

COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING

Minutes of Regular Meeting: Tuesday, November 7, 2017

PRESENT: *Don DeYoung*, Chairman; *Barry Pufahl*, Vice Chairman; *John Tramburg*, Secretary and *Steve Attoe*.

ALSO PRESENT: *Amy Yamriska*, Administrator; *Mary Cupery*, County Board Vice Chair; *Lois Schepp*, Comptroller; *Katie Parlier*, Accounting Supervisor; *Traci Horn*, Accounting Assistant and *Linda Ehlert*, Accounting Assistant.

ABSENT: *Susanna Bradley*, Excused.

Don DeYoung called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

Agenda

MOTION: TO APPROVE THE AMENDED AGENDA AS PRESENTED.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

Minutes

MOTION: TO APPROVE THE OCTOBER 3, 2017 MEETING MINUTES AS PRESENTED.

Motion made by John Tramburg, second by Steve Attoe. Motion carried, voice vote.

Expenditures Report:

The committee reviewed the voucher report detailing payments made from October 1, 2017 to October 31, 2017.

MOTION: TO APPROVE THE EXPENDITURE REPORT AND PAYROLL AS PRESENTED FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$511,862.72.

Motion made by Barry Pufahl, second by Steven Attoe. Motion carried, voice vote.

Financial Report:

Katie Parlier presented the Financial Report for September. Report kept on file at CHCC.

MOTION: TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.

Motion made by Barry Pufahl, second by John Tramburg. Motion carried, voice vote.

Guide to County Budget/Finances:

Lois Schepp, Comptroller reviewed and answered questions about the new guide that is available to the committees.

Line Item Transfer:

Amy Yamriska discussed and answered questions about the line item transfer for the skid loader.

MOTION: TO APPROVE LINE ITEM TRANSFER FROM OUTLAY BUILDING IMPROVEMENT TO OUTLAY PLANT OPERATIONS IN AMOUNT OF \$500.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

Change in Outlay:

Amy Yamriska discussed and answered questions about the change in outlay for a Therapy Mat Table.

MOTION: TO APPROVE CHANGE IN CAPITAL OUTLAY FROM MEDICAL/REHAB TREADMILL TO ADJUSTABLE HEIGHT MAT PLATFORM IN AMOUNT OF \$3,400.

Motion made by John Tramburg, second by Steve Attoe. Motion carried, voice vote.

Position Replacement Request- Personnel Analyst:

Amy reviewed and answered questions about the position replacement.

MOTION: TO APPROVE POSITION REPLACEMENT REQUEST FOR PERSONNEL ANALYST.

Motion made by: Barry Pufahl, second by John Tramburg. Motion carried, voice vote.

Position Replacement Request- Life Enrichment Director:

Amy reviewed and answered questions about the position replacement.

MOTION: TO APPROVE POSITION REPLACEMENT REQUEST FOR LIFE ENRICHMENT DIRECTOR.

Motion made by: Barry Pufahl, second by Steve Attoe. Motion carried, voice vote.

Facility Wide Resource Assessment:

Amy reviewed and answered questions about the Facility Wide Resource Assessment (FWRA). CHCC has completed a FWRA showing we have evaluated and planned for our residents and their care needs, physical resources and human resources.

MOTION: TO ACCEPT THE COLUMBIA HEALTH CARE CENTER FACILITY WIDE RESOURCE ASSESSMENT.

Motion made by Barry Pufahl, second by Steve Attoe. Motion carried, voice vote.

Administrator's Report:

Amy Yamriska reported on October activities. Copy of the report kept at Columbia Health Care Center.

Retirement Resolutions – Fisher, Jahn, Lang:

Amy Yamriska reviewed the retirement resolutions for three staff members retiring.

MOTION: TO APPROVE RETIREMENT RESOLUTIONS AS PRESENTED. THE BOARD WOULD LIKE TO NOTE A THANK YOU FOR THEIR SERVICE AND DEDICATION TO COLUMBIA HEALTH CARE CENTER.

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

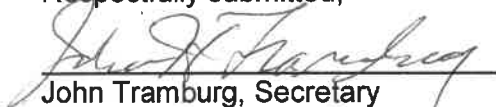
Adjournment:


MOTION: TO ADJOURN MEETING AT 11:15 A.M:

Motion made by John Tramburg, second by Barry Pufahl. Motion carried, voice vote.

Next meeting is scheduled for Tuesday, December 5, 2017 at 9:00am.

Respectfully submitted,


John Tramburg, Secretary
Columbia Health Care Center Committee


Jennifer Brandner, Executive Assistant
Columbia Health Care Center

Cc: Health Care Center Committee; Vern Gove, County Board Chair;
Amy Yamriska, Administrator; Mary Cupery, County Board Vice-Chair