



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes March 9, 2023

Members present: Denise Brusveen, Adam R. Field (arrived at 3:10 p.m.), Chris Polzer, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Eric Shimpach, Doug Richmond, Rebekka Cary, Heather Gove, Judge Hepler, Greg Kaminski, Bob Koch, Lisa Krintz, Sue Moll, Shonna Neary, Joe Ruf, Brenda Yaskal

The meeting of the Executive Committee was called to order by Chair Polzer at 3:00 p.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Schroeder to approve the agenda as published. Second by Brusveen. Motion carried.

Public Input

Marianne Statz, Julianna Schoeneberg, Kelly Ewing and Doug Smedema spoke regarding the solar resolutions.

Adam Field arrived at 3:10 p.m. during public input.

Approval of Minutes

Motion by Schroeder to approve the minutes of the January 12, 2023 and January 18, 2023 Executive Committee meetings. Second by Field. Motion carried.

Operational Review: Veterans Service Officer

Motion by Field to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for the Veterans Service Office. Second by Brusveen. Motion carried.

Cary reported the budgets are on target and staff earned compensatory time for training they provided in the evening. Out of county travel was reported for March 24th to Washara County. The office received an additional \$17,500 grant and plans to purchase a big screen monitor and promotional items and advertising.

Cary shared a couple of stories where she was able to obtain additional benefits for veterans. She credited her ability to attend training sessions and learn about pertinent information, such as effective dates, to receive the most benefit for veterans.

2022 Veterans Service Annual Report

Cary gave a review and highlights of the Veterans Service Annual Report.

Motion by Field to approve the 2022 Annual Report for the Veterans Service Office. Second by Brusveen. Motion carried.

Operational Review: Register of Deeds

Motion by Schroeder to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for the Register of Deeds Office. Second by Brusveen. Motion carried.

Krintz reported the budgets are on target and there was no compensatory time or out of county travel.

Krintz shared results from a recent bid opening for the computerized indexing project of digitized images. She recommended awarding the bid to On Q Solutions in the amount of \$60,080.65. She has worked with vendor in the past and the vendor was highly recommended by other Register of Deeds.

Motion by Brusveen to award the Indexing Project to On Q Solutions in the amount of \$60,080.65. Second by Polzer. Motion carried.

2022 Register of Deeds Annual Report

Krintz gave a review and highlights of the Register of Deeds Annual Report.

Motion by Field to approve the 2022 Annual Report for the Register of Deeds Office. Second by Schroeder. Motion carried.

Operational Review: Land Information

Motion by Schroeder to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for the Land Information Office. Second by Field. Motion carried.

Krintz reported the budgets are on target and there was no out of county travel. A staff member earned 14 hours of compensatory time.

2022 Land Information Annual Report

gave a review and highlights of the Land Information Annual Report.

Motion by Field to approve the 2022 Annual Report for the Land Information Department. Second by Brusveen. Motion carried.

Operational Review: County Clerk

Motion by Field to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for the County Board. Second by Brusveen. Motion carried.

Motion by Schroeder to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for the County Clerk and Elections. Second by Field. Motion carried.

Motion by Schroeder to approve the January and February 2023 Expenditure Report from 1/6/2023 through 3/2/2023 for Insurance. Second by Field. Motion carried.

Moll reported the budgets are in line. Staff earned compensatory time in February for the Spring Primary and will earn compensatory time in April for the Spring Election. Moll reported out of county travel to Madison for WCCO conference.

2022 County Clerk Annual Report

Moll gave a review and highlights of the County Clerk Annual Report.

Motion by Field to approve the 2022 Annual Report for the County Clerk's Office. Second by Brusveen. Motion carried.

Out of State Travel Requests

Gove requested out of state travel to Houston, TX for 2 HHS staff and 2 judges to attend the OWI/Drug Court RISE Conference. The request has been approved by the HHS Board and is budgeted with funds from the grant. Judge Hepler and Richmond spoke on the benefits of the conference.

Motion by Schroeder to approve two HHS staff and two judges to attend the out of state travel to Houston, TX. Second by Polzer.

Motion by Field to amend the motion to allow two HHS staff only to attend the conference. Second by Brusveen. Motion fails.

Motion by Brusveen to delay the vote until later in the meeting. Second by Field. Motion carried.

Motion by Field to approve the out of state travel request for Drews to attend the Cisco Live Conference in Las Vegas, NV. Second by Schroeder. Motion carried.

Appointments:

Motion by Schroeder to approve the appointment of Samantha A. Miller, FSA Voting Member, to the Agriculture, Extension, Land and Water Conservation Committee for a term to April, 2024. Second by Polzer. Motion carried.

Motion by Field to approve the appointment of the Emergency Fire Wardens for 2023 as recommended by the Wisconsin Department of Natural Resources. Second by Brusveen. Motion carried.

Motion by Field to approve the appointment of Todd Horn and Troy Haase, Citizen Members, and Matthew Menard, Sheriff Designee, to the Traffic Safety Commission for a term to April, 2024. Second by Schroeder. Motion carried.

Brusveen requested application forms be completed in the future for all citizen appointment considerations.

American Rescue Plan Act (ARPA) Funding Update

Neary gave an update on the ARPA funding and provided a handout.

American Rescue Plan Act (ARPA) Funding Review

The following department request was considered:

Solid Waste

Transfer Station Floor Overage	\$ 26,217.00
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Resolution: Authorize American Rescue Plan Act Expenditures

Motion by Schroeder to approve the resolution to transfer \$26,217.00 in ARPA funds for the transfer station floor overage. Second by Brusveen. Motion carried.

Resolution: Transfer of Funds to Cover 2022 Overdrawn Accounts (County Board)

Motion by Schroeder to approve the resolution to transfer funds to cover the 2022 overdrawn accounts for County Board. Second by Brusveen. Motion carried.

Monthly updates for the County Board budget will be presented to the committee at future meetings.

Resolution: Accept Safer Community Funds for Law Enforcement Agencies Grant

Motion by Field to approve the resolution to accept Safer Community Funds for Law Enforcement Agencies grant. Second by Brusveen. Motion carried.

Resolution: Columbia County Planning & Zoning Committee Public Input to Wisconsin Public Service Commission Regarding High Noon Solar Project

Motion by Brusveen to approve the resolution on the Columbia County Planning & Zoning Committee Public Input to Wisconsin Public Service Commission Regarding High Noon Solar Project. Second by Field. Motion carried. Schroeder abstained.

Resolution: Request State to Revise Solar Energy System Law

Motion by Brusveen to approve the resolution to request the State to revise the solar energy system law. Second by Field. Motion carried.

Ordinance: Amend Chapter 7 – Fees – Sec. 7.05 District Attorney

Yaskal gave an overview of the fee changes for the District Attorney's Office.

Motion by Schroeder to approve the ordinance amendment for District Attorney fees. Second by Field. Motion carried.

Ordinance: Amend Chapter 7 – Fees – Sec. 7.17 Solid Waste

Kaminski gave an overview of the fee changes for the Solid Waste Department.

Motion by Brusveen to approve the ordinance amendment for Solid Waste fees with the addition of "greater than 15 gallons" to the large bag fee. Second by Field. Motion carried.

Wisconsin Statewide Mutual Aid Compact (WiSMAC) For Local Emergency Management Assistance – Emergency Management

Koch gave an explanation of the Statewide Mutual Aid Compact.

Motion by Schroeder to approve the WiSMAC for Local Emergency Management Assistance. Second by Field. Motion carried.

Pending motion...

Motion by Schroeder to approve two HHS staff and two judges to attend the out of state travel to Houston, TX. Second by Polzer. Motion carried.

Brusveen asked for concrete examples of how the conference has benefited Columbia County.

The next regularly scheduled meeting of the Executive Committee is April 13, 2023 at 8:00 a.m.

The Executive Committee meeting was adjourned at 5:04 p.m.

Respectfully Submitted,



Darren W. Schroeder
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk