

**Columbia County  
PUBLIC SAFETY COMMITTEE  
December 12, 2016**

**Present:** Kirk Konkell, Adam Field, Dan Drew, Teresa Sumnicht, Mark Sleger  
**Also Present:** County Board Chair Gove, County Board 1<sup>st</sup> Vice Chair Cupery, County Board 2<sup>nd</sup> Vice Chair Foley, Corporation Counsel/HR Director Ruf, Sheriff Richards, Chief Deputy Kuhl, Lieutenant Stilson, Emergency Management Coordinator Beghin, CD EM Johnson, Medical Examiner Hinze, ES Giuffre

**Called to Order. Posting Compliance. Agenda Approval. Minutes Approval. Chairman's Comments.**

- 1) Meeting called to order at 9 a.m. by Konkell.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Drew to approve the agenda. Seconded by Field. Motion carried.*
- 4) *Motion made by Drew to approve the previous meeting minutes. Seconded by Sleger. Motion carried.*
- 5) **Chair's Comments:** N/A.

**Emergency Management.** (Beghin)

- 1) **General Review of Department Activities.** Handout provided. Discussion. Pat informed the committee that he will be retiring from Columbia County on 02/10/17. The committee was reminded by both the Sheriff and HR Director Ruf that the positions within the Emergency Management Office are Sheriff-appointed positions. Pat Beghin's position will be processed through in January as a position replacement request and then the replacement will be appointed by the Sheriff.
- 2) **Emergency Management Coordinator Job Description Update.** The draft job description with the suggested updates was reviewed. Discussion. *Motion by Drew to approve the Emergency Management Coordinator job description changes as presented. Seconded by Field. Motion carried.*
- 3) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Emergency Management expenditure reports, a motion was made by Field to approve the report. Seconded by Sleger. Motion carried.*

**Sheriff's Office/Jail.** (Richards, Kuhl, Stilson)

- 1) **General Review of Department Activities.** Handout provided. Discussion.
- 2) **Inmate Count and General Review of Jail Operations.** Inmate Count: 139.
- 3) **Line Item Transfer Request(s).** a) Vehicle replacement for crashed squad. *Motion by Drew to approve the transfer of \$5,850 from Sale of Autos and \$3,200 from Gas & Oil for a total of \$9,050 to Sheriff's Auto for the purchase of a replacement vehicle. Seconded by Field. Motion carried.* b) Dive Team replacement of dive equipment. *Motion by Field to approve the transfer of \$1,350 from Other Expenses to Dive Capital Outlay. Seconded by Sumnicht. Motion carried.* The Sheriff took this opportunity to discuss the line item transfer process and that as an elected constitutional officer, the process seems redundant for monies that have already been approved through the budget process. Chair Gove offered to set up a meeting in early January to discuss this further.
- 4) **2017 Sheriff's Sworn Union Contract Ratification-Ruf.** HR Director Ruf went through the proposed changes and the committee viewed them overhead. The HR Committee has already reviewed and approved the proposed changes. *Motion by Drew to approve the new 2017 Sheriff's Sworn Union Contract terms as presented. Seconded by Sleger. Motion carried.*
- 5) **Expenditure Reports.** Visual review of reports was completed. *After a review of the Sheriff's Office's expenditure report, a motion was made by Drew to approve the report. Seconded by Field. Motion carried.*

**Medical Examiner.** (Hinze)

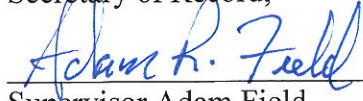
- 1) **General Review of Department Activities.** Handout provided. Discussion.

- 2) **Expenditure Report.** Visual review of report was completed. *After a review of the Medical Examiner expenditure report, a motion was made to approve the report by Field. Seconded by Sleger. Motion carried.*

*Motion by Field to adjourn the meeting at 10:49 a.m. Seconded by Drew. Motion carried.*

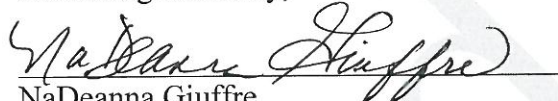
Next meeting date: Monday, January 9, 2017 at 9 a.m.

Secretary of Record,



Supervisor Adam Field  
Committee Secretary

Recording Secretary,



NaDeanna Giuffre  
Assistant to Sheriff Richards

cc: Public Safety Members  
Chair Gove  
1<sup>st</sup> Vice Chair Cupery  
2<sup>nd</sup> Vice Chair Foley  
Internet

APPROVED