

## **COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, September 4, 2018**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary; *Tom Borgkvist*, and *John Stevenson*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Corey Bowman*, Director of Environmental Services and *Jennifer Brandner*, Executive Assistant.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE AUGUST 7, 2018 MEETING MINUTES AS PRESENTED.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

(John Stevenson arrived @ 9:03)

### **Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from August 1, 2018 to August 31, 2018.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF AUGUST IN THE AMOUNT OF \$676,443.40.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

### **Financials:**

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

### **Change in Outlay Requests:**

Amy Yamriska discussed and answered questions about the Change in Outlays.

**MOTION: TO APPROVE THE CHANGE IN OUTLAY FROM BUILDING IMPROVEMENT, LANDSCAPING BIRCH/MULBERRY TO HOT WATER HEATER IN THE AMOUNT OF \$5500.00 AND THE CHANGE FROM WILLOW COURT FLOORING TO SCANNER IN THE AMOUNT OF \$1235.00.**

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

### **Discussion and Consideration of January 2019 Meeting:**

Amy Yamriska discussed the current scheduled meeting to fall on January 1st and reviewed with the committee other dates to reschedule the meeting to.

MOTION: TO MOVE JANUARY 1, 2019 MEETING TO JANUARY 3, 2019.

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on August's activities. Copy of the report kept at Columbia Health Care Center.

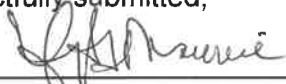
**Adjournment:**

MOTION: TO ADJOURN MEETING AT 9:45AM.

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, October 2, 2018 at 9:00am.**

Respectfully submitted,



Henry St. Maurice, Secretary  
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair