

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: Tuesday, June 6, 2017

PRESENT: *Don DeYoung*, Chairman; *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary, Steve Attoe and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Mary Cupery*, County Board Vice Chair; *Corey Bowman*, Director of Environmental Services; *Katie Parlier*, Accounting Supervisor and *Bernie Hoffmann*, Dart Chart.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE MAY 2, 2017 MEETING MINUTES AS PRESENTED.

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Expenditures Report:

The committee reviewed the voucher report detailing payments made from May 1, 2017 to May 31, 2017.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MAY IN THE AMOUNT OF \$527,835.29

Motion made by Susanna Bradley, second by Barry Pufahl. Motion carried, voice vote.

Financial Report:

Katie Parlier presented the Financial Report for April. Report kept on file at CHCC.

MOTION: TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

DART Chart:

Bernie Hoffmann, CEO of DART Chart, presented the annual analysis to the committee. Copy of the report kept on file at CHCC.

Discussion and Consideration of LTE Groundskeeper:

Amy discussed and answered questions about the need for an LTE Groundskeeper at the facility.

MOTION: TO APPROVE THE LTE GROUNDSKEEPER FOR 2017 AS PRESENTED.

Motion made by Barry Pufahl, seconded by John Tramburg. Motion carried, voice vote.

Discussion and Consideration of 2018 Position Requests:

Amy discussed and answered questions about the Maintenance Mechanic and LTE Groundskeeper position requests.

MOTION: TO APPROVE THE 2018 POSITION REQUESTS AS PRESENTED AND APPROVE THE MAINTENANCE MECHANIC JOB DESCRIPTION AS AMENDED.

Motion made by: Barry Pufahl, seconded by John Tramburg. Motion carried, voice vote.

Discussion and Consideration of 2018 Capital Budget:

Amy discussed and answered questions about the 2018 Capital Budget.

MOTION: TO APPROVE 2018 CAPITAL BUDGET AS PRESENTED.

Motion made by Barry Pufahl, seconded by Susanna Bradley. Motion carried, voice vote.

Discussion and Consideration of July 2017 Meeting:

MOTION: TO NOT HAVE A MEETING IN JULY UNLESS THERE IS NECESSARY BUSINESS TO ADDRESS.

Motion made by John Tramburg, second by Steve Attoe. Motion carried, voice vote.

Administrator's Report:

Amy Yamriska reported on May activities. Copy of the report kept at Columbia Health Care Center.


Adjournment:

MOTION: TO ADJOURN MEETING AT 11:20 A.M.:

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, August 1, 2017 at 9:00am.

Respectfully submitted,


John Tramburg, Secretary
Columbia Health Care Center Committee


Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Mary Cupery, County Board Vice-Chair