

**BOARD OF ADJUSTMENT MINUTES
MARCH 13, 2019**

PRESENT: Alan Kaltenberg, Norman Wills, Patrick Beghin, Darren Schroeder, Bernard Spink

NOT PRESENT EXCUSED: Helen McDonald Rawson

NOT PRESENT: William Gretzinger

STAFF: Lauren Ramirez – Office Administrator, Renee Pulver-Johnson – Principal Land Use Planner, Melissa Burkhardt – Zoning & Sanitary Specialist

2:00 PM

1. Alan Kaltenberg calls the meeting to order
2. Certification of Open Meeting Law
3. A roll call was taken and a quorum was declared present
4. The Board of Adjustment reported to the site for a site visit
5. Recess

3:00 PM

6. Alan Kaltenberg reconvened the meeting at 3:00 PM
7. Confirmation of Certification of Open Meeting Law

Bernie Spink reads in the Public Hearing Notice and confirms with staff the requirements of the open meeting law were certified as being met.

8. A roll call was taken and a quorum was declared present
9. Approval of Agenda

**Motion by Alan Kaltenberg to approve Agenda of March 13, 2019 Board of Adjustment Regular Meeting & Public Hearing.
Seconded by Pat Beghin.
Motion carried unanimously.**

10. Approval of Previous Meeting Minutes

Alan Kaltenberg asks if everyone has read the Minutes from December 12, 2018 Board of Adjustment Regular Meeting & Public Hearing and if there are any changes that need to be made.

All confirm they have read and confirms no changes need to be made.

**Motion by Norman Wills to approve Minutes of December 12, 2018 Board of Adjustment Regular Meeting & Public Hearing.
Seconded by Pat Beghin.**

Motion carried unanimously.

11. Public Hearing

Alan Kaltenberg reviews the proceedings.

Item I Variance Consideration – Front Street Setback and Ordinary High-Water Mark Setback, Petitioners: Douglas & Sally Raimer – Town of Wycena

Alan Kaltenberg opens the public hearing.

Jim Grothman (Representative) is present and sworn in.
625 E Slifer Street
Portage, WI 53901

Jim Grothman presents site plan map of proposal to board of adjustment.

Ms. Pulver-Johnson presents Staff Report. She explains the subject property, owned by Douglas and Sally Raimer, currently contains 3 non-conforming structures: a mobile home, a camper, and a boathouse that has been converted into living quarters. The owners would like to remove the mobile home and camper and replace them with a single-family residence. The living quarters in the boathouse would also be removed and converted back to marine storage. Mr. and Mrs. Raimer are requesting a variance to both the highway setbacks and the shoreland setback to give them the building envelope needed to construct this single-family dwelling. The proposed single-family dwelling would be located 42 feet from the right-of-way or 102 feet from the centerline of State Highway 44 and 36 feet from the Ordinary High-Water Mark (OHWM) of Park Lake. The required setbacks for a state highway are 50 feet from the right-of-way or 110 feet from the centerline, whichever is greater. The required setback from the Ordinary High-Water Mark is 75 feet. DOT is not imposing setback on highway, only county setbacks.

Alan Kaltenberg asks if the Agent has anything to add.

Jim Grothman states he does not.

Alan Kaltenberg asks if there are any questions.

Pat Beghin asks if there's a septic out there or what kind.

Jim Grothman stated there's a holding tank on-site.

Alan Kaltenberg asks if there are any other questions.

Norman Wills asks if there's a CSM that needs to be recorded for this.

Jim Grothman confirms yes, there will be a combination CSM.

Renee Pulver-Johnson adds that this is required, as they can only meet setbacks with this done.

Alan Kaltenberg asks if there are any other questions.

Alan Kaltenberg asks if the town is present. (no town present)

Alan Kaltenberg asks if there are Minutes on file from the town.

Renee Pulver-Johnson confirms Minutes are on file from town approval recommendation.

Alan Kaltenberg asks if anyone is in favor of the petition.

Carl Sweney & Jane Sweney
N7389 State Road 44
Pardeeville, WI

Carl Sweney states they are neighbors, and in favor of request. He states he believes this would be a benefit to the area to get it cleaned up.

Alan Kaltenberg asks if anyone else is in favor of the petition.

Victor Statz
135 West Street
Dane, WI

Victor Statz states he is also a neighbor and also in favor of request.

Alan Kaltenberg asks if anyone else is in favor of the petition. (no comments)

Alan Kaltenberg asks if anyone is against the petition. (no comments)

Alan Kaltenberg asks if there are any other parties wishing to speak.

Alan Kaltenberg closes the public hearing and opens discussion and deliberation for the board of adjustment members.

Norman Wills asks if just the 2 lots are being combined.

Renee Pulver-Johnson states that is correct, just 2, which needs to be done prior to permits being issued.

**Motion by Norman Wills to approve variance for
“Front Street Setback” and “Ordinary High-Water Mark Setback” as
presented, including the findings of fact, conclusions, decisions and conditions of
the Staff Report.**

Seconded by Patrick Beghin.

Motion carried, unanimously.

**Patrick Beghin – Yes, Alan Kaltenberg – Yes, Darren Schroeder – Yes, Norman
Wills – Yes, Bernie Spink – Yes.**

12. Adjourn Meeting

Motion by Patrick Beghin to adjourn meeting.

Seconded by Norman Wills.

Motion carried unanimously.

Meeting adjourned at 3:21 PM.

Respectfully submitted,



Patrick Beghin, Alternate Secretary
Board of Adjustment



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Board of Adjustment Members
County Clerk
Vern Gove, County Board Chair