

## **COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

Minutes of Regular Meeting: **Tuesday, October 2, 2018**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary; *Tom Borgkvist*, and *John Stevenson*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Corey Bowman*, Director of Environmental Services and *Jennifer Brandner*, Executive Assistant.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

### **Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

### **Minutes**

**MOTION: TO APPROVE THE SEPTEMBER 4, 2018 MEETING MINUTES AS PRESENTED.**

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

(John Stevenson arrived @ 9:05)

### **Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from September 1, 2018 to September 30, 2018.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$525,771.47.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

### **Financials:**

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

### **Change in Outlay:**

Amy Yamriska discussed and answered questions about the Change in Outlay for the shop heater.

**MOTION: TO APPROVE THE CHANGE IN OUTLAY FROM WILLOW COURT HEAT PUMP TO MAINTENANCE SHOP HEATER FROM POINTON IN THE AMOUNT OF \$2600.00.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

### **Discussion and Consideration of Replacement of Director of Environmental Services:**

Amy Yamriska discussed and answered questions about the replacement position request for the Director of Environmental Services.

**MOTION: TO APPROVE THE REPLACEMENT POSITION REQUEST FOR DIRECTOR OF ENVIRONMENTAL SERVICES.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on September's activities. Copy of the report kept at Columbia Health Care Center.

**Adjournment:**

MOTION: TO ADJOURN MEETING AT 10:15AM.

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, November 6, 2018 at 9:00am.**

Respectfully submitted,



Henry St. Maurice, Secretary  
Columbia Health Care Center Committee



Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair