

**Columbia County Library Systems Board**  
**May 17, 2019**  
**Meeting Minutes**

Cambria Public Library  
Cambria, WI

**Board Members in Attendance:**

Susanna Bradley  
Dianne Effinger  
Nan Hughes  
Nancy Long  
Betty Reiter  
Linda Ross  
Beth Ann Scott

**Library Directors in Attendance:**

Susan Santner, Interim Portage Library Director/County Resource Librarian  
Jennifer Tallman, Cambria  
Joan Foster, Pardeeville  
Lindsey Ganz, Poynette

**Visitors and Guests in Attendance:**

Rose Ziech – South Central Web Services Consultant

Board President, Nan Hughes called the meeting to order at 9AM. Members and guests responded with their names. Nan noted the meeting had been properly posted.

President Hughes thanked Susan Santner, Lindsey Schultz for preparing the annual report. Thanks also to Sue Moll for sending the agenda and minutes to CCLSB members and library directors.

Beth Ann and Nan met with Jenna Assmus in Rio. They discussed and set a combined meeting with CCLSB members and the library directors on July 19, 2019.

**Approval of Agenda:**

Nancy Long moved that the agenda be approved. Dianne Effinger seconded the motion. Motion was approved unanimously.

**Approve the Minutes:**

Susanna Bradley made a motion to approve the March 15, 2019 minutes. Linda Ross seconded the motion. Motion passed unanimously.

**Resource Library Report:**

Susan reported that Portage has hired Debbie Bird as the new director. She will begin on June 17, 2019.

**SCLS Report:**

The All Directors meeting was held May 16<sup>th</sup> in Broadhead. Rose reported the Overdrive and Advantage system data bases are being updated. They are working on a new delivery hub in Marathon County in order to serve the northern part of the state. Grants have been approved to digitizing more libraries. Rose has been working on software to launch the new and improved Link Cat. Their launch goal is November 15<sup>th</sup>.

Nancy Long is on the CCLSB, County Board and the System Board, Nancy reported that many libraries are doing away with fines. Also, there are more rural libraries that are addressing senior adult programs. There are also quite a few libraries that are upgrading their facilities.

### **Resource Library Report:**

Susan prepared a report on Tutor.com. The end of June the contract runs out. The company is expanding their services but the usage stats are not very good. This next year the libraries will try to make patrons and local schools more aware of the program. Continue to reach out to home schooling families. Tutor.com advisors will go to sites and train librarians on use of the program. **Our challenge is to look at our local library home page and see how easy it is to access "Tutor.com." Take a side trip to check out the "Learning Express Center". Compare the two sites.**

Susan prepared a task list for the incoming resource librarian and what she should be addressed. She also gave us a hand out that informed us what is new in the libraries in Columbia county. Susan, Lindsey, and Mark Jochem collaborated to present a "Resource Fair" at the Portage library. Fourteen organizations helped people in the area with employment, healthcare, childcare, housing and education. Directors in Columbia county feel that the resource librarian should be a contact point between the directors and the CCLS board. There is also a request to have more than one combined meeting with this board and the directors. Directors also discussed meeting more than six times a year. Susan suggested a welcoming meeting between Nan, Betty, Susanna and Debbie Bird. Discussing on the budget possibly needs to be addressed before July. The month of May would might be a better time to begin discussion and collect data.

### **Discussion of County Library Budget Request in Cooperation with Feedback from County Library Directors:**

Lindsey presented the idea of requesting a 2+2. 2% to maintain the cost of doing business and 2% focus on how the libraries can meet the county's long range plan. Breaking down what the 4% would do. The numbers won't be in until next week so they will contact Mark Ibach to help solidify the numbers. The directors also discussed a night to explain the funding formula. Perhaps there would be a night to have Mark Ibach explain the formula to the full CC Board. The "point person" for county directors will now be Tracie Miller at Wyocena.

### **Communication with County Board Supervisors, Municipal Board Members and Town Board Members and Residents:**

Nan prepared a hand out for the County Supervisors titled "Related Resources". There were two topics covered; workforce development and technology. After discussion, we decided one topic, workforce development should be presented for next month. Workforce development is one of our stated goals for this year. Nan also presented a draft of "Columbia County Public Libraries" trifold. After looking it over we felt it was ready to send to the graphics department at South Central. This would be an informational flyer to take as we attend libraries or town meetings. Nan contacted Lois, the comptroller for the county. On the County Budget print-out there is a bar graph that shows libraries and the extension department together at \$27.00. Nan asked what portion was for libraries and she was told it's about \$20.00. Nan found a quote that said, "For every \$1.00 invested in the library you get \$5.00 back." Nancy found that the county does not apportion library funds to municipalities that have a library because that comes out of their city tax dollars. The towns and townships are getting apportioned for library services. They do donate some money but not a set amount or percentage. Could the library directors ask municipal or township chairs to write a letter in support for their library, sent to the county finance committee? Try for one from each library. How about sharing the letters with city/village boards and township boards?

### **Reconsideration of Columbia County Advocate of the Year:**

There was a misunderstanding on our boards part when voting on the Advocate of the Year. Joan Foster, Pardeeville asked us to reconsider the two couples that were initially nominated. Susan Bradley made a motion that the award be given to both couples. Beth Ann seconded the nomination. The motion

passed unanimously. Both Gerald and Laureen Lueck and Lester and Maureen Bortz, Pardeeville will be awarded Advocate of the Year.

**CCLSB Members Set Library Visitation Schedule:**

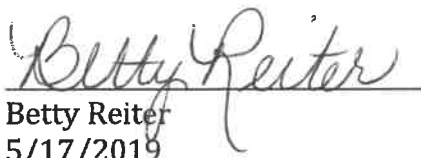
Cambria – Susanna Bradley	Columbus – Nancy Long	Lodi – Dianne Effinger
Pardeeville – Beth Ann Scott	Portage – Linda Ross	Poynette – Betty Reiter
Randolph – Nan Hughes	Rio – Nan Hughes	Wisconsin Dells – Betty Reiter
Wyocena – Susanne Bradley		

**Reports on Library Visits:**

Susanna Bradley went to Poynette but was not prepared to give a report this month.

We adjourned at 10:55 AM.

Respectfully submitted,



Betty Reiter  
5/17/2019  
10/8/2019