

**BOARD OF ADJUSTMENT MINUTES
JULY 11, 2018**

- PRESENT: Helen McDonald Rawson, Patrick Beghin, Alan Kaltenberg, William Gretzinger, Bernard Spink
- STAFF: Kurt Calkins – Interim Director of Planning & Zoning, Randy Thompson – Planning & Zoning Administrator, Lauren Ramirez – Office Administrator, Andrew O’Brion – Zoning & Sanitary Specialist
- OTHERS PRESENT: Jim Grothman – Grothman & Associates

1:30 PM

1. View Sites

3:00 PM

2. Helen McDonald Rawson called the meeting to order
3. Certification of Open Meeting Law
4. Roll Call was taken and a quorum declared present
5. Approval of Agenda

**Motion by Alan Kaltenberg to approve Agenda of July 11, 2018 Board of Adjustment Regular Meeting & Public Hearing.
Seconded by Bill Gretzinger.
Motion carried unanimously.**

6. Approval of Minutes

**Motion by Bernie Spink to approve Minutes of June 13, 2018 Board of Adjustment Regular Meeting & Public Hearing.
Seconded by Alan Kaltenberg.
Motion carried unanimously.**

7. Public Hearing

Item I Variance Consideration – Highway Setbacks, Derek & Brandy Foulkes, Applicants – Town of Fountain Prairie

Andrew O’Brion presents Staff Report. He reports the subject property contains a house with an attached garage on the East side of McDonald Road and a shop and an agriculture building on the West side. The house and buildings were separated from the rest of the family farm in 2004 with Certified Survey Map #4218. The house was built pre-1920. The applicants are seeking a variance to add a family room to the North side of the house. The area for the proposed addition is limited by the proximity to the road and

the location of the septic system. The septic tank is on the East side of the house and the drainfield extends from the northeast corner of the house in a northwesterly direction. The septic system is in proper working condition last being serviced in 2017. The house does not meet current centerline and right-of-way setbacks. It lies 47' from the centerline and 26' from the right-of-way of McDonald Road. The applicants are proposing an addition of a family room that maintains the existing building line and maintains the required 10' setback to the drainfield. All other required setbacks and requirements have been discussed and can be met per the plan submitted. He explains the town has approved this variance request.

Brandy Foulkes is present and sworn in.
N4404 McDonald Road
Fall River, WI 53932

Helen McDonald Rawson questions if she has anything else to add to the Staff Report.

Brandy Foulkes stated she does not.

Helen McDonald Rawson questions if anyone else has anything to add.

Helen McDonald Rawson questions if anyone has any questions.

Helen McDonald-Rawson asks if anyone is in favor of petition. (no comments)

Helen McDonald-Rawson asks if anyone is against the petition. (no comments)

Town Board not present, but Minutes on file.

**Motion by Bernard Spink to approve variance for 16-110-030(2)
"Highway Setbacks" as presented, including the findings of fact, conclusions,
decisions and conditions of the Staff Report.**

Seconded by Patrick Beghin.

Motion carried unanimously.

**Alan Kaltenberg - Yes, Patrick Beghin - Yes, Helen McDonald Rawson - Yes,
Bill Gretzinger - Yes, Bernard Spink - Yes.**

8. Close Public Hearing

Motion by Patrick Beghin to close public hearing.

Seconded by Bernie Spink.

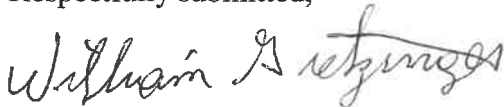
Motion carried unanimously.

9. Adjourn

**Motion by Helen McDonald Rawson to adjourn meeting.
Seconded by Bill Gretzinger.
Motion carried unanimously.**

Meeting adjourned at 3:11 PM.

Respectfully submitted,



William Gretzinger, Secretary
Board of Adjustment



Recording Secretary
Lauren Ramirez, Office Administrator

cc: Board of Adjustment Members
County Clerk
Vern Gove, County Board Chair
Dan Drew, County Board Vice Chair
James Foley, County Board Vice Chair

