

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING
Minutes of Regular Meeting: Tuesday, June 4, 2019

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Henry St. Maurice*, Secretary and *Tom Borgkvist*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Krista Miller*, Assistant Corporate Council,

MEMBERS ABSENT: *Robert McClyman*, Vice Chairman (Excused) and *John Stevenson*.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AMENDED AGENDA AS PRESENTED:

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE MAY 7, 2019 AND MAY 15, 2019 MEETING MINUTES AS PRESENTED.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from May 1, 2019 to May 31, 2019.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MAY IN THE AMOUNT OF \$496,602.42.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

2019 Compensation Request- Administrative Assistant:

MOTION: TO GO INTO CLOSED SESSION AT 9:07AM.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

MOTION: TO GO INTO OPEN SESSION AT 9:12AM.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

MOTION: TO APPROVE THE ADMINISTRATIVE ASSISTANT POSITION INCREASE TO STEP 3 ON HER ANNIVERSARY DATE AT THE COST OF \$369.11.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Financial Report:

Katie Parlier reviewed and answered questions about the April Financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIAL REPORT FOR APRIL AS PRESENTED.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Dietary Crew Leader Pay Classification:

Amy Yamriska discussed and answered questions about the Dietary Crew Leader pay classification.

MOTION: TO TABLE THE DIETARY CREW LEADER AND BRING BACK TO THE JULY 2, 2019 CHCC COMMITTEE MEETING.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Retirement Resolution- D. Thomas:

Don DeYoung read the retirement resolution to the committee and each member present signed it.

Administrator's Report:

Amy Yamriska reported on May activities. Copy of the report kept at Columbia Health Care Center.

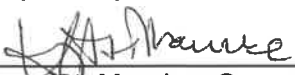
Adjournment:

MOTION: TO ADJOURN MEETING AT 9:56 AM.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, July 2, 2019 at 9:00am.

Respectfully submitted,



Henry St. Maurice, Secretary
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Dan Drews, County Board First Vice-Chair