

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

Minutes of Regular Meeting: **Tuesday, June 7, 2016**

PRESENT: *Barry Pufahl*, Vice Chairman (Acting Chairman); *John Tramburg*, Secretary; *Steve Attoe* and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Mary Cupery*, County Board Vice Chair; *Katie Parlier*, Accounting Supervisor; *Janelle Zacho*, Director of Nursing; *Bernie Hoffman*, Dart Chart and *Lyn Jerde*, Capitol Newspapers.

ABSENT: *Don DeYoung*, Chairman (Excused)

Barry Pufahl called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED.**

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE MAY 3, 2016 MEETING MINUTES AS PRESENTED.**

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

**Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from May 1, 2016 to May 31, 2016.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF MAY IN THE AMOUNT OF \$484,605.87**

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

**Financials:**

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED:**

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

**Dart Chart:**

Bernie Hoffman discussed and answered questions about the Dart Chart Analysis report. Report kept on file at CHCC.

**Line Item Transfer – Garbage Disposal:**

Amy Yamriska discussed and answered questions about the garbage disposal in the kitchen needing replacing.

**MOTION: TO APPROVE THE LINE ITEM TRANSFER FOR THE GARBAGE DISPOSAL IN THE AMOUNT OF \$1800.00.**

Motion made by John Tramburg, second by Steve Attoe. Motion carried, voice vote.

**Change in Capital Outlay- Bladder Scanner:**

Amy Yamriska discussed and answered questions about the need to replace the current bladder scanner.

**MOTION: TO APPROVE THE CHANGE IN CAPITAL OUTLAY FOR THE PURCHASE OF A BLADDER SCANNER IN THE AMOUNT OF \$500.**

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

**Change in Capital Outlay – Security Camera:**

Amy Yamriska discussed and answered questions in regards to a security camera necessity.

**MOTION: TO APPROVE THE CHANGE IN OUTLAY FOR A SECURITY CAMERA IN THE AMOUNT OF \$2,200.00.**

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

**Reduction in CHCC Licensed Beds:**

Amy Yamriska, Administrator and Janelle Zacho, D.O.N. discussed and answered questions about the possibility of reducing the current licensed beds from 110 to 100.

**MOTION: TO TABLE CHCC REDUCTION OF LICENSED BEDS UNTIL THE NEXT CHCC COMMITTEE MEETING ON JULY 5, 2016.**

Motion made by John Tramburg, seconded by Susanna Bradley. Motion carried, voice vote.

**Request for 2017 Project Position:**

Amy Yamriska discussed and answered questions in regards to a position request of a project person for 2017.

**MOTION: TO APPROVE THE REQUEST FOR A 2017 PROJECT POSITION FOR UP TO 500 HOURS.**

Motion made by Susanna Bradley, second by Steve Attoe. Motion carried, voice vote.

**Employee Personal Leave of Absence:**

Amy Yamriska, Administrator and Janelle Zacho, D.O.N. discussed and answered about an employee's request for a personal leave of absence as they are out of benefit time.

**MOTION: TO APPROVE THE REQUEST FOR EMPLOYEE PERSONAL LEAVE OF ABSENCE UNTIL THE NEXT HUMAN RESOURCE MEETING ON JULY 1, 2016.**

Motion made by John Tramburg, seconded by Susanna Bradley. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on the previous months activities. Copy of report kept at Columbia Health Care Center.

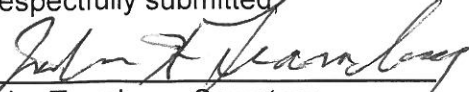
**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 10:55 A.M:**

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, July 5, 2016 at 9:00am.**

Respectfully submitted,

  
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John Tramburg, Secretary  
Columbia Health Care Center Committee

  
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Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Mary Cupery, County Board Vice-Chair

