

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**  
**Minutes of Regular Meeting: Tuesday, October 3, 2017**

PRESENT: *Don DeYoung*, Chairman; *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary; Steve Attoe and *Susanna Bradley*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Mary Cupery*, County Board Vice Chair; *Katie Parlier*, Accounting Supervisor, *Janelle Zacho*, D.O.N. and *Jean Ott*, Aegis Therapies.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED.**

Motion made by John Tramburg, second by Susanna Bradley. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE AUGUST 1, 2017 MEETING MINUTES AS PRESENTED.**

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

**Expenditures Report:**

The committee reviewed the voucher report detailing payments made from August 1, 2017 to September 30, 2017.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTHS OF AUGUST AND SEPTEMBER IN THE AMOUNT OF \$1,232,239.36.**

Motion made by Barry Pufahl, second by Susanna Bradley. Motion carried, voice vote.

**Financial Report:**

Katie Parlier presented the Financial Report for July and August. Report kept on file at CHCC.

**MOTION: TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.**

Motion made by Susanna Bradley, second by John Tramburg. Motion carried, voice vote.

**Introduction of New Therapy Company- Aegis Therapies:**

Amy Yamriska introduced our new Program Director for our new therapy company – Aegis Therapies. Jean Ott, Therapy Program Director discussed and answered questions about the new company which started on October 1st.

**Discussion and Consideration of revised HR Analyst and Director of Activity Therapy Job**

**Descriptions:**

Amy Yamriska discussed and answered questions about the revisions on the HR Analyst and the Director of Activity Therapy (Changed to Life Enrichment Director) job descriptions.

**MOTION: TO APPROVE THE HR ANALYST AND LIFE ENRICHMENT DIRECTOR JOB DESCRIPTIONS.**

Motion made by Barry Pufahl, seconded by Susanna Bradley. Motion carried, voice vote.

**Wisconsin Caregiver Career Recruitment:**

Amy Yamriska discussed and answered questions about the Wisconsin Caregiver Career Recruitment Program.

**MOTION: TO APPROVE TO MOVE FORWARD WITH THE WI CAREGIVER CAREER PROGRAM.**

Motion made by Susanna Bradley, second by Barry Pufahl. Motion carried, voice vote.

**QAPI Plan:**

Amy Yamriska discussed and answered questions about the QAPI Plan that has been created.

**MOTION: TO APPROVE THE PLAN AS PRESENTED.**

Motion made by Barry Pufahl, second by Steve Attoe. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on August and September activities. Copy of the report kept at Columbia Health Care Center.

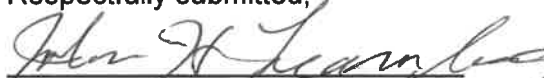
**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 11:06 A.M.:**

Motion made by John Tramburg, second by Steve Attoe. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, November 7, 2017 at 9:00am.**

Respectfully submitted,

  
John Tramburg, Secretary  
Columbia Health Care Center Committee

  
Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Mary Cupery, County Board Vice-Chair