

**Columbia County
PUBLIC SAFETY COMMITTEE
November 13, 2017**

Present: Kirk Konkel, Adam Field, Dan Drew, Mark Sleger, Teresa Sumnicht
Also Present: County Board Chair Gove, County Board Vice Chair Cupery, Supervisor Tramburg, Comptroller Schepp, Shonna Neary, Sheriff Richards, Chief Deputy Kuhl, Lt. Stilson, Emergency Management Coordinator Johnson, EM Deputy Darling Ellis, Medical Examiner Hinze, ME Intern Renee Wright, ES Giuffre, PDR Jonathan Stefonek

Called to Order. Posting Compliance. Agenda Approval. Minutes Approval. Chairman's Comments.

- 1) Meeting called to order at 9 a.m. by Konkel.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Drew to approve the agenda. Seconded by Field. Motion carried.*
- 4) *Motion made by Drew to approve the 10/09/17 meeting minutes. Seconded by Sumnicht. Motion carried. Motion made by Drew to approve the 09/14/17 Joint Finance and Public Safety Committee Meeting minutes. Seconded by Sumnicht. Discussion. Public Safety Committee signature line should be adjusted to Dan Drew. Motion carried.*
- 5) **Chair's Comments:** Chair Konkel commented on how well the Awards Presentation was received and thanked the Columbia County Sheriff's Office for their efforts in organizing. Sheriff Richards thanked Board Chair Gove for the use of the new Administrative Building and the Portage Daily Register for the supportive article.

Guide to County Budget/Finance. (Schepp) The guide was reviewed and discussed. This same guide will be available on the website in the near future. Government accounting is different than other modes and Schepp stressed that we must follow the structure like all other counties. Both Supervisors Drew and Field commented on how valuable a reference this will be for all facets of Columbia County. They thanked Schepp and the Accounting Office for the creation of this living tool for the future.

Emergency Management. (Johnson, Darling Ellis)

- 1) **General Review of Department Activities.** Handout provided. Discussion of monthly meetings and activities.
- 2) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Emergency Management expenditure reports, a motion was made by Field to approve report. Seconded by Sleger. Motion carried.*

Sheriff's Office/Jail. (Richards, Kuhl, Stilson)

- 1) **General Review of Department Activities.** Handout provided. Discussion of monthly highlights and activities.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 169. DOC contacted the Sheriff to see if we can hold inmates. Due to staff shortages, we cannot accept any additional inmates at this time. The Jail is currently down four staff members.
- 3) **Position Replacement Request – Deputy Sheriff x2 (Ward, Reimer).** *Motion by Field to replace the two Deputy positions. Seconded by Sleger. Discussion. Motion carried.*
- 4) **Position Replacement Request – Jailer (Burns).** *Motion by Sumnicht to replace the Jailer position. Seconded by Field. Discussion. Motion carried.*
- 5) **Position Replacement Request – Part-Time Secretary (Turner).** *Motion by Sleger to replace the Part-Time Secretary. Seconded by Sumnicht. Discussion. Motion carried.*
- 6) **Position Replacement Request – Dispatcher (Randall).** *Motion by Field to replace the Dispatcher position. Seconded by Sumnicht. Discussion. Motion carried.*

- 7) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Sheriff's Office's expenditure report, a motion was made by Drew approve report. Seconded by Field. Motion carried*

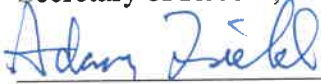
Medical Examiner. (Hinze)

- 1) **General Review of Department Activities.** Handout provided. Discussion of monthly activities and budget update. Hinze advised there were no state-waived fees for October.
- 2) **Expenditure Report.** Visual review of report was completed. *After a review of the Medical Examiner expenditure report, a motion was made to approve the report by Field. Seconded by Sleger. Motion carried.*

Motion by Drew to adjourn the meeting at 10:22 a.m. Seconded by Sleger. Motion carried.

Next meeting date: Monday, December 11, 2017.

Secretary of Record,



Supervisor Adam Field
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
1st Vice Chair Cupery
2nd Vice Chair Foley
Internet