

## COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: **Tuesday, July 2, 2019**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Henry St. Maurice*, Secretary; *Robert McClyman*, Vice Chairman; *John Stevenson* and *Tom Borgkvist*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Krista Miller*, Assistant Corporate Council (by phone).

Don DeYoung called the meeting to order at 9:01 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE JUNE 4, 2019 MEETING MINUTES AS PRESENTED.**

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

### **Financial Report:**

Katie Parlier reviewed and answered questions about the May financials.

**MOTION: TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

### **Expenditure Report:**

The committee reviewed the voucher report detailing payments made from June 1, 2019 to June 30, 2019.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF JUNE IN THE AMOUNT OF \$489,206.37.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

### **Dietary Crew Leader Pay Classification:**

Amy Yamriska reviewed and answered questions about the pay classification request with the committee.

**MOTION: TO APPROVE THE DIETARY CREW LEADER PAY CLASSIFICATION TO BE MOVED FROM HCC-E, STEP 1 TO HCC-G, STEP 1.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

### **Dart Chart Presentation:**

Bernie Hoffman presented CHCC's annual report and discussed and answered questions about the Dart Chart system.

### **Discussion and Consideration of 2020 Capital Budget:**

Amy Yamriska reviewed and answered questions about the capital budget outlay requests. This will be revised and discussed at the next committee meeting in August.

**Administrator's Report:**

Amy Yamriska reported on June activities. Copy of the report kept at Columbia Health Care Center.

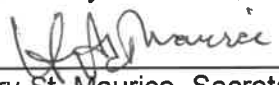
**Adjournment:**

MOTION: TO ADJOURN MEETING AT 11:15 AM.

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, August 6, 2019 at 9:00am.**

Respectfully submitted,

  
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Henry St. Maurice, Secretary  
Columbia Health Care Center Committee

  
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Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair