

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, November 5, 2019**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary and *Tom Borgkvist*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; and *Rich Nasett*, Director of Environmental Services.

MEMBERS ABSENT: *John Stevenson*, excused.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE OCTOBER 1, 2019 MEETING MINUTES AS PRESENTED.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

**Financial Report:**

Katie Parlier reviewed and answered questions about the September financials.

**MOTION: TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

**Expenditure Report:**

The committee reviewed the voucher report detailing payments made from October 1, 2019 to October 31, 2019.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$503,405.46.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Discussion and Consideration of Washing Machine or Repair:**

Amy Yamriska and Rich Nasett, Director of Environmental Services, discussed and answered questions about the cost of repairing the washing machine.

**MOTION: TO PROCEED WITH THE WASHING MACHINE REPAIRS AS NEEDED.**

Motion made by Robert McClyman, second by Tom Borgkvist. Motion carried, voice vote.

**Emergency line item transfer- Hot water heater:**

Amy discussed and answered questions about the line item transfer.

**MOTION: TO APPROVE THE LINE ITEM TRANSFER FROM DIETARY ACCOUNT TO BUILDING IMPROVEMENT FOR THE PURCHASE OF A WATER HEATER IN THE AMOUNT OF \$6,270.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Administrator's House Tour and Future:**

Amy Yamriska and Rich Nasett gave a tour of the administrator's house and discussed the options for what to do with it now that it is vacant. The committee would like to know how much it would be to repair it so it can be rented or demolished. This will be discussed at the next committee meeting in December.

**Liability Insurance Renewal:**

Amy reviewed the paperwork for the liability insurance and personal injury policies.

**MOTION: TO ACCEPT THE LIABILITY AND PERSONAL INJURY EXTENSION POLICIES AS PRESENTED.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Discussion and Consideration of Temporary Committee Chairperson:**

The committee discussed appointing a temporary committee chairperson in Don DeYoung's absence.

**MOTION TO MAKE ROBERT MCCLYMAN THE TEMPORARY COMMITTEE CHAIRPERSON.**

Motion made by Tom Borgkvist, second by Henry St. Maurice.

**Administrator's Report:**

Amy Yamriska reported on October activities. Copy of the report kept at Columbia Health Care Center.

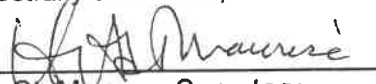
**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 11:00 AM.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, December 3, 2019 at 9:00am.**

Respectfully submitted,

  
Henry St. Maurice, Secretary  
Columbia Health Care Center Committee

  
Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair