

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: **Tuesday, January 3, 2017**

PRESENT: *Don DeYoung*, Chairman; *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary, *Steve Attoe*, and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Vern Gove*, County Board Chair; *Dianna Lang*, Director of Activity Therapy; *Kim Bauer*, Director of Facility Engineering and *Katie Parlier*, Accounting Supervisor.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE DECEMBER 5, 2016 MEETING MINUTES AS PRESENTED.

Motion made by Barry Pufahl, second by Steve Attoe. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from December 1, 2016 to December 31, 2016.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$537,696.84

Motion made by Susanna Bradley, second by Barry Pufahl. Motion carried, voice vote.

Financials:

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIALS AS PRESENTED:

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

2016 Accounts Receivable Write Offs:

Katie discussed and answered questions about the 2016 accounts receivable write off.

MOTION: TO APPROVE THE 2016 WRITE OFF'S IN THE AMOUNT OF \$3192.00.

Motion made by Barry Pufahl, second by John Tramburg. Motion carried, voice vote.

Discussion and Consideration of February's Meeting:

MOTION: TO APPROVE THAT THE FEBRUARY MEETING NOT BE HELD AND IF NECESSARY KEPT TO THE DISCRETION OF COMMITTEE CHAIR AND ADMINISTRATOR IN THE EVENT THAT WE DO NEED TO HAVE ONE.

Motion made by John Tramburg, second by Barry Pufahl

Bidwell Fund 2017 Expenses Request:

Dianna Lang discussed and answered questions about the proposed 2017 Bidwell Fund Expenses.

MOTION: TO APPROVE BIDWELL FUND BUDGET AND TO ALLOW UP TO 3 NEWSPAPER SUBSCRIPTIONS AS NEEDED.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

Administrator's Report:

Amy Yamriska reported on December's activities. Copy of the report kept at Columbia Health Care Center.

Performance Evaluation-Administrator

Amy and the committee discussed the goal planning for the next two years.

MOTION: TO APPROVE PERFORMANCE PLANNING GOALS AS PRESENTED.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

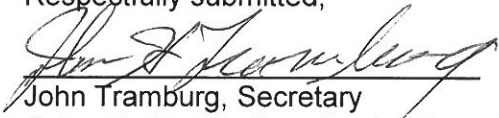
Adjournment:

MOTION: TO ADJOURN MEETING AT 10:10 A.M.:

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, March 7, 2017 at 9:00am.

Respectfully submitted,


John Tramburg, Secretary
Columbia Health Care Center Committee


Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Mary Cupery, County Board Vice-Chair