



112 E. Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Executive Committee Minutes April 13, 2023

Members present: Denise Brusveen, Adam R. Field, Chris Polzer, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Eric Shimpach, Doug Richmond, Roger Brandner, Rebekka Cary, Dave Drews, Susan Fisher, Heather Gove, Chris Hardy, Greg Kaminski, Bob Koch, Lisa Krintz, Vicki Matula, Sue Moll, Shonna Neary, Joe Ruf

Several members of the public were also in attendance.

The meeting of the Executive Committee was called to order by Chair Polzer at 8:00 a.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Approval of Agenda

Motion by Schroeder to approve the agenda as published. Second by Field. Motion carried.

Public Input

None.

Approval of Minutes

Motion by Field to approve the minutes of the March 9, 2023 Executive Committee meeting. Second by Brusveen. Motion carried.

Operational Review: Veterans Service Officer

Motion by Field to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for the Veterans Service Office. Second by Brusveen. Motion carried.

Cary reported the budgets are on target and staff earned 7 hours of compensatory time for services provided after office hours. Out of county travel was reported for 2 days travel to Fort McCoy and April 26th for Veterans Day at the Capitol.

Operational Review: Register of Deeds

Motion by Field to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for the Register of Deeds Office. Second by Brusveen. Motion carried.

Krintz reported the budgets are on target and there was no compensatory time. She reported out of county travel on May 22-24 to Davenport, IA for training.

Operational Review: Land Information

Motion by Schroeder to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for the Land Information Office. Second by Field. Motion carried.

Krintz reported the budgets are on target and there may be potential out of county travel for a staff member to attend a District Meeting in Richland County.

Contracted GIS Services

Ruf explained the need to hire contracted services to assist with the programming and updating of data in the Land Information database. Sheriff Brandner also explained the importance of formatting current data and uploading new addresses for use with the NextGen 911 program.

Motion by Field to proceed with working with a consultant to develop an RFP for consulting services. Second by Schroeder. Motion carried.

Consulting services will go through the sealed bid process with the Executive Committee reviewing bids for award approval.

Operational Review: County Clerk

Motion by Schroeder to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for the County Board. Second by Field. Motion carried.

Motion by Field to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for the County Clerk and Elections. Second by Brusveen. Motion carried.

Motion by Schroeder to approve the March 2023 Expenditure Report from 3/3/2023 through 4/6/2023 for Insurance. Second by Brusveen. Motion carried.

Moll reported the budgets are in line. Staff earned compensatory time in April for the Spring Election and there was no out of county travel to report.

Out of State Travel Requests

None.

Appointments:

Motion by Field to approve the appointment of Vanessa Chapman, Citizen Member, Rosemary Minnema, Citizen Member, and Paul Zarnikow, Citizen Member, to the Aging, Disability, Resource Committee (ADRC) for a 3 year term to April, 2026. Second by Brusveen. Motion carried.

Motion by Schroeder to approve the appointment of Marie Darling Ellis, Citizen Member, to The Ride Improvement Project of Columbia County Transportation Coordination Advisory Council (TRIP-TCAC) for a 3 year term to April, 2026. Second by Field. Motion carried.

Motion by Brusveen to approve the appointment of Jerry Thompson, Citizen Member, to The Ride Improvement Project of Columbia County Transportation Coordination Advisory Council (TRIP-TCAC) for a 3 year term to April, 2026. Second by Field. Motion carried.

The appointment of Michael Shamus O'Reilly, Citizen Member, was tabled as he is not a resident of Columbia County.

Motion by Schroeder to approve the appointment of Hebert Hansen, Citizen Member, to the Harmony Grove Lake District for a term to April, 2024. Second by Field. Motion carried.

Motion by Brusveen to approve the appointment of Pam Braaksma and Mary Jones, Citizen Members, to the Cambria Local Library Board; and Sue Salter, Citizen Member, to the Columbus Local Library Board, for a 3 year term to May, 2026. Second by. Motion carried.

The appointment of Erin Wilson, Citizen Member, to the Lodi Local Library Board was tabled pending clarification Wilson is currently a Columbia County resident.

County Board Public Input Rules & County Committees Public Input Rules

No action was taken.

Self-Insurance for the Columbus Fuel System

Hardy explained the minimum 2 million financial guarantee for the underground fuel storage tanks in Columbus is to cover corrective action costs in the event of an accidental leak. The affidavit is required for the annual permit to operate the Columbus fuel system.

Motion by Schroeder to approve the Affidavit of Financial Responsibility for the Columbus fuel system. Second by Field. Motion carried.

American Rescue Plan Act (ARPA) Funding Update

Neary gave an update on the ARPA funding and provided a handout.

American Rescue Plan Act (ARPA) Funding Review

The following department requests were considered:

Solid Waste

Expand Transfer Station Tipping Area	\$106,525.00
--------------------------------------	--------------

MIS

Upgrade Public Safety Fiber Optic	\$ 17,000.00
-----------------------------------	--------------

Motion by Schroeder to allocate \$17,000.00 in ARPA Funds for the upgrade of public safety fiber optic. Second by Field. Motion carried. The project will go out for bids with final approval once bids are received.

Resolution: Authorize American Rescue Plan Act Expenditures

Motion by Brusveen to approve the resolution to transfer \$106,525.00 in ARPA funds to expand the Solid Waste transfer station tipping area. Second by Schroeder. Motion carried.

Resolution: Authorizing Columbia County to Enter into the Settlement Agreements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., Agree to the Terms of the Addendum to the MOU Allocating Settlement Proceeds, and Authorize Entry into the MOU with the Attorney General

Ruf and Fisher explained the purpose of the resolution and addressed questions.

Motion by Field to approve the resolution authorizing Columbia County to Enter into the Settlement Agreements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., Agree to the Terms of the

Addendum to the MOU Allocating Settlement Proceeds, and Authorize Entry into the MOU with the Attorney General. Second by Brusveen. Motion carried.

Resolution: Amend Personnel Manual for Management – Special Provisions for the Highway and Transportation Department – On-Call and Call-In Pay for Managerial Employees (Human Resources Committee)

Ruf stated the resolution was withdrawn.

Resolution: Adding Partial Waterway Closure Due to Construction at Wisconsin Southern Railway (WSOR) Overpass of Wisconsin River – Lake Wisconsin Ordinance Section 14.701 Navigable Waterway Regulations (Highway Committee)

Hardy explained the Resolution to amend Ordinance Subsection 14.701(4) to allow temporary river channel closure(s) for bridge construction, repair, and demolition at the Wisconsin River (Lake Wisconsin) and the WSOR overpass near Merrimac, subject to Emergency Director declaration. Koch and Brandner also addressed questions regarding the closure.

Motion by Schroeder to approve the resolution adding partial waterway closure due to construction at Wisconsin Southern Railway (WSOR) Overpass of Wisconsin River – Lake Wisconsin Ordinance Section 14.701 Navigable Waterway Regulations. Second by Brusveen. Motion carried.

Outside Counsel Expenditures


Motion by Schroeder to go to closed session pursuant to Wis. Stat. § 19.85(1)(g), “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” [Outside Counsel Expenditures]. If the Committee goes into closed session, it will return to open session. Second by Field. The roll call vote was unanimous. The Executive Committee went into closed session at 9:29 a.m. with Brusveen, Field, Polzer, Schroeder, Richmond, Shimpach, Fisher, Neary, Moll and Ruf attending.

Motion by Schroeder to return to open session. Second by Field. Motion carried. The Committee returned to open session at 10:23 a.m.

The next regularly scheduled meeting of the Executive Committee is May 11, 2023 at 8:00 a.m.

The Executive Committee meeting was adjourned at 10:26 a.m.

Respectfully Submitted,



Darren W. Schroeder
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk