

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: Tuesday, June 5, 2018

PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Tom Borgkvist*, and *John Stevenson*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Krista Miller*, Corporate Council; *Katie Parlier*, Accounting Supervisor; *Mandi Herwig*, Life Enrichment Director; *Corey Bowman*, Director of Environmental Services; and *Elena Davidoff*, Director of Dietary.

ABSENT: *Henry St. Maurice*, Excused.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED:

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE MAY 1, 2018 MEETING MINUTES AS PRESENTED.

Motion made by Robert McClyman, second by Tom Borkvist. Motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from May 1, 2018 to May 31, 2018.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MAY IN THE AMOUNT OF \$510,341.76.

Motion made by Tom Borgkvist, second by John Stevenson. Motion carried, voice vote.

Financials:

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

Discussion and Consideration of Reduction in Licensed Beds:

Amy Yamriska discussed and answered questions about reducing licensed beds. Report kept on file at CHCC.

MOTION: TO DOWNSIZE FROM 100 LICENSED BEDS TO 95 LICENSED BEDS EFFECTIVE JULY 1, 2018.

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

Change in Outlay - Trishaw

Mandi Herwig, Life Enrichment Director discussed and answered questions about the Trishaw bicycle. The Trishaw is a three wheeled bicycle that has a large, couch-like passenger box made from laminated marine wood. It is driven by a volunteer by pedaling or using the 500 watt motor assist. This bicycle would be used to give rides to residents so they can experience a bike ride and enhance their lives.

MOTION: TO APPROVE THE CHANGE IN OUTLAY FROM WILLOW COURT FLOORING TO PURCHASE THE 500 WATT TRISHAW.

Motion made by Tom Borgkvist, second by John Stevenson. Motion carried, voice vote.

Change in Outlay – Garbage Disposal:

Amy Yamriska and Elena Davidoff discussed and answered questions about the change in outlay.

MOTION: TO APPROVE CHANGE IN OUTLAY FROM HOBART MIXER TO GARBAGE DISPOSAL IN THE AMOUNT OF \$1,109.

Motion made by Robert McClyman, second by John Stevenson. Motion made, voice vote.

Discussion and Consideration of 2019 Position Requests:

Elena Davidoff discussed and answered questions about the Dietary position request.

MOTION: TO APPROVE PUTTING THE DIETARY CREW LEADER POSITION INTO THE 2019 BUDGET AND FORWARD TO THE JOINT HR/EXECUTIVE COMMITTEE MEETING FOR APPROVAL.

Motion made by Tom Borgkvist, second by Robert McClyman. Motion made, voice vote.

Discussion of Willow Court Renovation:

Amy Yamriska and Corey Bowman discussed the need to revise the plan for the Willow Court Tub Room Renovation. The facility will release an RFP for architect services and construction management then another RFP will be released for the actual construction.

Administrator's Report:

Amy Yamriska reported on May's activities. Copy of the report kept at Columbia Health Care Center.

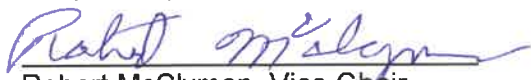
Adjournment:

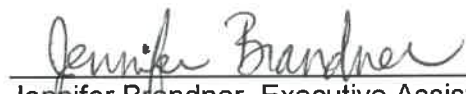
MOTION: TO ADJOURN MEETING AT 10:45 A.M.:

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote

Next meeting is scheduled for Tuesday, July 3, 2018 at 9:00am.

Respectfully submitted,


Robert McClyman, Vice Chair
Columbia Health Care Center Committee


Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Dan Drews, County Board First Vice-Chair