



**Local Emergency Planning Committee Minutes  
Thursday, July 12, 2018**

An attendance sheet was distributed.

**Committee Members Present:** Kathy Johnson (Columbia County Emergency Management), Nate Sievers (Alliant Energy), Suzi Hemler (Portage Schools), Paul Nadolski (WDNR), Sharon Foley (Divine Savior Healthcare), Susan Lorenz (Columbia County Health Department), Amy Sandow (Columbus Emergency Management), Marie Darling Ellis (Columbia County Emergency Management), Clayton Simonson (Portage Fire Department)

**Committee Members Absent with Notice:** Dennis Richards (Sheriff), Diana & E. Kevin O'Neill (Red Cross), Barry Pufahl (Columbia County Board Supervisor) Dan Drew (Columbia County Board Supervisor)

**Committee Members Absent:** Media Representative from Portage Daily Register

**Guest Speakers:** Sara Marquardt (National Weather Service), Tim Halbach (National Weather Service)

The meeting of the Columbia County Local Emergency Planning committee was called to order by Chairman Kathy Johnson at 1:47 PM at the Kilbourn Dam, 1 Finnegan Avenue, Wisconsin Dells.

**APPROVAL OF JULY 2018 AGENDA**

*A motion was made by Clayton Simonson and seconded by Suzi Hemler to approve the committee agenda as noticed. Motion was carried unanimously by the committee.*

**APPROVAL OF JANUARY 2018 MINUTES**

*A motion was made by Suzi Hemler and seconded by Clayton Simonson to approve the August 2017 minutes as written. The motion was carried unanimously by the committee.*

**LEPC MEMBERSHIP UPDATE**

*A motion was made by Sharon Foley and seconded by Paul Nadolski to nominate Keith Klafke as a committee member on behalf of the City of Portage. Motion carried unanimously by the committee.*

*A motion was made by Nate Sievers and seconded by Clayton Simonson to draft a letter to John Plumer's office reference replacing Keith Ripp for the 42<sup>nd</sup> Assembly District. Motion carried unanimously by the committee.*

*Chairman Kathy Johnson advised that Dave Tracey had resigned his position after the last meeting. A motion was made by Clayton Simonson and seconded by Nate Sievers to draft a letter thanking Dave for serving on the LEPC.*

## **UPDATE LEPC BY-LAWS & REVIEW DESIGNATION OF LEPC INSPECTOR & HAZMAT RESPONSE**

*A motion was made Paul Nadolski and seconded by Suzi Hemler to accept the LEPC By-Laws as written. The motion was carried unanimously by the committee.*

*A motion was made by Paul Nadolski and seconded by Sharon Foley to Designate the State of Wisconsin as the LEPC Inspector for Columbia County. The motion was carried unanimously by the committee.*

*A motion was made by Nate Sievers and seconded by Clayton Simonson to leave the hazmat response as is. The motion was carried unanimously by the committee.*

## **EPCRA (Emergency Planning Community Right To Know Act) \$ Reimbursement**

Marie Darling Ellis reported that on February 9, 2018 we received the second half of the EPCRA Grant Reimbursement in the amount of \$13,450.23.

## **EMPG (Emergency Management Planning Grant) \$ Reimbursement**

Marie Darling Ellis reported that on February 9, 2018 we received the second half of the EMPG Grant Reimbursement in the amount of \$23,771.65

## **HAZMAT GRANT**

Marie Darling Ellis reported that on February 23, 2018 we received a Hazmat Grant Redistribution in the amount of \$708.79

## **EPCRA Plan Updates / New EPCRA Plans Written**

Marie Darling Ellis reported that eleven large facility plans have been updated. No new plans have been written and no plans have been closed.

## **TRAINING AND EXERCISES**

Chairman Kathy Johnson gave an overview of the training and exercises we were involved in which included:

- National Weather Service Severe Weather Class (Public & Highway Dept.)
- Mixing Chemicals Forms Toxic Cloud (Facilities & Fire Depts.)
- Portage High School Evacuation Drill – From start to finish evacuation of all students being accounted for (over 800) took place in 13 minutes
- CART Child Abduction Response Team Tabletop Exercise
- South Central Wisconsin Healthcare Coalition Surge Test
- South Central Wisconsin Healthcare Coalition Tabletop Exercise
- Sauk County Active Shooter Response Training (All County Staff)
- Rescue Task Force Training Exercise – American Legion

## **CAMBRIA FRIESLAND LONG TERM RECOVERY**

Kathy Johnson spoke about Cambria Long Term Recovery and Camp Courage which is being held this week from July 9-13, 2018 at the First Presbyterian Church in Cambria. There is a nightly family meal, camp sessions for children, and a parenting workshop focusing on faith based resiliency.

## **HAZMAT SPILLS**

Chairman Kathy Johnson advised that there were 14 small Hazmat Spills, none were billed out.

### **SLOW NO WAKE ORDERS**

Slow No Wake Orders were put on in early March. The current ordinance is being looked at by the committee. The ordinance with signatures is being placed on the back of the Slow No Wake signs.

### **NATIONAL WEATHER SERVICE PRESENTATION**

Tim Halbach and Sarah Marquardt from the National Weather Service talked about their role during heavy rain events and flooding. Some of the topics they touched on were:

- Forecast for River Flooding
- River Forecast Center
- Precipitation Forecast
- River Gauges (work closely with Dam Operators)
- FERC – Preventing damage to infrastructure, dam safety, and the levee system
- Kilbourne Dam is regulated by the Wisconsin DNR
- Spread the word to other partners to get on the email list for the NWS event emails

### **NEW ADMINISTRATION AND COURT SYSTEM BUILDING EMERGENCY PLANS**

The plans for the administration building and Court Services/HHS buildings have been distributed. Once the Health and Human Services Department moves into the building and the Court Services move back over to the Courthouse building, the plans for those two buildings will again be updated at that time.


### **COLUMBIA HEALTH CARE CENTER DOOR CLOSURE PROJECT**

Emergency Management Coordinator Kathy Johnson has been working with staff at the Columbia Health Care Center to secure the doors that do not lock by cutting and using pieces of old fire hose to secure them in case of an incident such as an active shooter. All hose has been distributed and placed and staff will be trained.

*A motion was made by Clayton Simonson and seconded by Suzi Hemler to adjourn the meeting at 3:04 p.m. The motion was carried unanimously by the committee.*

A tour of the Kilbourn Dam followed the meeting for any interested members.

Respectfully submitted,

 (In the absence of Marie Darling Ellis)

Marie Darling Ellis  
Recording Secretary/Coordinator of Information  
Columbia County Local Emergency Planning Committee