

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: Tuesday, August 2, 2022

MEMBERS PRESENT: *Char Holtan*, Chair; *Andrew Kolberg*, Vice Chair; *Tess Carr*, Secretary; *Josiah Wynn*, and *Troy Ryan*.

Also, in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Joseph Ruf*, Corporation Counsel/HR Director; *Chris Polzer*, County Board Chair; *Denise Brusveen*, County Board First Vice Chair and *Jennifer Brandner*, Executive Assistant.

Char Holtan called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE AGENDA AS PRESENTED.

Motion made by Josiah Wynn, second by Troy Ryan. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE MINUTES WITH A NAME CORRECTION FOR JUNE 7, 2022.

Motion made by Troy Ryan, second by Tess Carr. Motion carried, voice vote.

Expenditure Report:

The committee reviewed the expenditure report detailing payments made from June 1, 2022 to July 31, 2022.

MOTION: TO APPROVE THE EXPENDITURE REPORT AS PRESENTED FOR THE MONTHS OF JUNE AND JULY FOR \$1,114,953.69.

Motion made by Troy Ryan, second by Josiah Wynn. Motion carried, voice vote.

Financial Statements:

Katie Parlier reviewed the financial statements.

MOTION: TO APPROVE THE FINANCIAL STATEMENTS FOR THE MONTHS OF MAY AND JUNE AS PRESENTED.

Motion made by Josiah Wynn, second by Andrew Kolberg. Motion carried, voice vote.

Corporate Compliance Code of Conduct:

Jennifer Brandner reviewed and answered questions about the Corporate Compliance Program. The Corporate Compliance Plan and Attestation was giving to the board members for their review.

Discussion Regarding Recruiting Employees from the Philippines:

Amy Yamriska discussed and answered questions about the information provided for recruiting employees from the Philippines. More information will be provided at the next committee meeting.

Provider Relief Fund Requests:

Amy discussed and answered questions about the requests for the Provider Relief Funds.

MOTION: TO APPROVE THE PROVIDER RELIEF FUNDS RECEIVED IN 2022 AS PRESENTED NOT TO EXCEED \$365,000.

Motion made by Troy Ryan, second by Tess Carr. Motion carried, voice vote.

Change in Outlay for Administrator's House Roof:

Amy reviewed and answered questions about the change in outlay for the Administrator's house roof.

MOTION: TO APPROVE THE CHANGE IN OUTLAY FROM NURSING TO ADMIN HOUSE IN THE AMOUNT OF \$3320.00.

Motion made by Troy Ryan, second by Tess Carr. Motion carried, voice vote.

Change in Outlay for Skid Loader:

Amy discussed and answered questions about the change in outlay for the Skid Loader.

MOTION: TO APPROVE CHANGE IN OUTLAY FROM BUILDING IMPROVEMENT TO PLANT OPERATIONS IN THE AMOUNT OF \$1900.00.

Motion made by Troy Ryan, second by Andrew Kolberg. Motion carried, voice vote.

Compensation Review – Nursing Home Administrator and D.O.N. and Sign-on Bonus:

Closed Session:

MOTION: TO GO INTO CLOSED SESSION AT 10:25 A.M. PURSUANT TO WISCONSIN STATE STATUES SECTION 19.85(1) (c) "CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICITON OR EXERCISES RESPONSIBILITY." [TEMPORARY COMPENSATION ADJUSTMENT] AND PURSUANT TO WISCONSIN STATE STATUES SECTION 19.85 (1) (e) "DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTY INVESTMENT OF PUBLIC FUNDS, OR WHEN OTHER COMPETITIVE OR BARGAINING REASONS EXITS."

Motion made by Tess Carr, second by Josiah Wynn. Motion carried, roll call vote: Char Holtan – Yes, Andrew Kolberg – Yes, Tess Carr – Yes, Josiah Wynn – Yes, Troy Ryan – Yes.

Open Session:

MOTION: TO GO INTO OPEN SESSION AT 10:42 A.M.

Motion made by Troy Ryan, second by Tess Carr. Motion carried, voice vote.

From Closed Session:

MOTION: TO APPROVE TO STAY WITH THE PAY GRADES FOR THE ADMINISTRATOR AND DIRECTOR OF NURSING AND GO WITH THE EMPLOYEE SIGN-ON BONUS FOR A NEW DIRECTOR OF NURSING.

Motion made by Troy Ryan, second by Tess Carr. Motion carried, voice vote.

2023 Budget:

Amy reviewed and answered questions about the 2023 Budget book.

(Troy Ryan left at 11:05am)

MOTION: TO APPROVE REVISED 2023 BUDGET IN THE AMOUNT OF \$8,824,820.00.

Motion made by Josiah Wynn, second by Tess Carr. Motion carried, voice vote.

MOTION: TO APPROVE 2023 BUDGET POSITION REQUESTS RECOMMENDATIONS AS PRESENTED TO BE SENT TO THE FINANCE COMMITTEE FOR BUDGET REVIEW IN THE AMOUNT OF \$109,460.00.

Motion made by Tess Carr, second by Josiah Wynn. Motion carried, voice vote.

Administrator's Report:

Amy Yamriska reported on June and July's activities. Copy of the report kept at Columbia Health Care Center.

Adjournment:

MOTION: TO ADJOURN MEETING AT 11:55 AM.

Motion made by Tess Carr, second by Andrew Kolberg. Motion carried, voice vote.

Respectfully submitted,



Tess Carr, Secretary
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee; Chris Polzer, County Board Chair;
Amy Yamriska, Administrator

Next meeting is scheduled for Tuesday, September 6, 2022 at 9:00am. This meeting will take place at the Administration Building in meeting room 115.

