

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: **Tuesday, July 3, 2018**

PRESENT: *Don DeYoung*, Chairman; *Henry St. Maurice*, Secretary; *Tom Borgkvist*, *Bob Koch* and *John Stevenson*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Krista Miller*, Corporate Council; *Katie Parlier*, Accounting Supervisor; *Janelle Zacho*, Director of Nursing; *Corey Bowman*, Director of Environmental Services; *Bernie Hoffman*, Chief Executive Officer of DartChart.

ABSENT: *Robert McClyman*, Excused.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED:

Motion made by Tom Borgkvist, second by Bob Koch. Motion carried, voice vote.

(9:05am Supervisor John Stevenson arrived.)

Minutes

MOTION: TO APPROVE THE JUNE 3, 2018 MEETING MINUTES AS PRESENTED.

Motion made by Henry St. Maurice, second by Tom Borkvist. Bob Koch abstained, motion carried, voice vote.

Expenditure Reports:

The committee reviewed the voucher report detailing payments made from June 1, 2018 to June 30, 2018.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF JUNE IN THE AMOUNT OF \$501,922.28.

Motion made by John Stevenson, second by Tom Borgkvist. Motion carried, voice vote.

Financials:

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

Procurement Manual – Section 3.5 b0, Committee Preference:

Amy Yamriska discussed and answered questions about page 11 of the Procurement Manual.

MOTION: TO APPROVE ALLOWING VERBAL QUOTES WITH THE USE OF THE PURCHASING FORM FOR PURCHASING ITEMS IN CATEGORY V OF THE PROCUREMENT MANUAL.

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

DartChart Presentation:

Bernie Hoffman, Chief Executive Officer of DartChart reviewed and answered questions about the DartChart Analysis for Columbia Health Care Center.

Discussion and Consideration of 2019 Capital Outlay Budget:

Amy Yamriska discussed and answered questions about the 2019 Capital Outlay Budget. Copy kept on file at

CHCC.

MOTION: TO APPROVE THE 2019 CAPITAL OUTLAY BUDGET AS PRESENTED.

Motion made by Henry St. Maurice, second by Bob Koch. Motion made, voice vote.

Administrator's Report:

Amy Yamriska reported on May's activities. Copy of the report kept at Columbia Health Care Center.

Adjournment:

Meeting adjourned at 11:00am.

Next meeting is scheduled for Tuesday, August 7, 2018 at 9:00am.

Respectfully submitted,



Henry St. Maurice, Secretary
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee;
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;
Dan Drews, County Board First Vice-Chair