



**Local Emergency Planning Committee Minutes
Thursday, July 11, 2019**

An attendance sheet was distributed. A safety briefing was given by Enbridge staff and a tour of the facility followed.

Committee Members Present: Kathy Johnson (Columbia County Emergency Management), Nate Sievers (Alliant Energy), Suzi Hemler (Portage Community Schools), Paul Nadolski (WDNR), Marie Darling Ellis (Columbia County Emergency Management), Clayton Simonson (Portage Fire Department), Dennis Richards (Citizen Member), E. Kevin O'Neill (Citizen Member), Burlie Williams (Red Cross), Amanda Blank (Alliant Energy), Sharon Foley (Divine Savior Healthcare), Amy Sandow (Columbus Emergency Management Director), Keith Klafke (Assistant Chief Portage Police Department), Susan Lorenz (Columbia County Health Department)

Others in Attendance:

Erin Salmon (Pardeeville DPW Director), Todd Horn – (Columbia County Sheriff)

Committee Members Absent with Notice: Dan Drew (Columbia County Board Supervisor), Barry Pufahl (Columbia County Board Supervisor), Roger Brandner (Sheriff)

Committee Members Absent: Media Representative from Portage Daily Register, Ken Hutler (Citizen Member), Jon Plumer (State Representative)

The meeting of the Columbia County Local Emergency Planning committee was called to order by Chairman Kathy Johnson at 1:11PM at Enbridge Portage Station located at N9001 Dumke Road, Portage.

APPROVAL OF JULY 2019 LEGALLY NOTICED AGENDA

A motion was made by Clayton Simonson and seconded by Paul Nadolski to approve the committee agenda as noticed. Motion was carried unanimously by the committee.

APPROVAL OF JANUARY 2019 MINUTES

A motion was made by Clayton Simonson and seconded by Suzi Hemler to approve the committee agenda as noticed. Motion was carried unanimously by the committee.

LEPC MEMBERSHIP UPDATE

- Erin Salmon – Pardeeville DPW Director

A motion was made by Kevin O'Neill and seconded by Dennis Richards to nominate Erin Salmon to the Columbia County Local Emergency Planning Committee. The motion was carried unanimously by the committee.

- *Thank-you letters will be mailed to Mike Hudgens and Randy Koehn for their longtime service on the Columbia County LEPC*

UPDATE LEPC BY-LAWS & REVIEW DESIGNATION OF LEPC INSPECTOR & HAZMAT RESPONSE

A motion was made Clayton Simonson and seconded by Paul Nadolski to omit the following wording of the By-laws under the Secretary/Recording Secretary Position on page 1 “and will hold only one elected position in the LEPC.” The motion was carried unanimously by the committee.

A motion was made by Clayton Simonson and seconded by Nate Sievers to designate the State of Wisconsin as the LEPC Inspector for Columbia County and leave the hazmat response as is. The motion was carried unanimously by the committee.

The motion was carried unanimously by the committee.

EPCRA (Emergency Planning Community Right To Know Act) \$ Reimbursement

Marie Darling Ellis reported that on February 8, 2019 we received the second half of the EPCRA Grant Reimbursement in the amount of \$13,218.19.

EMPG (Emergency Management Planning Grant) \$ Reimbursement

Marie Darling Ellis reported that on February 8, 2019 we received the second half of the EMPG Grant Reimbursement in the amount of \$23,687.79

EPCRA Plan Updates / New EPCRA Plans Written

Marie Darling Ellis reported that ten large facility plans have been updated. No new plans have been written and no plans have been closed.

TRAINING AND EXERCISES

Chairman Kathy Johnson gave an overview of the training and exercises we were involved in which included:

- Active Attack – Portage High School
- Spillman Training - Computer Aided Dispatch System (CAD) Offsite EPCRA Plans will be entered into the CAD and will include EHS chemicals and amounts and on-site maps of the facility
- WEB EOC Training and Exercise
- Governor’s Conference on Emergency Management
- Alliant Tabletop Exercise for Prairie du Sac and Kilbourn Dams
- Family Assistance Center Workshops
- National Weather Service Severe Weather Class (Public & Highway Dept.)
- TIME System Security Awareness Training
- Southwest Region Training and Exercise Planning Workshop
- ICS Refresher Course
- Active Attack Full Scale Exercise (Portage) – over 160 volunteers and Law Enforcement, Fire, and EMS agencies from our county and surrounding counties participated.
- Hazmat Technician Class hosted by Portage Fire Department

HAZMAT SPILLS

Chairman Kathy Johnson advised that there were seven small Hazmat Spills, none were billed out.

ALL HAZARD MITIGATION PLAN UPDATE

Chairman Kathy Johnson reported that the All Hazard Mitigation Plan for Columbia County is currently being updated. Kathy shared an additional questionnaire that is going to be sent out to the municipalities next week prior to completion of the plan.

COLUMBIA COUNTY HAZMAT EQUIPMENT GRANT

A motion was made by Clayton Simonson and seconded by Nate Sievers to apply for the Hazmat Grant. The motion was carried unanimously by the committee.

A motion was made by Kevin O'Neill and seconded by Dennis Richards to allow Marie Darling-Ellis to sign on behalf of Chairman Kathy Johnson in her absence for any LEPC business. The motion was carried unanimously by the committee.

SET NEXT MEETING DATE

The next Columbia County LEPC meeting will be held on January 9, 2020 at 1:30 p.m. at Columbia County Law Enforcement Center at 711 E. Cook St., Portage.

A motion was made by Clayton Simonson and seconded by Dennis Richards to adjourn the meeting at 1:45 p.m. The motion was carried unanimously by the committee.

Respectfully submitted,



Marie Darling Ellis

Recording Secretary/Coordinator of Information

Columbia County Local Emergency Planning Committee