

## **COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

Minutes of Regular Meeting: **Tuesday, June 2, 2020**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Steven Rohrbeck*, Vice Chairman; *Henry St. Maurice*, Secretary; *Mark Sleger* and *Eric Shimpach*.

Also, in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Joe Ruf*, Corporate Council and H.R. Director; *Vern Gove*, County Board Chair; *Elena Davidoff*, Director of Dietary and *Katie Parlier*, Accounting Supervisor.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS CORRECTED:**

Motion made by Henry St. Maurice, second by Mark Sleger. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE MARCH 3, 2020 AND MAY 27, 2020 MEETING MINUTES AS PRESENTED.**

Motion made by Mark Sleger, second by Henry St. Maurice. Motion carried, voice vote.

### **Expenditure Report:**

The committee reviewed the voucher report detailing payments made from May 1, 2020 to May 31, 2020.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MAY 2020 IN THE AMOUNT OF \$475,909.63**

Motion made by Mark Sleger, second by Henry St. Maurice. Motion carried, voice vote.

### **Financials:**

Katie Parlier reviewed and answered questions about the April Financials.

**MOTION: TO APPROVE THE APRIL FINANCIAL REPORT AS PRESENTED.**

Motion made by Mark Sleger, second by Steven Rohrbeck. Motion carried, voice vote.

### **Discussion and Consideration of Renting Administrator's House:**

Amy discussed and answered questions about renting out the Administrator's House. Amy discussed a current employee is interested in renting it. Joe Ruf will be reviewing the lease and the terms for renting it.

**MOTION: PROPOSE OFFERING THE LEASE TO THE POTENTIAL LEASEE TO BE SELECTED BY THE ADMINISTRATOR.**

Motion made by Henry St. Maurice, second by Steven Rohrbeck. Motion carried, voice vote.

### **Discussion and Consideration of Carlson Dettman review of Dietary Salaries:**

Amy Yamriska and Elena Davidoff, Director of Dietary discussed and answered questions about the Dietary Aide pay grade proposal for 2021 budget.

MOTION: TO ACCEPT THE DIETARY AIDE PAY GRADE PROPOSAL TO INCREASE THE WAGE FROM HCC-C TO HCC-D FOR THE 2021 BUDGET.

Motion made by Mark Slegler, second by Henry St. Maurice. Motion carried, voice vote.

**Discussion of Nurse Manager Salary:**

Amy informed the committee on the Nurse Manager Step Increase that was previously approved at the March 3, 2020 CHCC Committee meeting. This item will be presented to the June 5, 2020 HR meeting.

**Update on the Water Metering Pit:**

Amy updated the committee on the water metering pit replacement.

**Administrator's Report:**

Amy Yamriska reported on March through May activities. Copy of the report kept at Columbia Health Care Center.

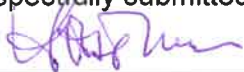
**Adjournment:**

MOTION: TO ADJOURN MEETING AT 10:57 AM.

Motion made by Henry St. Maurice, second by Steven Rohrbeck. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, July 7, 2020 at 9:00am. This meeting will take place at the Administration Building in meeting room 115.**

Respectfully submitted,



Henry St. Maurice, Secretary  
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;