



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes April 8, 2019

Members present: Dan F. Drew, James E. Foley, Vern E. Gove, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Tom Borgkvist, Susanna Bradley, Roger Brandner, Rebekka Cary, Dean Kaderabek, Karen Manske, Sue Moll, Joe Ruf, Cory Wiegel, Dawn Woodard, Megan Abramson (HHS Intern), Lyn Jerde (Portage Daily Register), Eric Shimpach, and Andy Phillips (von Briesen & Roper, S.C. law firm) by conference call

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Pufahl to approve the agenda as published. Second by Drew. Motion carried.

Approval of Minutes

Motion by Foley to approve the minutes of the March 11, 2019 Executive Committee regular meeting and March 20, 2019 meeting prior to the County Board meeting. Second by Wingers. Motion carried.

Operational Review – Veterans Service Officer

Motion by Pufahl to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the Veterans Service Office. Second by Drew. Motion carried.

Cary reported out of county travel for the month to include a State Conference in Racine; Honor Flight in Madison; and a Town Hall Meeting in Wausau.

Operational Review – Register of Deeds

Motion by Wingers to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the Register of Deeds Office. Second by Foley. Motion carried.

Manske shared a budget summary, stating revenue for March was down by approximately \$13,000 from projected numbers. She is working on obtaining quotes for the back scanning of documents project.

Operational Review – Land Information

Motion by Foley to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the Land Information Office. Second by Drew. Motion carried.

Kaderabek stated budgets are in line for the year to date; there was no compensatory time earned by staff; and the real property lister attended a conference in Stevens Point. He reported on receiving

the first half grant payment of \$50,000, with the second half payment to be received in the fall. The department is preparing for the 911 updates. Drew reminded Kaderabek of the upcoming budget process with staff and capital outlay requests due in May.

Operational Review – County Clerk

Motion by Drew to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the County Board. Second by Foley. Motion carried.

Motion by Drew to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the County Clerk and Elections. Second by Wingers. Motion carried.

Motion by Wingers to approve the March 2019 Expenditure Report from 3/8/2019 through 4/4/2019 for the Insurance. Second by Foley. Motion carried.

Moll reported budgets are in line. Staff earned compensatory time during last week's election. She gave a report on the Election results in Columbia County, stating Election Day results remained unchanged. The Board of Canvass will need to reconvene to canvass 1 outstanding provisional ballot. Moll stated there could be the potential of a recount for the Justice of Supreme Court contest. The last recount for that contest took approximately a week to complete. Staff could earn additional compensatory time if a recount is held. She stated the margin of votes is within the limit that the candidate requesting the recount would be responsible for the recount costs.

Appointments

Motion by Wingers to approve the re-appointment of Tom Drury as a citizen member to the Health and Human Services Board for a 3 year term to April, 2022. Second by Foley. Motion carried.

Motion by Foley to approve Henry St. Maurice to the Highway Committee. Second by Pufahl. Motion carried.

Motion by Wingers to approve Barry Pufahl as a citizen member to the Traffic Safety Committee for a term to May, 2020. Second by Drew. Motion carried.

Field Training Officer (FTO) Pay for Non-Sworn

Sheriff Brandner asked for consideration of additional compensation for Jail and Dispatch Field Training Officers. Patrol already has a similar compensation package. He proposed a \$1.00 per hour of extra pay when staff are engaged in training a new employee. The fiscal impact would be approximately an additional \$2,500 per year.

Motion by Pufahl to approve the proposed \$1.00 per hour extra pay for Jail and Dispatch Field Training Officers when engaged in training new employees. Second by Wingers. Motion carried.

2018-2020 Sheriff's Sworn Union Contract

Brandner and Ruf addressed the 2018-2020 Sheriff's Sworn Union Contract. An increase in salary of 2.25% has been proposed for each year of the contract. Brandner stated the increase in pay is comparable to other county Sheriff's Offices in the state.

Motion by Drew to approve the 2018-2020 Sheriff's Sworn Union Contract with the 2.25% increase in pay for each year of the contract. Second by Wingers. Motion carried.

Resolution: Name Change for Buildings and Grounds Department

Wiegel requested a name change for his department from Buildings and Grounds to Facilities Management.

Motion by Foley to approve the name change to the Facilities Management Department. Second by Drew. Motion carried.

Ruf will draft a name change resolution for the Executive Committee to consider at a meeting to be scheduled before the county board meeting.

Resolution: Designating Columbia County Health Department of Health and Human Services as a No Hit Zone

Megan Abramson, student at UW-Madison working as an intern at Health and Human Services, gave an overview of the "No Hit Zone" promotion and distributed a flyer about the program. She asked for the Committee's support on promoting the program.

Motion by Drew to approve the resolution designating Columbia County Health Department of the Health and Human Services as a No Hit Zone. Second by Pufahl. Motion carried.

Resolution: Designating April as Child Abuse and Neglect Prevention Month

Woodard asked for the Committee's support on a resolution to designate April as Child Abuse and Neglect Prevention Month in Columbia County.

Motion by Pufahl to approve the resolution designating April as Child Abuse and Neglect Prevention Month. Second by Wingers. Motion carried.

Request by Hope House to Use HHS Meeting Room

Gove received a request from an Outreach Advocate from Hope House, requesting to use meeting room space at Health and Human Services at no charge. It was suggested the Community Room at the Law Enforcement Center may better meet the needs of the group.

Motion by Drew to recommend the use of the Law Enforcement Center Community Room for Hope House to schedule their meetings. Second by Foley. Motion carried.

Closed Session:

Sale of Former Highway Office Building & Removal of County Veterans Service Officer

Motion by Foley to go into closed session pursuant to Wis. State Statute Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Sale of Former Highway Building]; and Wis. State Statute Section 19.85(1)(f), Stats., Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. [Removal of County Veterans Service Officer]. If the Committee goes into closed session, it will return to open session. Second by Drew. The roll call vote was unanimous. The Executive Committee went into closed session at 1:32 p.m. with Drew, Foley, Gove, Pufahl, Wingers, Borgkvist, Bradley, Moll, and Ruf. Attorney Andrew T. Phillips of the von Briesen & Roper, S.C. law firm joined the meeting by conference call.

Motion by Foley to return to open session. Second by Wingers. Motion carried. The Committee returned to open session at 1:51 p.m.

Chair's Comments

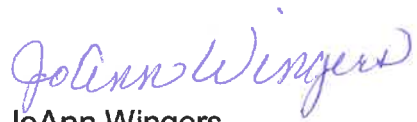
Chair Gove will be out of town for a week. First Vice Chair Drew will be available during the Chair's absence.

Set Next Meeting Date

The next meeting of the Executive Committee was scheduled for May 6, 2019 at 1 p.m. in Meeting Room #115 of the Administration building.

Motion by Foley to adjourn the meeting. Second by Drew. Motion carried. The Executive Committee meeting was adjourned at 1:52 p.m.

Respectfully Submitted,



JoAnn Wingers
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk