

COLUMBIA COUNTY LIBRARY BOARD MEETING MINUTES

Rio Library
July 9, 2010

Board Members Present: Judy Eulberg, Gisela Hamm, Susan Martin, Andy Ross, Pat Westby and Carol Ziehmke

Absent: All present

South Central Library System Representative: Cheryl Becker

Library Directors Present:

- Columbus Peggy Kindschi
- Portage Shannon Stiller – County Resource Library
- Poynette Kris Daugherty
- Rio Erin Foley

Also present: Jon Pribbenow – Rio Library

Board President Carol Ziehmke called the meeting to order at 9:05 a.m.

Agenda: There were no changes to the agenda, and Gisela Hamm moved that the agenda be approved as presented. Pat Westby seconded the motion, and it was passed unanimously. The meeting was properly noticed.

President Ziehmke welcomed Judy Eulberg to the Board, and everyone introduced themselves to her.

Minutes: The minutes of the May 7, 2010 County Library Board meeting were approved unanimously as presented upon the motion of Andy Ross and Pat Westby's second. Future agendas and minutes will be sent via e-mail to the Board members, librarians and other interested parties. The Secretary requested that any changes in e-mail addresses be communicated to her for transmittal to the County Clerk's office.

Columbia County Library Board Appointment:

President Ziehmke announced that Board member Heidi Schmidt had resigned from the Board because she has accepted a new administrative position in another county. There was a brief discussion about the best way to fill the opening, and Board members were asked to bring suggested names to the September meeting

2011 County Library Budget

Shannon Stiller presented the draft of the 2011 budget:

<u>Budget Line</u>	<u>2011 Proposal</u>
Reimbursement to Columbia County Libraries	\$ 593,454
Reimbursement to Adjacent County Libraries	TBD*
Delivery Service	24,000
Large Print Rotating Collection	7,000
Resource Library	9,000
Administration	400
Automation Grants	0
 Total Request	 TBD*

Shannon explained that the requested reimbursement to County Libraries was 90% of actual expenses, up from the prior request of 80%. It was noted that several years ago the County Finance Committee had been told that the it was the goal of the Library Board to gradually increase that request in 5% increments until it reached 100%.

The Reimbursement to Adjacent County Libraries (*) is provided to the Resource Librarian by the County Comptroller, who wasn't able to provide that figure prior to the meeting. The expense is approximated to slightly exceed \$130,000; the actual figure will be in the final budget as presented to the County Finance Committee.

The County Librarians requested that the County provide \$24,000 to support delivery services; this figure represents approximately 25% of the actual expense. The County Libraries have agreed to match that amount.

Because of the increasing importance of the rotating large print collection, the budget will request \$7,000 for this service.

Administration expenses include per diem and mileage, as well as any miscellaneous expenses incurred by the Board.

The reimbursement to adjacent county libraries was discussed in terms of how that figure could be slashed. Since it is a formula-driven expense, decreasing that payment would not improve (or decrease) the budget's bottom line. If that amount were not paid out-of-county, the same amount would be paid to in-county libraries, since the same books/materials would be provided in-county and would be a part of the formula used to calculate the reimbursement to Columbia County libraries.

It was moved by Pat Westby and seconded by Judy Eulberg that the budget be approved as presented, with the proposed Administration request cut to \$200. The motion passed unanimously. The County Library Budget hearing before the County Finance Committee is scheduled for September 20 at 8:30 a.m.; at its September meeting, the Board will determine which members, in addition to President Ziehmke and Resource Librarian Shannon Stiller, will attend that hearing.

Kris Daugherty suggested that it be kept in mind that 'libraries are the universities of the people,' and a strong bastion of the democracy we are privileged to enjoy in this country.

Library Advocate(s) of the Year:

Pet Westby described the form of the award that will be presented to the 2010 Library Advocate(s) of the Year. It was agreed to target the October 13 Friends of the Library annual meeting for the award's presentation. Shannon Stiller agreed to discuss this with the Friends' organization.

Long-Range Plan Up-Date: Shannon Stiller described the process that was used at the June 24th Plan meeting with some Board members and representatives and librarians from the counties' libraries. The group analyzed the various library services and then made individual assessments of the value of those services. The long-range plan document will be drafted to address the services deemed to be of the greatest value. A draft of the plan will be reviewed at the September meeting of the County Library Board, and a public hearing on it will be held prior to the Board's November meeting.

Resource Librarian's Report: In addition to the budget and the long-range plan update, Shannon's discussed the status of Tutor.Com. It has been 'installed' at the Portage Library, and its staff has been trained. It will be made available throughout the county within the next few weeks, when promotional materials and access information has been made available to all libraries and educators. In addition, Shannon will provide publicity information to newspapers serving the communities in which the county libraries are located.

SCLS Report: Cheryl Becker, representing the South Central Library System, reported on a number of items:

- At the May meeting Cheryl volunteered to provide a list of the Columbia County library directors, their e-mail addresses and the dates of their Board meetings. That information was distributed.
- She announced that the annual System Celebration will be held on September 21 (Tuesday) at the Wintergreen in Lake Delton.
- She noted that the search for a new System Director has been concluded with the hiring of Martha (Marty) Van Pelt, from Walla Walla, WA.
- The WLA Fall Conference will be at the Kalahari in the Dells November 2-5, so the November Columbia County Library Board meeting should be scheduled for the following week.
- Cheryl announced that an Advocacy Training Program had been developed and tested by a focus group earlier this season. Trish Prieue from the Lodi library was a member of that group, and would be happy to answer questions anyone might have about the training. The training is available to library boards; contact Mark Ibach at South Central for information and scheduling. \

Library Visits and News:

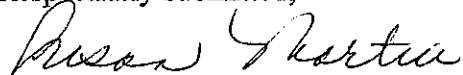
Sue Martin reported on her attendance at the May Poynette Library Board meeting. Kris Daugherty commented on the status of Poynette's exploration of available sites for the library's needed expansion. Gisela Hamm reported that the Wisconsin Dells city council had approved the library's plan to expand, although the question of parking has not been resolved. In Columbus, Peggy Kindschi reported, the library board is working

with architects on expansion plans, as is also the case in Portage, Shannon Stiller reported.

Next meeting: The next meeting of the Columbia County Library Board will be on September 10 at the Kilbourn Library in Wisconsin Dells.

Adjournment: There being no further business, the meeting was adjourned by President Ziehmke at 11:09 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Martin".

Susan Martin, Secretary