

**BOARD OF ADJUSTMENT MINUTES  
NOVEMBER 9, 2016**

PRESENT: Helen McDonald-Rawson, Roger Wetzel, William Gretzinger, Bernard Spink, Alan Kaltenberg

STAFF: John Bluemke – Planning & Zoning Director, Susan Runnion – Office Administrator, Andrew O’Brion – Zoning & Sanitary Specialist

**3:00 PM**

1. Helen McDonald-Rawson called the meeting to order
2. Certification of Open Meeting Law
3. Roll Call was taken and a quorum declared present
4. Approval of Agenda
5. Public Hearing

**Item I Variance Consideration – Front and Street Side Yard Setback, Robert Augustine, Owner and Applicant – Town of Marcellon**

Jamie Duerst – (Owner Representative) was present and sworn in.  
N846 7<sup>th</sup> Ave.  
Endeavor, WI

Andrew O’Brion reviews the Staff Report. He explains variance is for an existing laundry room and the addition of a new sunroom. Both of the additions/alterations will occur on the side of the house away from the highway and will be 106 feet from the centerline.

Helen McDonald-Rawson asked for staff recommendation.

Andrew O’Brion replies that staff recommends “approval”.

Helen McDonald-Rawson asked if the Petitioner has anything to add.

Jamie Duerst responds that the diagram sums up the proposal.

Helen McDonald-Rawson asks if the board members have any questions.

Alan Kaltenberg asks if owner representative is the contractor.

Jamie Duerst confirms he is the contractor.

Roger Wetzel confirms he has no questions.

William Gretzinger inquires about the building at the end.

Jamie Duerst explains the laundry room sticks out on the right corner and the concrete patio is all cracked. His proposal is to build over the patio and adjoin the laundry room to make it updated and safe.

Bernie Spink confirms he has no questions.

Helen McDonald-Rawson asks if anyone is in favor of petition. (no comments)

Helen McDonald-Rawson asks if anyone is against the petition. (no comments)

**Motion by Alan Kaltenberg to approve the variance for “Setback for Front and Street Side Yard” as presented including the findings of fact, conclusions, decisions and conditions of the staff report.**

**Seconded by Roger Wetzel.**

**Motion carried, unanimously.**

6. Close Public Hearing

**Motion by Alan Kaltenberg to close public hearing.**

**Seconded by William Gretzinger.**

**Motion carried unanimously.**

Approval of Minutes

**Motion William Gretzinger to approve Minutes of October 11, 2016 Board of Adjustment Regular Meeting & Public Hearing.**

**Seconded by Roger Wetzel.**

**Motion carried unanimously.**

7. Adjourn

**Motion by Roger Wetzel to adjourn meeting.**

**Seconded by Alan Kaltenberg.**

**Motion carried unanimously.**

Meeting adjourned at 3:11 pm.

Respectfully submitted,



William Gretzinger, Secretary  
Board of Adjustment

A handwritten signature in cursive script that reads "Susan Runnion".

Recording Secretary  
Susan Runnion, Office Administrator

cc: Board of Adjustment Members  
County Clerk  
Vern Gove, County Board Chair  
Mary Cupery, County Board Vice Chair

