

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: **Tuesday, April 3, 2018**

PRESENT: *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary, *Steve Attoe*, and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Vern Gove*, County Board Chair; *Mary Cupery*, County Board Vice Chair; *Katie Parlier*, Accounting Supervisor; *Dianna Lang*, Director of Activity Therapy; *Corey Bowman*, Director of Environmental Services; *Elena Davidoff*, Director of Dietary; *Jeanne Leeck*, Director of Social Services; *Lori Aldridge*, Personnel Analyst; and *Mandi Herwig*, Life Enrichment Director.

ABSENT: *Don DeYoung*, Chairman (Excused)

Barry Pufahl called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AMENDED AGENDA WITH MOVING THE PERFORMANCE EVALUATION TO THE LAST ITEM:

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE MARCH 6, 2018 MEETING MINUTES AS PRESENTED.

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from March 1, 2018 to March 31, 2018.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MARCH IN THE AMOUNT OF \$666,015.49

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Port Fund Request- Family Picnic & Annual Car Show:

Amy Yamriska reviewed and answered questions about the Family Picnic and Annual Car Show.

MOTION: TO APPROVE THE USE OF \$500 FROM THE PORT FUND, \$250 TO BE USED FOR THE FAMILY PICNIC AND \$250 TO BE USED FOR THE ANNUAL CAR SHOW.

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

Administrator's Report:

Amy Yamriska reported on March activities. Copy of the report kept at Columbia Health Care Center. A resolution was presented to John Tramburg for his 23 years of dedication to Columbia Health Care Center.

Introduction of New CHCC Department Managers:

Amy Yamriska introduced the two new department managers to the committee. A warm welcome from the committee was given to Mandi Herwig, Life Enrichment Director, she is taking over for Dianna Lang and Lori Aldridge, Personnel Analyst who has taken over for Jane Jahn.

(John Tramburg dismissed for the next topic at 9:25am.)

Consideration of naming Conference Room in honor of John Tramburg:

Amy Yamriska discussed with the committee to name one of CHCC conference rooms after John Tramburg.

MOTION: TO APPROVE NAMING CONFERENCE ROOM C TO BE CALLED THE TRAMBURG ROOM.

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

(John Tramburg returned at 9:35am.)

Performance Evaluation of the Administrator:

MOTION: TO GO INTO CLOSED SESSION AT 9:40 A.M. PURSUANT TO WISCONSIN STATE STATUES SECTION 19.85(1) (c) "CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICITON OR EXERCISES RESPONSIBILITY."

Motion made by Steve Attoe, second by Susanna Bradley. Roll Call Vote: Barry Pufahl – Yes, John Tramburg – Yes, Susanna Bradley – Yes, Steve Attoe – Yes. Motion carried.

MOTION: TO GO INTO OPEN SESSION AT 9:45 A.M.

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

MOTION: TO APPROVE THE PERFORMANCE EVALUATION OF THE ADMINISTRATOR.

Motion made by Steve Attoe, second by Susanna Bradley. Motion carried, voice vote.


Adjournment:

MOTION: TO ADJOURN MEETING AT 9:50 A.M.:

Motion made by Barry Pufahl.

Next meeting is scheduled for Tuesday, May 1, 2018 at 9:00am.

Respectfully submitted,



John Tramburg, Secretary *JB*
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Mary Cupery, County Board Vice-Chair