

**Columbia County
PUBLIC SAFETY COMMITTEE
December 10, 2018**

Present: Barry Pufahl, Dan Drew, Keith Miller, Tom Borgkvist, Christopher Polzer
Excused w/Notice: Gary Leatherberry
Also Present: Vern Gove, Lois Schepp, Kurt Calkins, Roger Brandner, Darrel Kuhl, James Stilson, Kathy Johnson, Marie Darling Ellis, Angela Hinze, Clint Starks, Dawn Woodard, Stacy Davenport, PDR Lyn Jerde, NaDeanna Giuffre

Monthly Agenda Items:

- 1) Call to Order. Meeting called to order at 9 a.m. by Pufahl.
- 2) Compliance with Open Meeting Law. Posting compliance was met per Open Meetings Law.
- 3) Approval of Agenda. ***Motion by Drew to approve the agenda as presented. Seconded by Miller. Motion carried.***
- 4) Approval of Previous Committee Meeting Minutes. ***Motion made by Drew to approve the previous month's minutes as presented. Seconded by Miller. Motion carried.***
- 5) Approval of Expenditure Reports. Reports will be reviewed by each office.
- 6) Public Input: None.
- 7) Chair's Comments: Chair Pufahl mentioned Sunday's WSJ article regarding Dane County's housing of juveniles and ways to upgrade their juvenile detention center.

Emergency Management. (Johnson, Darling Ellis)

- 1) **Expenditure Report.** Report viewed overhead. ***After a review of the Emergency Management November expenditure reports, a motion was made by Miller to approve the report as presented. Seconded by Polzer. Motion carried.***
- 2) **General Review of Department Activities.** Monthly activity report was viewed overhead. Discussion. Johnson updated the committee that a STH 33 flooding meeting with DOT has been set for early January. Johnson spoke about the Student Tools for Emergency Planning (STEP) Program. This is a program which costs the schools nothing to participate in and is geared toward 4th and 5th grade students to better prepare them and their families for various emergencies including tornadoes, flooding, and storms. Along with this training, each student takes home a starter emergency kit. So far, only a couple schools have registered to participate. All-Hazard Mitigation Plan countywide kickoff meeting for all municipalities meeting is planned for 12/19/18.
- 3) **Ordinance Amendment Title 21.** Documentation was viewed overhead. This ordinance work began in 2016 regarding elevation levels. Swan Lake will continue to monitor themselves. EM will still issue the press releases; however, all the previously required signatures will no longer be needed. ***Motion by Borgkvist to approve the Amendment to Title 21 as presented. Seconded by Miller. Motion carried.***
- 4) **Donated Sandbags.** Following the flooding this summer and the assistance of the National Guard, 28,500 sandbags were left behind and donated to Columbia County. These bags are valued at \$.21/bag and will be stored at County Highway.
- 5) **Resolution – Authorize the Transfer of Funds for Emergency Management Coordinator Vehicle.** Resolution was viewed overhead. CD Kuhl and Lt. Pulvermacher researched and searched many dealerships for this replacement vehicle. This used vehicle was ultimately purchased from Cottage Chevrolet in Wautoma for \$17,330 and the additional transfer and install cost of \$2,060 of related equipment by Belco Vehicle Solutions from the old vehicle to the new, totaling \$19,390. Discussion. ***Motion by Miller to approve the Resolution to Authorize Transfer of Funds for Emergency Management Coordinator Vehicle from the General Fund to Emergency Management Capital Outlay. Seconded by Borgkvist. Motion carried.***
- 6) **FEMA Acquisition/Demolition Grant Project (FEMA-4383-DR-WI-Section404-HMGP).**

Documentation was viewed overhead. This grant has been provided to Accounting and has been signed off on, but still needs Corporation Counsel's Office final review as well. Topic tabled until January meeting.

Medical Examiner. (Hinze)

- 1) **Expenditure Report.** Report viewed overhead. *After a review of the Medical Examiner's November expenditure report, a motion was made by Miller to approve the report as presented. Seconded by Polzer. Motion carried.*
- 2) **General Review of Department Activities.** Viewed monthly report overhead. Discussion. Hinze advised the committee that her office continues to digitalize files to improve efficiency and reduce storage space needs. A better case management system is being sought. Hinze extended another offer to the committee for the opportunity to job shadow her staff. Supervisor Polzer thanked Hinze for the informative tour of her office and suite last month.
- 3) **Ordinance – Amend Title 5 County Administration, Chapter 13 Assistant Medical Examiner Compensation.** Viewed ordinance overhead. Discussion. *Motion by Borgkvist to approve the Ordinance to Amend Title 5, Chapter 13, Assistant Medical Examiner Compensation as presented and forward it onto the Finance Committee. Seconded by Miller. Motion carried.*

Sheriff's Office/Jail. (Brandner, Kuhl, Stilson)

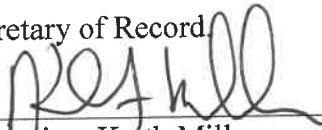
- 1) **Expenditure Reports.** Monthly report was reviewed. *After a review of the Sheriff's Office's November expenditure reports, a motion was made by Polzer to accept and approve the report as presented. Seconded by Miller. Discussion. Motion carried.* Supervisor Borgkvist questioned the switch from county-purchased fuel to the use of Kwik Trip fuel several years ago and requested a quick review of the cost savings for the January meeting.
- 2) **General Review of Department Activities.** Monthly report viewed overhead. Discussion. Sheriff-elect Brandner provided a brief report highlighting a few of last month's activities to include 17 OWI-related arrests, one overdose death, and theft of a Pardeeville Library laptop which has since been investigated and returned. The Sheriff's Office was awarded a \$2,500 DOT BOTS grant for equipment. Police service contracts were discussed. With being short-staffed and without police service contracts, law enforcement is more reactionary and less proactive. Sheriff-elect Brandner took the opportunity to give Sheriff Richards noteworthy gratitude and appreciation for being 100% supportive and gracious of Brandner slowly taking over the role of Sheriff. Brandner explained that Jason Kocovsky will be replacing him as Detective Lieutenant. Supervisor Polzer gave kudos to all law enforcement staff who participated in the 4th Annual Shop with a Cop Program. All staff volunteered their time and their efforts continue to build positive rapport with kids and truly a morale builder for the law enforcement family.
- 3) **Inmate Count and General Review of Jail Operations.** Inmate Count: 161. Lt. Stilson provided some brief highlights of jail activity to include inmate medical appointments of 49 nurse visits, 86 doctor/nurse visits, and three inmates with diabetes. Stilson further advised that there are two new staff members in field training and soon to be transitioning to solo duty. He made special mention of the retirement of a great staff member and mentor, Robert Noldan, after 17 years of service. Supervisor Drew thanked the Sheriff's Office for the additional information about the jail.
- 4) **Resolution – Accept Nonnarcotic, Nonaddictive Injectable Medication-Assisted Treatment Service Within Jail Setting Grant (Dawn Woodard, Clint Starks, Stacy Davenport).** Documentation viewed overhead. This is a collaborative effort between the Department of Health and Human Services and the Sheriff's Office to help address the growing opiate problem in Columbia County. This grant will provide medication assistance treatment for approximately 30 inmates while in jail before they are released back into the community. This grant is renewable if requirements are met. Discussion. *Motion by Borgkvist to support this Resolution to Accept Nonnarcotic, Nonaddictive Injectable Medication-Assisted Treatment Service Within Jail Setting Grant. Seconded by Miller. Motion carried.*
- 5) **Courthouse Security.** In addition to the security measures built into the newly renovated courthouse, screening of all who enter, including all employees, will also need to be done. Supervisor Polzer voiced his

- support of the increased security measures and its utmost importance.
- 6) **Position Replacement Request – Jailer.** Discussion. *Motion by Borgkvist to approve the position replacement request for a Jailer. Seconded by Miller. Motion carried.*
- 7) **Position Replacement Request – Deputy Sheriff.** Discussion. *Motion by Borgkvist to approve the position replacement request for a Deputy Sheriff. Seconded by Miller. Motion carried.*
- 8) **Line Item Transfer.** Documentation viewed overhead. Two-three part-time contracted nurse positions were budgeted for 2019. One full-time nurse was hired and the contracted nurse positions will be eliminated. *Motion by Miller to approve the Line Item Transfer of \$75,250 from Contracted Services to Wages and Fringe Benefits. Seconded by Borgkvist. Motion carried.*

Motion by Miller to adjourn the meeting at 10:16 a.m. Seconded by Borgkvist. Motion carried.

Next meeting date: Monday, January 14, 2019 at 9 a.m.

Secretary of Record



Supervisor Keith Miller
Committee Secretary

Recording Secretary,



NaDeanna Giuffre
Assistant to Sheriff Richards

cc: Public Safety Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet