



# COLUMBIA COUNTY

Board of Supervisors

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## Columbia County Executive Committee Minutes April 7, 2014

Members Present: Mary Cupery, Vern E. Gove, Andy Ross, Robert R. Westby

Also In attendance during all or portions of the meeting: Kristen Anderson, Rich Hasse, Kevin Kessler, Karen Nelson, Dennis Richards, Joe Ruf, Dawn Woodward, Helen Wruck

The meeting of the Executive Committee was called to order by Chair Ross at 1:00 pm. The meeting was properly noticed as required by the Wisconsin Open Meetings Law.

### Approval of Agenda

Motion by Westby to approve the agenda as published. Second by Cupery. Motion carried.

### Approval of Minutes

Motion by Gove to approve the minutes of the March 10, 2014 and March 19, 2014 Executive Committee meetings. Second by Cupery. Motion carried.

### Operational Review – County Clerk

Motion by Westby to approve the March 2014 expenditure reports for the County Board, Insurance, and County Clerk. Second by Gove. Motion carried.

Moll reported a 16% turnout for the April 1 Spring Election. The County Board of Canvass is scheduled to convene tomorrow morning (April 8) to canvass the county supervisor contests. Unofficial results show a 2 vote difference for District 6 and District 8 looks like it will be vacant. Due to a shortage of staff, Moll is requesting the option to have staff work additional hours to keep up with the workload and they be paid for overtime instead of earning compensatory time.

Motion by Gove to approve compensatory time payout for support staff at the Department Head's discretion until the office is fully staffed. Second by Westby. Motion carried.

### F.L.A.G. Budget Request

Karen Nelson from UW-Extension requested an increase in the 2015 F.L.A.G. account to a total of \$2,500. The reason for the request is the grant which currently funds a portion of the program will no longer be available in 2015. The request will be considered during the 2015 budget process.

### Position Replacement/Change Requests

Dennis Richards, Sheriff, requested to replace a jailer, secretary, and two deputy sheriffs. The secretary position is vacant due to retirement, the other positions are vacant due to resignations.

Motion by Westby to approve the jailer replacement request. Second by Cupery. Motion carried.

Motion by Gove to approve the secretary replacement request. Second by Westby. Motion carried.

Motion by Gove to approve the deputy sheriff replacement request for two positions. Second by Westby.

Motion carried.

Richards would like to hire an LTE to assist the secretarial staff with the backload of work and cut down on overtime pay. According to Joe Ruf, the request would require approval from the governing committee and Human Resources would oversee the job description, pay rate and benefits.

Helen Wruck, Child Support Deputy Administrator, requested to replace a legal secretary/account clerk in the Child Support Agency. The position is vacant due to retirement. Motion by Gove to approve the replacement request. Second by Cupery. Motion carried.

Dawn Woodard, Health and Human Services Director, requested to replace a social worker and the ADRC Director. Both positions are vacant due to resignations.

Motion by Westby to approve the social worker replacement request. Second by Cupery. Motion carried.

Motion by Cupery to approve the ADRC Director replacement request. Second by Westby. Motion carried.

Kristen Anderson, Land Information Director, requested to replace the real property lister which is vacant due to retirement. Anderson indicated there may be an internal transfer and would like approval to replace all positions until filled.

Motion by Gove to approve the replacement request for the real property lister and any additional positions which become vacant due to transfers. Second by Westby. Motion carried.

### **Appointments**

Motion by Westby to recommend the reappointment of Dean Walker to the Ethics Inquiry Board for a 3 year term to April, 2017. Second by Cupery. Motion carried.

Motion by Westby to recommend the appointment of Susanna R. Bradley to the County Library Systems Board, to complete Susan G. Martin's remaining term to January, 2016. Second by Gove. Motion carried.

### **County Board Standing Rules**

Vice Chair Gove and Joe Ruf discussed changes to the Standing Rules for consideration at the county board meeting.

Motion by Cupery to recommend approval of the proposed changes to the Standing Rules to be presented to the County Board for approval. Second by Westby. Motion carried.

### **Operational Review – Veterans Service Officer**

Motion by Gove to approve the March 2014 expenditure report for the Veterans Service Office. Second by Cupery. Motion carried.

Hasse reported there was no additional out of county travel for the month.

Hasse stated veterans who would like to request a veteran identifier added to their driver's license or state issued identification cards can work through their office to get the necessary information and forms required by the Department of Motor Vehicles (DMV).

### **Chair's Comments**

Chair Ross thanked the committee for their support during his term as County Board Chairperson.

### **Set Next Meeting Date**

The next regular meeting of the Executive Committee is tentatively set for May 12, 2014 at 1 pm.

Motion by Westby to adjourn at 2:18 pm. Second by Gove. Motion carried.

Respectfully Submitted,



Mary Cupery  
Executive Committee Secretary

*These minutes were recorded by Susan M. Moll, County Clerk.*