

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, November 6, 2018**

MEMBERS PRESENT: *Don DeYoung*, Chairman; *Robert McClyman*, Vice Chairman; *Henry St. Maurice*, Secretary; *Tom Borgkvist*, and *John Stevenson*.

Also in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; and *Krista Miller*, Assistant Corporation Counsel.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE October 2, 2018 MEETING MINUTES AS PRESENTED.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Expenditure Reports:**

The committee reviewed the voucher report detailing payments made from October 1, 2018 to October 31, 2018.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$533,417.02.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Financials:**

Katie Parlier reviewed and answered questions about the financials. Report kept on file at CHCC.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Retirement Resolutions – Steiner, Corning, Horvath:**

Amy Yamriska reviewed the retirement resolutions for three staff members retiring.

**MOTION: TO APPROVE THE RETIREMENT RESOLUTIONS AS PRESENTED.**

Motion made by Henry St. Maurice, second by Tom Borgkvist. Motion carried, voice vote.

**Discussion and Consideration of LTE Position:**

Amy Yamriska discussed and answered questions about the LTE position request for the part-time Administrative Assistant.

**MOTION: TO APPROVE THE LTE POSITION REQUEST FOR THE PART-TIME ADMINISTRATIVE ASSISTANT.**

Motion made by Tom Borgkvist, second by John Stevenson. Motion carried, voice vote.

**Discussion and Consideration of Line Item Transfer – EZ Stand Repair**

Amy Yamriska discussed and answered questions about the line item transfer for the EZ stand repairs.

**MOTION: TO APPROVE THE LINE ITEM TRANSFER FROM NURSING – MEDICAL SUPPLIES TO NURSING – MEDICAL EQUIPMENT REPAIRS IN THE AMOUNT OF \$1000.**

Motion by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

**Discussion and Consideration of Capital Budget Outlay Carryover**

Amy Yamriska reviewed and answered questions about the Capital Budget Outlay Carryover.

**MOTION: TO APPROVE CAPITAL BUDGET OUTLAY CARRYOVER REQUEST AS PRESENTED.**

Motion by Tom Borgkvist, second by Henry St. Maurice. Motion carried, voice vote.

**Liability Insurance Renewal**

Amy Yamriska discussed and answered questions about the 2019 liability insurance.

**MOTION: TO APPROVE NURSING HOME LIABILITY AND PERSONAL INJURY EXTENSION ENDEORSEMENT FROM WISCONSIN COUNTY MUTUAL INSURANCE COPROPRATION IN THE AMOUNT OF \$22,655.**

Motion made by Henry St. Maurice, second by John Stevenson. Motion carried, voice vote.

**Administrator's Report:**

Amy Yamriska reported on October's activities. Copy of the report kept at Columbia Health Care Center.

**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 10:45 AM.**

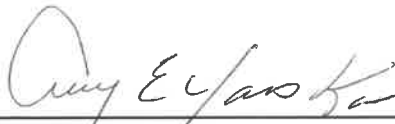
Motion made by Tom Borgkvist, second by Robert McClyman. Motion carried, voice vote.

**Next meeting is scheduled for Tuesday, December 4, 2018 at 9:00am.**

Respectfully submitted,



Henry St. Maurice, Secretary  
Columbia Health Care Center Committee



Amy Yamriska, Administrator  
Columbia Health Care Center

Cc: Health Care Center Committee;  
Amy Yamriska, Administrator;

Vern Gove, County Board Chair;  
Dan Drews, County Board First Vice-Chair