

## **COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, September 7, 2021**

MEMBERS PRESENT: *Steven Rohrbeck*, Chairman; *Henry St. Maurice*, Vice Chairman; *Kyle Bernander*, Secretary; *Robert McClyman* and *Char Holtan*.

Also, in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Joe Ruf*, Director of Human Resources and Corporate Council; *Jodi Burmania*, Human Resources Program Manager; *Vern Gove*, County Board Chairman and *James Foley*, County Board Vice Chairman.

ABSENT: *Mark Sleger*, without notice.

Steven Rohrbeck called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE MINUTES AS PRESENTED FOR AUGUST 3, 2021.**

Motion made by Kyle Bernander, second by Henry St. Maurice. Motion carried, voice vote.

### **Expenditure Report:**

The committee reviewed the voucher reports detailing payments made from August 1, 2021 to August 31, 2021.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF AUGUST IN THE AMOUNT OF \$478,656.60.**

Motion made by Robert McClyman, second by Kyle Bernander. Motion carried, voice vote.

### **Financial Report:**

Katie Parlier reviewed and answered questions about the July financials.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Robert McClyman, second by Kyle Bernander. Motion carried, voice vote.

### **2022 Retirement and Replacement of Comptroller and Assistant Comptroller:**

Vern Gove discussed and answered questions about the retirement of the current Comptroller and Assistant Comptroller.

### **Discussion and Consideration of Retirement Resolution – JL:**

Amy Yamriska discussed and answered questions about the retirement resolution for an employee.

**MOTION: TO APPROVE THE RETIREMENT RESOLUTION AS PRESENTED.**

Motion made by Henry St. Maurice, second by Char Holtan. Motion carried, voice vote.

### **Discussion and Consideration of Director of Social Services Job Description:**

Amy discussed and answered questions about the updated job description.

MOTION: TO APPROVE THE DIRECTOR OF SOCIAL SERVICES JOB DESCRIPTION.

Motion made by Kyle Bernander, second by Henry St. Maurice. Motion Carried, voice vote.

**Discussion and Consideration of Replacement of Director of Social Services:**

Amy discussed and answered questions about the replacement of the Director of Social Services.

MOTION: TO APPROVE REPLACEMENT OF THE DIRECTOR OF SOCIAL SERVICES AS PRESENTED.

Motion made by Kyle Bernander, second by Robert McClyman. Motion carried, voice vote.

**Closed Session:**

MOTION: TO GO INTO CLOSED SESSION AT 9:20 A.M. PURSUANT TO WISCONSIN STATE STATUES SECTION 19.85(1) (c) "CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICITON OR EXERCISES RESPONSIBILITY." [TEMPORARY COMPENSATION ADJUSTMENT] AND PURSUANT TO WISCONSIN STATE STATUES SECTION 19.85 (1) (e) "DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTY INVESTMENT OF PUBLIC FUNDS, OR WHEN OTHER COMPETITIVE OR BARGAINING REASONS EXITS."

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, roll call vote: Steven Rohrbeck – Yes, Robert McClyman – Yes, Kyle Bernander – Yes, Henry St. Maurice – Yes, Char Holtan – Yes, Mark Sleger – Absent.

(Joe Ruf and Jodi Burmania arrived at 10:00am)

**Open Session:**

MOTION: TO GO INTO OPEN SESSION AT 10:25 A.M.

Motion made by Kyle Bernander, second by Henry St. Maurice. Motion carried, voice vote.

**From Closed Session:**

MOTION: TO APPROVE THE NURSE MANAGER WAGE SCALE AS PRESENTED.

Motion made by Steve Rohrbeck, second by Char Holtan. Motion carried, voice vote, Mark Sleger was absent for vote.

MOTION: TO TABLE THE ADJUSTMENT OF TOTAL RESIDENT CAPACITY AND AVAILABILITY OF PRIVATE VS. SEMI-PRIVATE ROOMS UNTIL FURTHER NOTICE.

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote, Mark Sleger was absent for vote.

**Discussion and Consideration of Recruiter:**

MOTION: TO TABLE RECRUITER UNTIL FURTHER NOTICE.

Motion made by Kyle Bernander, second by Henry St. Maurice. Motion carried, voice vote.

(Vern Gove and James Foley left @ 10:32am)

**Discussion and Consideration of Requesting Recovery Funds for CMA Training:**

Amy Yamriska discussed and answered questions about the Recovery Funds for CMA Training.

MOTION: TO APPROVE THE REQUEST FOR RECOVERY FUNDS FOR CMA TRAINING.

Motion made by Kyle Bernander, second by Char Holtan. Motion carried, voice vote.

(Jodi Burmania left at 10:35am)

**Discussion and Consideration of Revised 2022 Budget:**

Amy Yamriska discussed and answered questions about the revised 2022 Budget Summary.

**MOTION: TO APPROVE 2022 REVISED BUDGET IN THE AMOUNT OF \$9,309,590.00.**

Motion made by Henry St. Maurice, second by Kyle Bernander. Motion carried, voice vote.

**Administrator's Report:**

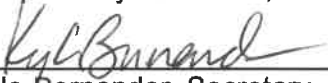
Amy Yamriska reported on August activities. Copy of the report kept at Columbia Health Care Center.

**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 11:20 AM.**

Motion made by Henry St. Maurice, second by Kyle Bernander. Motion carried, voice vote.

Respectfully submitted,

  
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Kyle Bernander, Secretary  
Columbia Health Care Center Committee

  
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Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee; Vern Gove, County Board Chair;  
Amy Yamriska, Administrator;

**Next meeting is scheduled for Tuesday, October 5, 2021 at 9:00am. This meeting will take place at the Administration Building in meeting room 115.**

