

Columbia County Library System Board
May 15, 2020
Meeting Minutes

Zoom Meeting Teleconference
World Wide Web

Board Members in Attendance:

Nancy Long
Linda Ross
Betty Reiter
Beth Ann Scott

Board Members Absent:

Dianne Effinger (without notice)
Gus Knitt (with notice)

Library Directors in Attendance:

Tracie Miller – Wyocena
Joan Foster – Pardeeville

Visitors and Guests in Attendance:

Mark Ibach – SCLS Consulting Services Coordinator

Board President, Nancy Long, called the meeting to order at 10:00 AM and noted the meeting had been properly posted.

Approval of Agenda:

Betty Reiter made a motion to approve the agenda. Beth Ann Scott seconded. Motion was approved without descent.

Approval of Minutes:

Linda Ross moved we approve the March 6th minutes. Beth Ann Scott seconded. Motion approved unanimously.

There were no visitors or guests in attendance.

Update on curbside delivery:

All libraries except Wyocena are currently providing curb side services. Wyocena will be opening their library June 1st and will provide full service including curb side assistance.

Issues/Concerns regarding reopening of County libraries:

Libraries are using “reduced transportation holds”. That means materials can be kept in the local library if there is a hold for their patron before sending it on. Joan shared that

Pardeeville library will be hosting a virtual summer library program. Wyocena library is utilizing Facebook with games and activities. For the summer, Tracie will be doing a "Take and Make" program. She will also provide bundles of books for checkout. Portage library might be changing hours but they do plant to reopen May 26th.

Update South Central Library Services:

The All Directors meeting will take place Thursday May 21st. Topics will be concerning the '20-21 budget. South Central is trying to keep in contacts with libraries so librarians can share their concerns. IMLS has commissioned a research study by Patel Labs, Cleveland, Ohio. They are looking at how long a virus will last on books, plastic and other library materials. Right now, materials are quarantined at each library for seventy-two hours. When the delivery van returns them to Madison the materials are quarantined another seventy-two hours. Staff safety is also a concern both in the individual libraries and at South Central. Safety is a large concern. Use of face masks was discussed.

2021 Budget:

The budget is due August 17th, 2020. Our committee needs to have the proposal ready in July. 2021, county dollar numbers have already been set. Those moneys are coming from 2919. What happens in 2020 affects the 2022 budget. We will have to finalize this at our July meeting.

Disposition of the \$5,000 money designated to tutor.com:

Our contract with tutor.com is up for renewal. The cost of this program is \$5,000. We had previously voted not to renew this contract because of lack of use. After discussion Linda Ross made a motion, library directors are to disburse the \$5,000 however they feel most equitable for a plan they will develop. Directors are to report back to this board as to how they utilized the money. Betty seconded the motion. Motion approved unanimously. Debbie Bird has notified tutor.com that the service will not be renewed.:

Strategic Plan of Service:

The basic presentation is prepared. Today the directors will meet to tweak the final document and prepare the graphics. The final document will be approved at our July meeting.

Advocate of the Year Award:

The award will be presented to the Friends of the Lodi Library at a time to be determined by the Lodi director, Alex LeClair. Betty will prepare the certificate and get the needed signatures.

Update on the Columbia County Censes:

The timeline for completion has been extended until October. At this point, there has been a 70% completion. It's so important.

Announcement:

Susanna Bradley has resigned from both the county board and this board. On May 27th, another board member will be appointed.

Be sure to check the Portage web site to be sure our contact information is correct.

Our next meeting date will be July 17th.

Beth made a motion to adjourn and Linda seconded the move.

Meeting adjourned at 10:22

Respectfully submitted,



Betty Reiter

Approved 7/17/2020