

Columbia County Library System Board  
November 18, 2016  
Meeting Minutes

Rio Area Public Library  
Rio, Wisconsin

**Board Members in Attendance:**

Susanna Bradley  
Dianne Effinger  
Judy Eulberg  
Nan Hughes  
Nancy Long  
Susan Martin  
Margaret Vaughan

**Library Directors in Attendance:**

Jenna Asmus – Rio Area Library Director  
Jessica Bergin – Portage Public Library Director/Resource Librarian

**Also in Attendance SCLS Representative:**

Shawn Brommer - Youth Services and Outreach Consultant

The meeting was properly noticed by e-mail and by publication in the Portage Daily Register.

Board president Judith Eulberg called the meeting to order at 9:03 a.m.

**Approval of Agenda:**

Susanna Bradley moved that the agenda be approved, and Nancy Long seconded the motion; it was approved unanimously.

**Minutes of the September 20, 2016 Meeting:**

Margaret Vaughan moved that the minutes be approved as presented. Nan Hughes seconded the motion; it was approved without dissent.

**Resource Librarian's Report:**

Jessica Bergin provided County Library Board contact information to the members and solicited corrections. Jessica will e-mail up-dated copies of the information to the Board .

She reviewed the members' term expiration dates, and noted that the terms of Judy Eulberg and Nan Hughes expire in January, 2017. Nan Hughes said that she is willing to continue to serve on the Board, but since she serves on the appointment of her school district's superintendent, he would need to approve her re-appointment to the Board. Judy Eulberg said that while she has enjoyed serving on this board, she has decided that it is time for her to move on. The group then discussed the process that will be used to fill openings on the Board. Members provided Ms. Bergin with the name of potential Board appointees, and she will also solicit

suggestions from the County's library directors. She will keep the remaining Board members informed of the progress she is making ; it was noted, however, that the appointments probably would not be effective before the next meeting on January 20, 2017.

Ms. Bergin presented a preliminary 2017 Action Plan for the Board. It was discussed and several minor corrections were made to it. She will e-mail copies of the revised Action Plan to the Board in the near future. The Action Plan includes the dates and locations of all of the 2017 meetings so that the library directors will know well in advance the dates that they will host the meeting.

In conjunction with the presentation of the 2017 Action Plan, the process of selecting the **Library Advocate of the Year** was discussed.

The group agreed on a 'bad weather' policy (even though it was noted that no one remembered when a scheduled Board meeting had to be cancelled or postponed.) If weather conditions cause schools to be closed in the community where the meeting is scheduled to be held, that meeting will be postponed until the next Friday. The Resource Librarian will communicate the rescheduling of the meeting to the Board and the library directors.

A County Library Directors' meeting was held in mid-November. Programming ideas were exchanged, and the group also discussed the Resource Librarian's role in communicating information from this Board's meetings to the library directors. The Board was asked what information its members would like to get from the county library directors; the responses varied from suggestions from the libraries as to how this Board can support each library's mission to information about unusual events or situations that occur at the various libraries.

At that meeting, Cindy Fesemyer, the Columbus Library Director, announced that the library was buying the house/property adjacent to the library. This will provide much needed additional space for the library, and will resolve the accessibility issue that will be caused by the reconstruction of highway 16 next summer.

The Board discussed the Annual Report to the County Board and agreed that the supplement ("Graphic Highlights") to the report that was provided by Trish Frankland, Lodi Library co-director, be up-dated when the Annual Report is developed, and at that time the Board (president??) send a letter of thanks to each library and its staff for the services provided to their communities.

### **South Central Library System Report**

Shawn Brommer reported that at the quarterly All Director's meeting held in Cambridge staff from the Department of Public Instruction provided help and training on the State's annual report form. The SCLS staff is already working on pre-populating the form with the required data. Mark Ibach and the ILS team is pulling information together for each of the libraries. She commented on how tedious and difficult the reports were to complete in the 'old days' and how technological advances have greatly simplified the process.

The Library Innovation Sub-Committee, on which Jenna Asmus, the Rio Library Director serves, is exploring was that the libraries can assess and evaluate their services. This will be a topic for a future All Directors' meeting, with a focus on how to expand services to reach current non-library users.

**Library Visits:**

There were no library visits reported.

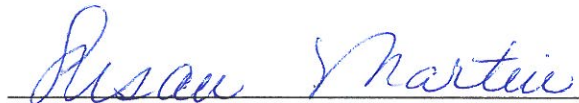
**Next Columbia County Library System Meeting:**

Friday, January 20 at the Randolph, Wisconsin library.

**Adjournment:**

President Eulberg adjourned the meeting at 10:34 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Susan Martin". The signature is written in a cursive style and is positioned above a horizontal line.

Susan Martin, Secretary

11/19/2016

