

**COLUMBIA HEALTH CARE CENTER COMMITTEE MEETING**

**Minutes of Regular Meeting: Tuesday, December 7, 2021**

MEMBERS PRESENT: *Steven Rohrbeck*, Chairman; *Henry St. Maurice*, Vice Chairman; *Char Holtan*, Secretary; *Robert McClyman*, and *Mark Sleger*.

Also, in attendance during all or portions of the meeting: *Amy Yamriska*, Administrator; *Katie Parlier*, Accounting Supervisor; *Jessica Hale*, Assistant Corporate Council and *James Foley*, County Board Vice Chairman.

Steven Rohrbeck called the meeting to order at 9:00 a.m. and the meeting was legally noticed and published.

**Agenda**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED:**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

**Minutes**

**MOTION: TO APPROVE THE MINUTES AS PRESENTED FOR NOVEMBER 2, 2021.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

**Expenditure Report:**

The committee reviewed the voucher reports detailing payments made from November 1, 2021 to November 30, 2021.

**MOTION: TO APPROVE THE EXPENDITURE REPORT AS PRESENTED FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$428,970.53.**

Motion made by Henry St. Maurice, second by Mark Sleger. Motion carried, voice vote.

**Financial Report:**

Katie Parlier reviewed and answered questions about the October financials. The October census was discussed and let it be noted that this is the lowest census on the page. The low census is due to staff shortages, unable to have admissions because of staff shortages and COVID outbreaks.

**MOTION: TO APPROVE THE FINANCIALS AS PRESENTED.**

Motion made by Robert McClyman, second by Henry St. Maurice. Motion carried, voice vote.

**Discussion and Consideration of 2021 Accounts Receivable Write Offs:**

Amy discussed and answered questions about the accounts receivable write offs.

**MOTION: TO APPROVE THE ACCOUNTS RECEIVABLE WRITE OFF FOR ACCOUNT 610.132300 CUSTOMER #05317 IN THE AMOUNT OF \$3,069.00.**

Motion made by Mark Sleger, second by Henry St. Maurice. Motion carried, voice vote.

**MOTION: TO APPROVE THE ACCOUNTS RECEIVABLE WRITE OFF FOR ACCOUNT 610.132300 CUSTOMER #05494 IN THE AMOUNT OF \$1,100.00.**

Motion made by Henry St. Maurice, second by Mark Sleger. Motion carried, voice vote.

**MOTION: TO APPROVE THE ACCOUNTS RECEIVABLE WRITE OFF FOR ACCOUNT 610.132300 CUSTOMER #05494 IN THE AMOUNT OF \$754.00.**

Motion made by Mark Sleger, second by Char Holtan. Motion carried, voice vote.

**Discussion and Consideration of 2021 Capital Budget Carryover:**

Amy discussed and answered questions about 2021 capital budget carryover.

**MOTION: TO APPROVE 2021 CAPITAL BUDGET CARRYOVER OF ROBO COUPE, DRYER RACK, WILLOW COURT HEAT PUMPS AND ADMINISTRATOR HOUSE ROOF FOR A TOTAL OF \$31,900.00.**

Motion made by Robert McClyman, second by Mark Sleger. Motion carried, voice vote.

**Discussion and Consideration of 2022 Liability Insurance:**

Amy discussed and answered questions about the nursing home liability insurance.

**MOTION: TO APPROVE NURSING HOME LIABILITY AND PERSONAL INJURY INSURANCES IN THE AMOUNT OF \$22,607.00.**

Motion made by Henry St. Maurice, second by Mark Sleger. Motion carried, voice vote.

**Discussion and Consideration of utilizing COVID Deferred Revenue:**

Amy discussed and answered questions about utilizing COVID deferred revenue to purchase isolation laundry bags and computer wiring.

**MOTION: TO APPROVE USING COVID DEFERRED REVENUE TO PURCHASE COMPUTER WIRING AND LAUNDRY BAGS NOT TO EXCEED \$17,200.00.**

Motion made by Robert McClyman, second by Mark Sleger. Motion carried, voice vote.

**Discussion and Consideration of Retirement Resolution-C.A.:**

Amy read the retirement resolution for an employee that retired.

**MOTION: TO APPROVE THE RETIREMENT RESOLUTION AS PRESENTED.**

Motion made by Henry St. Maurice, second by Char Holtan. Motion carried, voice vote.

**Administrator's Report:**

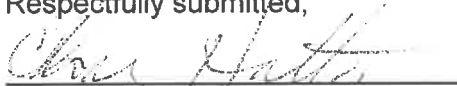
Amy Yamriska reported on November activities. Copy of the report kept at Columbia Health Care Center.


**Adjournment:**

**MOTION: TO ADJOURN MEETING AT 10:18 AM.**

Motion made by Henry St. Maurice, second by Robert McClyman. Motion carried, voice vote.

Respectfully submitted,

  
Char Holtan, Secretary  
Columbia Health Care Center Committee

  
Jennifer Brandner, Executive Assistant  
Columbia Health Care Center

Cc: Health Care Center Committee; Vern Gove, County Board Chair;  
Amy Yamriska, Administrator;

**Next meeting is scheduled for Tuesday, January 4, 2022 at 9:00am. This meeting will take place at the Administration Building in meeting room 115.**