

**The Ride Improvement Project (TRIP) of
Columbia County Transportation Coordination Advisory Council
MINUTES
Tuesday, July 24, 2018**

The regular meeting of The Ride Improvement Project (TRIP) of Columbia County Transportation Council was called to order by County Board Supervisor Susanna Bradley at 2:00 p.m.

TRIP MEMBERS PRESENT: Rick Barreau; Susanna Bradley; Sarah Lochner; Tracy Miller; Sarah Millard

TRIP MEMBERS EXCUSED: Ashley Jahn; John Primrose

TRIP MEMBERS ABSENT: Mindi Miller

HHS STAFF PRESENT: Becky Mulhern; Sabrina Lopez

APPROVAL OF AGENDA

MOTION: TO APPROVE THE JULY 24, 2018 AGENDA OF THE TRIP COUNCIL.

Motion by Rick Barreau, second by Sarah Lochner. Motion carried.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE APRIL 24, 2018 MINUTES OF THE TRIP COUNCIL.

Motion by Sarah Lochner, second by Rick Barreau. Motion carried.

APPROVE 5310 AUDIT POLICIES

Policy details will be determined through a collaborative process involving various transportation committees and to be concluded with approval of executive board member, Chair Vern Gove. ADRC Director Becky Mulhern stated that Wisconsin Department of Transportation, also referred to as WisDOT, scheduled a visit in October of 2017 to conduct an annual audit review for the first time of Columbia County Aging and Disability Resource Center. The review included specific

requirements that needed to be met. Director Mulhern is effectively working on completing the required action steps that WisDOT mandates. Approval update of state required policies to include a safety plan for all vehicles, the non-discrimination policy and creating a maintenance checklist for all ADRC vehicles. Motion by Rick Barreau, second by Sarah Lochner. Motion carried.

OUTREACH & CLASSES FOR TRANSPORTATION PROGRAM

Sarah Millard will be coordinating a Passenger Assistance Safety Training for all transportation drivers on September 19, 2018 from 8:00 a.m. to 4:30 p.m. at the ADRC. The eight hour course is to help provide drivers with critical knowledge of the Americans with Disabilities Act (ADA), techniques for proper passenger assistance and other comprehensive training. Wisconsin RTAP will financially assist all participating drivers for this particular training. Sarah has scheduled an AARP Class for the month of October.

TRANSPORTATION PROVIDER DIRECTORY

Sarah Millard will be updating the directory with the new ADRC office location. She is waiting to hear from other transportation providers from Columbia County for additional updates.

5310 GRANT UPDATE

Director Mulhern reported that the 5310 grant is due August 31, 2018. She is deciding on what projects need to be prioritized. Director Mulhern reported on new challenges for the division. The agency was approved for one vehicle last year but has yet to receive it due to some changes from WisDot.

85.21 GRANT DISCUSSION

ADRC Director Mulhern stated that the 85.21 grant is primarily used to support the Aging and Disability Resource Program. This grant is due in December each year.

ADVOCACY UPDATES

Director Mulhern announced an upcoming Alzheimer's Walk event to be held on September 9, 2018 in Portage at 1:00 p.m. Sarah Millard is the coordinator for this event. Sarah also announced that the Wisconsin Association of Mobility Mangers (WAMM) will be composing a letter to the state. WAMM is requesting bariatric vehicles to be included in the state bid process. Sarah is hoping that Columbia County Aging and Disability Resources will consider supporting WAMM in signing the petition.

GREATER WISCONSIN AREA ON AGING RESOURCES (GWAAR) UPDATES

GWAAR is continuing to work on a grant to serve providers and improve mobility using advanced technologies.

ACCESS TO INDEPENDENCE – ADAPTIVE EQUIPMENT

TRIP member Tracy Miller from Access to Independence, demonstrated to the Council a number of transportation adaptive devices for people with disabilities. Access to Independence serves people with any type of disability and people of all ages. Tracy provides services for ADRC consumers twice a month in the Health & Human Services Building.

FIVE YEAR COORDINATED PLAN

Director Mulhern reported on receiving the transportation surveys that were distributed to consumers. She is working on gathering detailed information from the State and from surveys that were collected.

NEXT MEETING DATE

The next meeting of the TRIP Council will occur on Tuesday, October 23, 2018 at 2:00 p.m. in conference room 174 at the Columbia County Health & Human Services Building located at 111 E. Mullett St, Portage, WI.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 2:54 P.M.

Motion by Sarah Millard, second by Rick Barreau. Motion carried.

Respectfully Submitted,



Sarah Lochner, TRIP of
Columbia County



Sabrina Lopez, Clerk Typist
Columbia County HHS

cc: County Board Chair Vern Gove
County Board 1st Chair Dan Drew
County Board 2nd Chair James E. Foley