

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: Thursday, January 3, 2019

MEMBERS PRESENT: *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary and *Tom Borgkvist*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator and *Katie Parlier*, Accounting Supervisor.

MEMBERS ABSENT: *Don DeYoung*, Chairman (Excused) and *John Stevenson* (Excused).

Robert McClyman called the meeting to order at 9:02 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED:

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE DECEMBER 4, 2018 MEETING MINUTES AS PRESENTED.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from December 1, 2018 to December 31, 2018.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$513,350.29.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Financials:

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Discussion and Consideration of Capital Budget Outlay Carryover – Willow Ct. Heat pump:

Amy Yamriska reviewed and answered questions about the change in Capital Budget Outlay Carryover.

MOTION: TO APPROVE THE CAPITAL BUDGET OUTLAY CARRYOVER OF \$7400 TO PURCHASE HEAT PUMP FOR WILLOW COURT IN 2019.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Discussion and Consideration of Change in Capital Outlay :

Amy Yamriska discussed and answered questions about the change in capital outlay for a wireless access point.

MOTION: TO APPROVE THE CHANGE IN CAPITAL OUTLAY NURSING FROM MOBILE DEVICES TO WIRELESS ACCESS POINT NOT TO EXCEED \$6300.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Advisory Resolution supporting the improvement of instructional programs for nurse aides:

Amy Yamriska reviewed and answered questions about the Advisory Resolution.

MOTION: TO APPROVE THE ADVISORY RESOLUTION SUBJECT TO CHCC COMMITTEE TO MEET BEFORE THE NEXT COUNTY BOARD MEETING TO REVIEW FINAL COPY OF ADVISORY RESOLUTION.

Motion made by Henry St. Maurice, seconded by Tom Borgkvist. Motion carried, voice vote.

Staffing adjustments to match resident census:

Amy Yamriska provided an advisory report to the committee. At this time the committee has decided to not take action but review in two months.

Administrator's Report:

Amy Yamriska reported on December's activities. Copy of the report kept at Columbia Health Care Center.

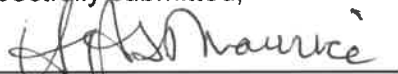
Adjournment:

MOTION: TO ADJOURN MEETING AT 10:20 AM.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, March 5, 2019 at 9:00am.

Respectfully submitted,



Henry St. Maurice, Secretary
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Dan Drews, County Board First Vice-Chair