

**The Ride Improvement Project (TRIP) of  
Columbia County Transportation Coordination Advisory Council  
MINUTES  
Tuesday, July 20, 2021**

111 E. Mullett St.  
P.O. Box 136  
Portage, WI 53901-0136

**CALL TO ORDER**

The regular meeting of The Ride Improvement Project (TRIP) of Columbia County Transportation Council was called to order by County Board Supervisor Denise Brusveen at 2:00 p.m.

**ROLL**

An attendance sheet was distributed by Sabrina Lopez.

TRIP MEMBERS PRESENT: Phil Brooks; Denise Brusveen; Sarah Lochner; Jerry Thompson.

TRIP MEMBERS EXCUSED: Donna Hill.

TRIP MEMBERS ABSENT: Ben Hinkel.

HHS STAFF PRESENT: Vanessa Chapman; Cathy Karls; Sue Lynch; Sabrina Lopez.

**APPROVAL OF AGENDA**

MOTION: TO APPROVE THE JULY 20, 2021 AGENDA OF THE TRIP COUNCIL.

Motion by Phil Brooks, second by Jerry Thompson. Motion carried.

**APPROVAL OF MINUTES**

MOTION: TO APPROVE THE APRIL 20, 2021 MINUTES OF THE TRIP COUNCIL.

Motion by Jerry Thompson, second by Phil Brooks. Motion carried.

## **THE RIDE IMPROVEMENT PROJECT OF COLUMBIA COUNTY COMMITTEE MEETING JULY 20, 2021 – PAGE 2**

### **INTRODUCTION OF NEW TRANSPORTATION COORDINATOR**

County Board Supervisor Denise Brusveen introduced new ADRC Transportation Coordinator, Vanessa Chapman.

### **NEW COMMITTEE MEMBER RECRUITMENT**

ADRC Director Sue Lynch requested the approval of two new candidates for the TRIP Council:

1. Diana O'Neill was nominated to represent the community at large. Diana O'Neill is an employee of Columbia County. She currently works as a Security Officer for the Health and Human Services Building and the Administration Building.
2. Retired Portage Police Chief Ken Manthey was nominated to represent the interests of the community at large.

### **MOTION: TO RECOMMEND THE APPOINTMENT OF DIANA O'NEILL AS TRIP COUNCIL MEMBER.**

Motion by Phil Brooks, second by Jerry Thompson. Motion carried.

### **MOTION: TO RECOMMEND THE APPOINTMENT OF KEN MANTHEY AS TRIP COUNCIL MEMBER.**

Motion by Sarah Lochner, second by Jerry Thompson. Motion carried.

### **ADRC TRANSPORTATION FLEET REPORT**

Director Lynch provided a basic overview of the current fleet expenditures. She stated that the Accounting Department helps them update the vehicle mileage once every quarter. There has been an increase of maintenance repairs for this year's budget due to older model vehicles with high miles to maintain.

### **5310 and 85.21 GRANT DISCUSSION**

Director Lynch stated that the 5310-grant application is due at the end of August and will be presented at the Health and Human Services Board meeting on August 11, 2021. Last year, the 5310 grant awarded the ADRC with a new rear load vehicle. Assistant Comptroller, Cathy Karls, explained the difference between the 5310 and 85.21 grants. DOT 85.21 grant operates on an annual, calendar-year basis. Funds are utilized to purchase new vehicles using the state bid, driver's wages, and to financially assist with other transportation service costs.

**THE RIDE IMPROVEMENT PROJECT OF COLUMBIA COUNTY COMMITTEE  
MEETING JULY 20, 2021 – PAGE 3**

**AGING PLAN UPDATE**

Director Lynch reported an overview of The Older Americans Act Program (OAA). The OAA provides grants to states to support nutrition and supportive services for older adults age 60 and above. It also requires 3-year Aging Plan goals for services needed in Columbia County. Director Lynch reported on the recent community engagement survey results and how they will be used to develop the Aging Plan goals.

**5 - YEAR COORDINATED PLAN DISCUSSION**

Director Lynch discussed the goals and activities of the ten goals listed in the 2019-2023 Coordinated Plan.

**NEXT MEETING DATE**

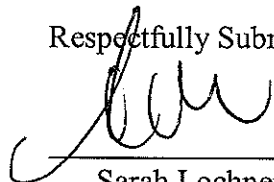
The next meeting of the TRIP Council will be Tuesday, October 19, 2021 at 2:00 p.m. at the HHS Building.

**ADJOURNMENT**

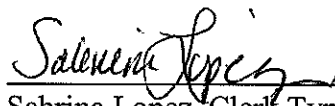
MOTION: TO ADJOURN THE MEETING AT 2:50 P.M.

Motion by Phil Brooks, second by Sarah Lochner. Motion carried.

Respectfully Submitted,



Sarah Lochner, TRIP of  
Columbia County Secretary



Sabrina Lopez, Clerk Typist  
Columbia County HHS

cc: County Board Chair Vern Gove  
County Board 1<sup>st</sup> Vice Chair James E. Foley  
County Board 2<sup>nd</sup> Vice Chair Bob Koch