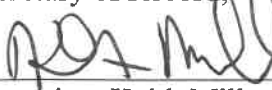
**At approximately 9:33 a.m., Chair Pufahl left the meeting unexpectedly.*

- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: 131. Stilson advised that 206 bookings and 231 releases. The medical staff had 81 doctor visits, 75 nurse visits, two ER visits at the hospital. The Sheriff advised that the county received \$120,360 reimbursement from the state for inmate holds. This revenue is extra money as no budget revenue was listed for 2019.
- 4) **Job Description Update – Patrol Sergeant.** The previous job description dated back to 2000. The old and proposed versions were viewed overhead and available in the supervisor binders. *Motion by Miller to accept the proposed Patrol Sergeant Job Description as presented. Seconded by Borgkvist. Motion carried.*
- 5) **Position Replacement Request – Dispatcher (Roder).** Discussion. *Motion by Borgkvist to approve the position replacement request for Dispatcher Katrina Roder. Seconded by Miller. Motion carried.*
- 6) **Position Replacement Request – Deputy Sheriff (Pulvermacher).** Discussion. *Motion by Miller to approve the position replacement request for Lieutenant Brian Pulvermacher. Seconded by Polzer. Motion carried.*
- 7) **Position Replacement Request – Deputy Sheriff (Schultz).** Discussion. *Motion by Borgkvist to approve the position replacement request for Sergeant Michael Schultz. Seconded by Polzer. Motion carried.*
- 8) **Spillman Credit Update.** Discussion. Following the implementation and now having been using Spillman since April, some modules were re-evaluated and subsequently determined not to be needed. This surplus of \$12,157 was identified and can be utilized in the future for other needs when they arise. *Motion by Borgkvist to carry over this credit amount into 2020 budget. Seconded by Miller. Motion carried.*
- 9) **Line Item Transfer.** Discussion on transferring a total of \$10,000 from Sheriff's Admin Gas/Oil account to Uniforms. Due to multiple changes in the staffing and hiring new staff members, the uniform accounts have been depleted. A transfer is necessary to provide uniforms for current and those new hires still to occur in 2019. *Motion by Polzer to approve line item transfer of \$10,000 (\$7000 for sworn, \$3000 for nonsworn). Seconded by Borgkvist. Motion carried.*

Motion by Miller to adjourn the meeting at 9:48 a.m. Seconded by Polzer. Motion carried.

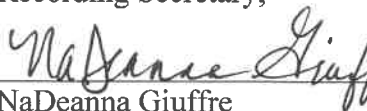
Next meeting date: Monday, December 9, 2019 at 9 a.m.

Secretary of Records



Supervisor Keith Miller
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Brandner

cc: Public Safety Members

Chair Gove
2nd Vice Chair Foley
Internet

Approved