

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: **Tuesday, May 4, 2016**

PRESENT: *Don DeYoung*, Chairman; *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary; Steve Attoe and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Vern Gove*, County Board Chair; *Mary Cupey*, County Board Vice Chair; *Katie Parlier*, Accounting Supervisor; *Corey Bowman*, Director of Environmental Services; *Elena Davidoff*, Director of Dietary; *Janelle Zacho*, Director of Nursing; *Jeanne Leeck*, Director of Social Services and *Dianna Lang*, Director of Activities.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE APRIL 5, 2016 AND APRIL 19, 2016 MEETING MINUTES AS PRESENTED.

Motion made by Barry Pufahl, second by John Tramburg. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from April 1, 2016 to April 30, 2016.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF APRIL IN THE AMOUNT OF \$668,582.26

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Financials:

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIALS AS PRESENTED:

Motion made by Barry Pufahl, second by John Tramburg. Motion carried, voice vote.

Discussion and Consideration of Private Pay Rates:

Amy Yamriska discussed and answered questions about the Private Pay Rate Survey.

MOTION: TO APPROVE THE PRIVATE PAY RATES AS PRESENTED.

Motion made by Barry Pufahl, second by Susanna Bradley. Motion carried, voice vote.

Introduction of CHCC Department Managers:

Amy Yamriska introduced each of the department heads to the committee members. *Katie Parlier*, Accounting Supervisor; *Corey Bowman*, Director of Environmental Services; *Elena Davidoff*, Director of Dietary; *Janelle Zacho*, Director of Nursing; *Jeanne Leeck*, Director of Social Services and *Dianna Lang*, Director of Activities. *Kim Bauer*, Director of Engineering was absent from this meeting.

Music and Memory Update:

Stephanie Kleist and Kelly Lentz, Activity Therapy Aides updated the committee on the Music and Memory program. It is going well with the program. They have done some research as to how effective this program

has been for some of the current residents on the dementia units. The program continues to be beneficial as long as we can keep the staff educated on the importance of using the ipods for those who enjoy music.

Administrator's Report:

Amy Yamriska reported on the previous months activities. Copy of report kept at Columbia Health Care Center.

Corporate Compliance- Jennifer Brandner, Corporate Compliance Officer reported on the program progress and the committee was briefed on how the program has been implemented. Effective training and education has been given to all staff and new hires. We have developed effective lines of communication for staff to report any compliance issues. Each department has done well with monitoring their daily activities and parts that they need to be in compliant with.


Adjournment:

MOTION: TO ADJOURN MEETING AT 11:10 A.M:

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, June 7, 2016 at 9:00am.

Respectfully submitted,


John Tramburg, Secretary
Columbia Health Care Center Committee


Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Mary Cupery, County Board Vice-Chair