

## **COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, May 1, 2018**

PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary, and *Tom Borgkvist*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Mandi Herwig*, Life Enrichment Director; *Corey Bowman*, Director of Environmental Services; *Elena Davidoff*, Director of Dietary; *Jeanne Leeck*, Director of Social Services; *Lori Aldridge*, Personnel Analyst; *Janelle Zacho*, Director of Nursing; and *Lyn Jerde*, Portage Daily Register.

ABSENT: *John Stevenson*

Don DeYoung called the meeting to order at 9:10 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE APRIL 3 AND APRIL 17, 2018 MEETING MINUTES AS PRESENTED.**

Motion made by Tom Borkvist, second by Robert McClyman. Motion carried, voice vote.

### **Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from April 1, 2018 to April 30, 2018.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF APRIL IN THE AMOUNT OF \$545,612.76.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

### **Financials:**

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

### **Discussion and Consideration of Private Pay Rates:**

Katie Parlier presented information regarding proposed private pat rate increases effective July 1, 2018. Report kept on file at CHCC.

**MOTION: TO ACCEPT PRIVATE PAY RATES AS PRESENTED.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

### **Introduction of CHCC Department Managers:**

Amy Yamriska introduced the department managers to the committee. *Katie Parlier*, Accounting Supervisor; *Mandi Herwig*, Life Enrichment Director; *Elena Davidoff*, Director of Dietary; *Corey Bowman*, Director of Environmental Services; *Janelle Zacho*, Director of Nursing; *Jeanne Leeck*, Director of Social Services and *Lori Aldridge*, Personnel Analyst.

**Willow Court Spa Renovation Update:**

Amy Yamriska and Corey Bowman explained the Willow Court Spa Renovation project. Dollars for the renovation are included in CHCC's 2018 capital budget. RFPs for the project were released earlier this spring and two firms have submitted bids. There is a significant difference between bids and both bids came in higher than the budget. There are pros/cons of each bid and Corey is following up with the firms to make sure we're comparing apples to apples. CHCC has some options to obtain the necessary dollars and these will be presented at the June committee meeting. At this time we're providing information and hope to take action in June in order for the project to proceed this fall.

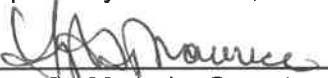
**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 10:45 A.M:**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote

**Next meeting is scheduled for Tuesday, June 5, 2018 at 9:00am.**

Respectfully submitted,

  
Henry St. Maurice, Secretary  
Columbia Health Care Center Committee

  
Amy Yamriska, Administrator  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair