

**BOARD OF ADJUSTMENT MINUTES
APRIL 10, 2024**

PRESENT: Al Kaltenberg, Craig Robson, Ralph Hemling, Charlie Kirk

STAFF: Kurt Calkins – Director of Planning & Zoning, Lauren Ramirez – Office Administrator, Kenneth Thiele – Senior Zoning & Sanitary Specialist

OTHERS PRESENT:

2:00 PM

1. Call to Order

Al Kaltenberg calls the meeting to order.

2. Certification of Open Meeting Law

3. Roll Call

A roll call is taken and a quorum is declared present.

4. View Site(s)

5. Recess

3:00 PM

6. Reconvene Meeting

Al Kaltenberg reconvenes the meeting at 3:00.

7. Confirmation of Certification of Open Meeting Law

Craig Robson reads the Public Hearing Notice into the record.

8. Roll Call

A roll call is taken and a quorum is declared present.

9. Approval of Agenda

**Motion by Ralph Hemling to approve Agenda of April 10, 2024 Board of Adjustment
Regular Meeting & Public Hearing.
Seconded by Charlie Kirk.
Motion carried unanimously.**

10. Approval of Previous Meeting Minutes

**Motion by Ralph Hemling to approve Minutes of March 13, 2024 Board of Adjustment
Regular Meeting & Public Hearing.
Seconded by Craig Robson.
Motion carried unanimously.**

11. Public Hearing

Item I Variance Consideration – Parcel and Building Standards in Residential Zoning Districts and Expansions and Repairs of Nonconforming Structures; Applicants: Paula Hoffmann Greco & Daniel Richard Greco – Town of Pacific

Al Kaltenberg opens the public hearing.

Ken Thiele reviews the Background, Town Recommendation, Analysis, Standards for Review, and Recommendation portion of the Staff Report on record.

Daniel Greco, property owner, is present and sworn in.
W7393 Second Street
Portage, WI

Daniel Greco gives history on the requested upgrades. He states that the slab has sunk, and repairs need to be made. He states they are upgrading the porch to a four seasons room. He states that hardship for variance is they need to repair, and they cannot without a variance. He adds that they've reviewed plans with neighbors who are all encouraging due to property values and views.

Al Kaltenberg asks is anyone is in favor of the request.

James Watson, neighbor, is present and sworn in.
N7581 North Shore Drive
Portage, WI

James Watson states he is in favor of request due to promenade situation, and a hardship is present.

Al Kaltenberg asks is anyone else is in favor of the request. (no comments)

Al Kaltenberg asks if anyone is against the petition. (no comments)

Al Kaltenberg asks if anyone from the town is present.

Steve Pate, Town of Pacific Chair, is present and sworn in.
N6838 Boyd Drive
Pardeeville, WI

Steve Pate states the Town is in favor of request.

Craig Robson states that per the 3 standards of review, the existence of the promenade accounts for an unnecessary hardship for property because nothing could be done otherwise. He states similarly, there's a unique property limitation due to setback. He adds that there's no concern for public safety.

Al Kaltenberg states he agrees.

**Motion by Craig Robson to approve the variance for "Parcel and Building Standards in Residential Zoning Districts", and "Expansions and Repairs of Nonconforming Structures".
Seconded by Ralph Hemling.**

**Craig Robson – Yes, Al Kaltenberg – Yes, Ralph Hemling – Yes, Charlie Kirk – Yes.
Motion carried unanimously.**

12. Adjourn

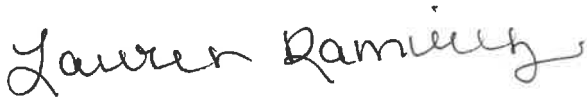
**Motion by Al Kaltenberg to adjourn meeting.
Seconded by Craig Robson.
Motion carried unanimously.**

Meeting adjourned at 3:23 PM.

Respectfully submitted,



Craig Robson, Board of Adjustment Secretary



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Board of Adjustment Members
County Clerk
County Board Chair

