



# COLUMBIA COUNTY

**Solid Waste**

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W7465 State Highway 16  
Pardeeville, WI 53954

## Columbia County Solid Waste Committee August 3, 2022

**Present:** Andrew Groves, Harlan Baumgartner, Eric Shimpach, Henry St. Maurice

**Absent:** Adam Hahn- Excused

**Also Present:** Denise Brusveen-1<sup>st</sup> Vice Chair, Jessica Hale-Asst. Corporation Counsel, Greg Kaminski-Director.

Supervisor St. Maurice called the meeting to order at 3:00 p.m. and noted the meeting had been properly noticed. Shimpach made motion to approve the agenda, second by Groves. Motion carried.

Minutes from the July 6, 2022 meeting were approved. Motion made by Shimpach, second by Baumgartner. Motion carried.

### **Town of Pacific**

No complaints or concerns.

### **Communications/Public Input**

No public input

### **Expenditures**

Expenditures were presented for payment. Kaminski reviewed each line item and answered questions. The total for the month of April was \$320,960.82. Motion was made by Baumgartner to approve expenditures, second by Shimpach. Motion carried.

### **Budget and Compensatory Time**

Kaminski noted that there was compensation time for the roll off drivers due to high summer volume and in the recycling facility to keep up with maintenance and baling.

Kaminski noted that recycling is significantly under budget due to increased volume from the new line and refuse is tracking in line with budget. Discussion followed.

#### **Safety Update**

Kaminski reported we had no accidents or injuries and we have gone 150 days without an injury. Discussion followed.

#### **Recycling Markets Update**

Kaminski reported recycling revenue was \$196,877.25 for the month of July. Processing volume was up more than 100 tons over June and Commodity prices remain strong with paper and cardboard consistent over the last six months. Discussion followed.

#### **Approve Sole Source Purchase**

Kaminski reported that they have only found one vendor that has the loader tires that were approved at the previous meeting and we need to get these tires as soon as possible. Motion by Groves to approve sole source purchase, second by Shimpach. Motion carried.

#### **Position Description- Operations Supervisor**

Kaminski reported that the Operations Manager had resigned and that he would like to fill the position with an Operations Supervisor and promote the Maintenance Mechanics to Master Mechanic and Working Mechanics Foreman. The Operations Manager job description was presented and discussed.

#### **Request to Revise Position- Operations Manager to Operations Supervisor**

Motion by Baumgartner to approve revised position Operations Manager to Operations Supervisor, second by Groves. Motion carried.

#### **Replacement Request- Operations Supervisor**

Motion by Shimpach to approve replacement request- Operations Supervisor, second by Groves. Motion carried.

#### **Position Description- Master Mechanic**

Kaminski presented a job description for the proposed Master Mechanic position. Motion by Shimpach to approve position description- Master Mechanic, second by Baumgartner. Motion carried.

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**Request to Revise Position- Maintenance Mechanic to Master Mechanic**

Motion by Baumgartner to revise position Maintenance Mechanic to Master Mechanic, second by Shimpach. Motion carried.

**Position Description- Working Mechanics foreman**

Kaminski presented a job description for the proposed Working Mechanics Foreman position. Motion by Shimpach to approve position description- Working Mechanics Foreman, second by Groves. Motion carried.

**Request to Revise Position- Maintenance Mechanic to Master Mechanic**

Motion by Shimpach to revise position Maintenance Mechanic to Working Mechanics Foreman, second by Baumgartner. Motion carried.

**Request Authorization to Hire LTE- Administrative Assistant**

Kaminski informed the Committee that both he and the full time Administrative Assistant will be on vacation the week of August 15. We are requesting to bring in a retired former employee to help cover the office during that time. Motion by Shimpach to hire LTE-Administrative Assistant, second by Groves. Motion carries.

**Operations Report**

Kaminski reported that we have agreed to a five-year contract extension with the City of Columbus.

We received one bid for the transfer station floor replacement and it came in significantly higher than anticipated. We intend to revise and rebid.

**Review and Approve 2023 Budget**

Administrative Budget #3630 was reviewed and discussed along with 2022 and 2023 goals. Motion by Shimpach to accept Administrative Budget, second by Baumgartner. Motion carried.

Recycling Budget #3631 was reviewed and discussed. Motion by Shimpach to accept Recycling Budget, Second by Baumgartner. Motion carried.

Refuse Budget #3632 was reviewed and discussed. Motion by Shimpach to accept Refuse Budget, second by Baumgartner. Motion carried.

Clean Sweep Budget #6722 was reviewed and discussed. Motion by Baumgartner to accept Clean Sweep Budget, second by Shimpach. Motion carried.

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The next Solid Waste Committee meeting will be September 7, 2022 at 3:00 p.m.

Meeting adjourned at 4:30 p.m. on motion by Shimpach second by Groves.

Secretary of Record



Adam Hahn

Recording Secretary



Greg Kaminski