



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes May 11, 2023

Members present: Denise Brusveen, Adam R. Field, Chris Polzer, Darren W. Schroeder

Also in attendance during all or portions of the meeting: Tess Carr, Andrew Groves, Andrew Kolberg, Steve Rohrbeck, Eric Shimpach, Josiah Wynn, Roger Brandner, Rebekka Cary, Greg Kaminski, Lisa Krintz, Sue Moll, Shonna Neary, Joe Ruf

Several members of the public were also in attendance.

The meeting of the Executive Committee was called to order by Chair Polzer at 8:00 a.m. A quorum of the committee was present. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

Members of the public were in attendance and spoke on various topics.

Approval of Agenda

Motion by Schroeder to approve the revised agenda as published. Second by Field. Motion carried.

Approval of Minutes

Motion by Brusveen to approve the minutes of the April 13, 2023 Executive Committee meeting. Second by Schroeder. Motion carried.

Operational Review: Veterans Service Officer

Motion by Field to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for the Veterans Service Office. Second by Brusveen. Motion carried.

Cary reported the budgets are on track and staff earned 1 hour of compensatory time for services provided after office hours. Out of county travel for staff was reported for May 26 to Prairie du Chien; June 3-8 in Madison for a conference. Staff will also be giving Memorial Day presentations at the Village of Friesland and Village of Cambria.

Operational Review: Register of Deeds

Motion by Schroeder to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for the Register of Deeds Office. Second by Brusveen. Motion carried.

Krintz reported the budgets are on target and there was no compensatory time. She reported out of county travel to Iowa on May 24-25 to attend the Fidler Symposium; June 6 for a district meeting in Grant County; and June 21-23 for the ROD Conference in Stevens Point.

Operational Review: Land Information

Motion by Field to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for the Land Information Office. Second by Brusveen. Motion carried.

Krintz reported there was no compensatory time or out of county travel.

Contracted GIS Services

Ruf gave an update on the need to hire contracted services for upcoming GIS services. Request for Proposals (RFP) process will be required for some of the contracted services.

Operational Review: County Clerk

Motion by Schroeder to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for the County Board. Second by Field. Motion carried.

Motion by Field to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for the County Clerk and Elections. Second by Brusveen. Motion carried.

Motion by Field to approve the April 2023 Expenditure Report from 4/7/2023 through 5/4/2023 for Insurance. Second by Brusveen. Motion carried.

Moll reported the budgets are in line. There was no compensatory time or out of county travel to report. Moll shared the winning artwork for the county directory, she also stated paperwork was filed for a potential recall election for County Supervisory District 10. The paperwork is currently being reviewed for sufficiency.

Appointments:

No action was taken on the Ad Hoc Alternative Energy Committee appointments.

Motion by Brusveen to approve the appointment of Erin Wilson, Citizen Member, to the Lodi Local Library Board; and Troy Becker, Citizen Member, to the Pardeeville Local Library Board, for a 3 year term to May, 2026. Second by Schroeder. Motion carried.

American Rescue Plan Act (ARPA) Funding Update

Neary gave an update on the ARPA funding and provided a handout.

American Rescue Plan Act (ARPA) Funding Review

The following department requests were considered:

Sheriff's Office

Cradlepoints and Installation \$ 28,100.00

Solid Waste Department

Compactor \$220,000.00

Resolution: Authorize American Rescue Plan Act Expenditures

Motion by Schroeder to approve the resolution to transfer \$248,100.00 in ARPA funds to cover the cost of cradlepoints and installation at the Sheriff's Office and the purchase of a compactor at the Solid Waste Department. Second by Field. Motion carried.

COVID-19 Premium Pay

With the Federal COVID-19 Emergency ending, the COVID-19 Premium Pay for employees was reviewed. The item will be placed on the next Human Resources Committee meeting agenda for further review.

Charter of Freedom Monument

Tim Raimer, Chair of the City of Portage Parks and Rec, gave an overview of the Charter of Freedom Monument (to include the Declaration of Independence, U.S. Constitution, and Bill of Rights documents) being proposed in Columbia County. There will be no cost to the City of Portage or Columbia County. Any associated costs will be paid through fundraising efforts or through the Foundation of Forward, Inc. Polzer stated consideration for placement of the monument would be in the green space in front of the Columbia County Administration Building. The county parking lot could accommodate bus parking.

Motion by Brusveen to approve the installation of the Charters of Freedom Monument on the grounds of the Columbia County Administration Building as presented. Second by Schroeder. Motion carried.

A resolution will be drafted and presented to the full county board for consideration.

Legal and Ethical Questions Concerning April 13, 2023 Memo "A Moratorium on Solar Energy and related Actions and Costs"

A memo distributed by Corporation Counsel at the April County Board meeting was reviewed. Corrections may be submitted to Joe Ruf, Corporation Counsel, for consideration.

Outside Counsel Expenditures

Ruf distributed a summary of budgeted and overbudget amounts for Contracted Services in the County Board, Corporation Counsel and Human Resources budgets. Major items causing an overage include a Zoning issue with the Corporation Counsel budget, and Solar issues with the County Board budget. Discussion was held on how to avoid over budgeted contracted services in the future, such as adjusting the budget and putting in protocols if over budget. Neary stated current protocol if over budget would be a line item transfer from other budgeted line items, or a resolution to take funds from the Contingency or General Fund.

Motion by Schroeder to adjourn the meeting. Second by Field. Motion carried. The Executive Committee meeting was adjourned at 12:18 p.m.

The next regularly scheduled meeting of the Executive Committee is June 15, 2023 at 8:00 a.m.

Respectfully Submitted,



Darren W. Schroeder
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk