



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes May 8, 2017

Members present: Mary Cupery, James E. Foley, Kirk Konkell, JoAnn Wingers
Members absent with notice: Vern E. Gove

Also in attendance during all or portions of the meeting: Nancy Long, Kristen Anderson, Rich Hasse, Karen Manske, Sue Moll, Joe Ruf, Dawn Woodard, Lyn Jerde (Portage Daily Register)

The meeting of the Executive Committee was called to order by Vice Chair Cupery at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room 1, 400 DeWitt Street, Portage, WI.

Approval of Agenda

Motion by Wingers to approve the agenda as published. Second by Foley. Motion carried.

Approval of Minutes

Motion by Foley to approve the minutes of the April 10, 2017 Executive Committee and April 18, 2017 joint meeting with Agriculture, Extension, Land and Water Conservation. Second by Konkell. Motion carried.

Operational Review – Veterans Service Officer

Motion by Konkell to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the Veterans Service Office. Second by Wingers. Motion carried.

Hasse reported upcoming out-of-county travel. He also distributed a list of former Columbia County CVSOs. The names to be placed on a plaque and displayed at the Veteran Services Office.

Operational Review – Register of Deeds

Motion by Foley to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the Register of Deeds Office. Second by Wingers. Motion carried.

The department budget was reviewed and compensatory time was in line. Manske stated the microfiche documents will be scanned and transferred to digital format. She reported out-of-county travel on May 11 to Dodgeville and June 7-9 to Green Lake for a conference.

Operational Review – Land Information

Motion by Wingers to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the Land Information Office. Second by Foley. Motion carried.

Anderson stated there were no issues with budget and gave a status on some grants. She also showed the updated Land Information website.

Operational Review – County Clerk

Motion by Konkol to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the County Board. Second by Foley. Motion carried.

Motion by Konkol to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the County Clerk. Second by Foley. Motion carried.

Motion by Konkol to approve the April 2017 Expenditure Report from 4/7/2017 through 5/4/2017 for the Insurance. Second by Foley. Motion carried.

Moll reported out-of-county travel on May 3rd to Jefferson County for a listening session on Absentee Voting Efficiency Option; Voting Equipment Review Panel on May 9th in Madison; WCCA District Meeting on May 12th in Dane County; Voting Equipment Test on May 16th in Dodge County.

Appointments

Motion by Foley to recommend the appointment of Barry Pufahl to the Solid Waste Committee. Second by Wingers. Motion carried.

Motion by Wingers to recommend the re-appointment of Karen Depies as county representative to the Pardeeville Library Board for a 3 year term to May, 2020. Second by Konkol. Motion carried.

Motion by Foley to recommend the re-appointment of Melissa Simonson as the county representative to the Portage Library Board for a 3 year term to May, 2020. Second by Wingers. Motion carried.

Ordinance - Amend Title 9, Chapter 1, Fee Schedule

Woodard gave a review of the proposed immunization fees changes to the Fee Schedule.

Motion by Wingers to approve the ordinance to amend Title 9, Chapter 1, Fee Schedule. Second by Konkol. Motion carried.

Ordinance – Amend Title 12, Chapter 2, Highway Safety Commission

Moll explained the amendment is to change the name of the Highway Safety Commission to Traffic Safety Commission.

Motion by Wingers to approve the ordinance to amend Title 12, Chapter 2, Highway Safety Commission to Traffic Safety Commission. Second by Konkol. Motion carried.

Resolutions for Consideration at the 2017 WCA Business Meeting

No resolutions were recommended for consideration for the 2017 Wisconsin Counties Association (WCA) business meeting.

Administration and Health and Human Services Building Rules and Meeting Room Guidelines

The building rules and meeting room guidelines were reviewed. Ruf and Moll addressed any questions or concerns. One suggestion brought forward by a department head was to allow personal fans. The designated parking map was also reviewed.

Motion by Foley to approve the Administration and Health and Human Services Building Rules and Meeting Room Guidelines as presented. Second by Konkol. Motion carried.

Chair's Comments

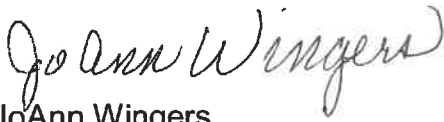
Gove was unavailable for comment. Konkel gave a brief update on the impending move to the new buildings. A moving company has been hired and a meeting will be held this Wednesday to put together a preliminary plan. He stated there may be a possibility some county offices could be closed for a day during the transition.

Set Next Meeting Date

The next regular meeting of the Executive Committee was set for Monday, June 12, 2017 at 1 p.m. at the new Administration Building.

Motion by Wingers to adjourn the meeting. Second by Foley. The Executive Committee meeting was adjourned at 1:52 p.m.

Respectfully Submitted,



JoAnn Wingers
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk.