

**Columbia County
PUBLIC SAFETY COMMITTEE
November 12, 2018**

Present: Barry Pufahl, Dan Drew, Keith Miller, Tom Borgkvist, Gary Leatherberry, Christopher Polzer

Also Present: Asst. Corp Counsel Miller, Asst. Comptroller Neary, Sheriff Richards, CD Kuhl, Det. Lt. Brandner, Lt. Stilson, EM Coordinator Johnson, ME Hinze, ES Giuffre

Monthly Agenda Items:

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. *Motion by Miller to approve the agenda after moving Medical Examiner to after the Sheriff's Office. Seconded by Leatherberry. Motion carried.*
- 4) Approval of Previous Committee Meeting Minutes. *Motion made by Miller to approve the previous month's minutes as presented. Seconded by Borgkvist. Polzer abstained. Motion carried.*
- 5) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 6) Public Input: None.
- 7) Chair's Comments: Introduction of Christopher Polzer as a new member to the committee. Medical Examiner suite tour immediately following the meeting today.

Emergency Management. (Johnson)

- 1) **Expenditure Reports.** Reports viewed. *After a review of the Emergency Management October expenditure reports, a motion was made by Miller to approve the report. Seconded by Leatherberry. Motion carried.*
- 2) **General Review of Department Activities.** Monthly activity report viewed. Discussion. Johnson reported that even though some citizens had severe damage, no FEMA support was offered to Columbia County as it did not meet the threshold for FEMA disaster declaration. Johnson briefed the committee about the 11/08/18 tabletop exercise held in Poynette. Being present at the event, Polzer thanked Johnson for her work on the tabletop exercise. The Sheriff discussed a recently learned of a problem with heightened carbon monoxide levels in Johnson's EM vehicle. Due to the dangerous levels, this vehicle was pulled from service. A search for a replacement vehicle is underway.
- 3) **FEMA Acquisition/Demolition Grant Project (FEMA-4383-DR-WI-Section404-HMGP).** Corresponding documentation was viewed overhead. This grant has been provided to Accounting and the Comptroller has signed off on it. It is now into the Corporation Counsel's Office for their review as well. Mitigation plans are reviewed frequently.

Sheriff's Office/Jail. (Richards, Kuhl, Brandner, Stilson)

- 1) **Expenditure Reports.** Monthly report was reviewed. *After a review of the Sheriff's Office's October expenditure reports, a motion was made by Borgkvist to approve report. Seconded by Miller. Motion carried.*
- 2) **General Review of Department Activities.** Monthly report viewed overhead. Discussion. The Sheriff listed and thanked each COSO staff member who currently serves or has served for the U.S. Military. The Sheriff spoke of two recently awarded grants to the Sheriff's Office: 1) Bureau of Transportation Safety (BOTS) equipment grant of \$2,500 was awarded for the purchasing of traffic enforcement-related items and 2) Petplan health insurance grant was awarded to two of the Sheriff's Office's K9s (Mattis and Jax) for one year covering general wellbeing, injuries, and illnesses, but will not cover pre-existing conditions. Various drug-related and more significant criminal arrests were mentioned. The Sheriff explained and discussed how the ARES/RACES group benefits and serves Columbia County behind the scenes and without compensation. A recent listing of volunteer and hours donated revealed over 106 hours of time were spent at

the Columbia County Fair in July. Future recognition will be considered.

- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: 164. Staffing replacements for Jail and Dispatch are ongoing with two in FTO, two in the background investigation process, and two more openings. The new HSU Administrator is doing very well and the new RN has a tentative offer of employment. Dispatch still has one opening with an ongoing background investigation for that replacement. Jailers continue to work very hard with being so short-staffed. Managing inmate mental health issues continue to plague the inmates which creates more documentation from the jailers. The Sheriff mentioned a recent lawsuit regarding this issue which has triggered discussion about malpractice insurance and coverages for our jail nursing staff. Supervisor Polzer signaled support of additional mental health training for jail staff.
- 4) **Position Replacement Request – Jailers (Hatton, Berger, Kruger) Discussion.** *Motion by Borgkvist to approve the replacement of all three jailer positions. Seconded by Polzer. Motion carried.*
- 5) **Sick Time PayOut Court Services 2 Employees.** Documentation viewed overhead. Discussion. This topic has already gone before and was approved by the Finance and Human Resources Committees. *Motion by Polzer to approve the payout of unused sick time for two former CSU II employees Wolfgram and Smith. Seconded by Borgkvist. Motion carried.*
- 6) **Sole Source Procurement Justification.** Discussion. Documentation viewed overhead. *Motion by Miller to approve the sole source purchase as presented. Seconded by Polzer. Motion carried.* Supervisor Drew commented and offered his support regarding the sole source justification form procedure as it provides thorough documentation for purchases being made.

Medical Examiner. (Hinze, Wittrock)

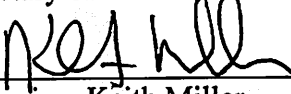
- 1) **Expenditure Report.** Report viewed overhead. *After a review of the Medical Examiner's October expenditure report, a motion was made by Borgkvist to approve the report. Seconded by Miller. Motion carried.*

General Review of Department Activities. Viewed monthly report overhead. Discussion. Hinze explained that due to the newer staff, both she and CD Sopha serve as backups for every call. Hinze also informed the committee that CD Sopha has reached eight years of service to Columbia County.

Motion by Borgkvist to adjourn the meeting at 11:20 a.m. following the tour of the Medical Examiner suite. Seconded by Miller. Motion carried.

Next meeting date: Monday, December 10, 2018 at 9 a.m.

Secretary of Record



Supervisor Keith Miller
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet