

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, March 5, 2019**

MEMBERS PRESENT: *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary; *John Stevenson* and *Tom Borgkvist*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Lois Schepp*, Comptroller and *Krista Miller*, Assistant Corporate Council.

MEMBERS ABSENT: *Don DeYoung*, Chairman (Excused).

Robert McClyman called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE JANUARY 3, 2019 MEETING MINUTES AS PRESENTED.**

Motion made by Henry St. Maurice, second by John Stevenson. Motion carried, voice vote.

**Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from January 1, 2019 to February 28, 2019.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTHS OF JANUARY AND FEBRUARY IN THE AMOUNT OF \$1,055,635.93.**

Motion made by Henry St. Maurice, second by John Stevenson. Motion carried, voice vote.

**2018 Year End Financial Review:**

Lois Schepp and Katie Parlier reviewed and answered questions about the 2018 Financials. Report kept on file at CHCC.

**Discussion and Consideration of Capital Budget Outlay – Garbage Disposal:**

Amy Yamriska reviewed and answered questions about the change in Capital Outlay.

**MOTION: TO APPROVE THE CHANGE IN CAPITAL BUDGET OUTLAY FROM ACCU TEMP STEAM N HOLD TO GARBAGE DISPOSAL IN THE AMOUNT OF \$1109.00.**

Motion made by Tom Borgkvist, second by John Stevenson. Motion carried, voice vote.

**Discussion and Consideration of Change in Capital Outlay- Water Heater:**

Amy Yamriska discussed and answered questions about the change in Capital Outlay for a water heater.

**MOTION: TO APPROVE THE CHANGE IN CAPITAL OUTLAY FROM ADA TOILETS AND GRAB BARS TO WATER HEATER IN THE AMOUNT OF \$6027.00**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Retirement Resolutions:**

Amy Yamriska reviewed and answered questions about the Retirement Resolutions.

**MOTION: TO APPROVE THE RETIREMENT RESOLUTIONS FOR KATHLEEN NICKERSON AND FLORENCE HUNTER.**

Motion made by Henry St. Maurice, seconded by Tom Borgkvist. Motion carried, voice vote.

**Discussion and Consideration of 2018 Annual Report:**

Amy Yamriska provided the CHCC 2018 Annual Report to the committee.

**MOTION: TO APPROVE THE 2018 ANNUAL REPORT AS PRESENTED.**

Motion made by Tom Borgkvist, seconded by Henry St. Maurice. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on January and February's activities. Copy of the report kept at Columbia Health Care Center.

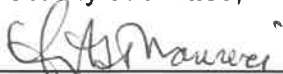
**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 10:20 AM.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, April 2, 2019 at 9:00am.**

Respectfully submitted,



Henry St. Maurice, Secretary  
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair