



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Executive Committee Minutes June 12, 2017

Members present: Mary Cupery, James E. Foley, Vern E. Gove, Kirk Konkol
Members absent with notice: JoAnn Wingers

Also in attendance during all or portions of the meeting: Kristen Anderson, Sue Moll, Joe Ruf, Dawn Woodard

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration Building, Meeting Room 3, 112 E. Edgewater Street, Portage, Wisconsin.

Cupery was appointed acting secretary in Wingers absence.

Approval of Agenda

Motion by Foley to approve the agenda as published. Second by Cupery. Motion carried.

Approval of Minutes

Motion by Cupery to approve the minutes of the May 8, 2017 Executive Committee. Second by Foley. Motion carried.

Operational Review – Veterans Service Officer

Motion by Foley to approve the May 2017 Expenditure Report from 5/5/2017 through 6/8/2017 for the Veterans Service Office. Second by Konkol. Motion carried.

Operational Review – Register of Deeds

Motion by Cupery to approve the May 2017 Expenditure Report from 5/5/2017 through 6/8/2017 for the Register of Deeds Office. Second by Foley. Motion carried.

Operational Review – Land Information

Anderson gave an update on the move and projects the department is currently working on.

Motion by Foley to approve the May 2017 Expenditure Report from 5/5/2017 through 6/8/2017 for the Land Information Office. Second by Konkol. Motion carried.

Operational Review – County Clerk

Motion by Cupery to approve the May 2017 Expenditure Reports from 5/5/2017 through 6/8/2017 for the County Board, County Clerk & Elections, and Insurance. Second by Foley. Motion carried.

Moll reported out-of-county travel on June 25-28 to Bayfield County for the Wisconsin County Clerks Association (WCCA) Conference. She also stated some staff earned compensatory time during the moving process.

Appointments

Craig Robson submitted a letter of interest for the Supervisory District 7 vacancy. He was present to address questions of the Committee.

Motion by Konkell to recommend the appointment of Craig Robson as County Supervisor representing District 7 of the Columbia County Board of Supervisors. Second by Foley. Motion carried.

Motion by Foley to recommend appointing Robson to the Highway Committee and Solid Waste Committee. Second by Cupery. Motion carried.

Motion by Cupery to recommend the appointment of Susanna R. Bradley to the Health and Human Services Board. Second by Foley. Motion carried.

Motion by Foley to recommend the appointment of Sue Salter as county representative to the Columbus Library Board; Joan Zavoral as the county representative to the Lodi Library Board; and Jane Roberts as the county representative to the Randolph Library Board, for a 3 year term to May, 2020. Second by Konkell. Motion carried.

Public Health Providing Flu Shots to County Employees

Woodard asked for approval to provide flu shots to the county employees.

Motion by Konkell to approve the request to provide flu shots to the county employees. Second by Cupery. Motion carried.

Hold Harmless Agreement – New HHS Art

Ruf distributed a Hold Harmless Agreement for metal sculpture and explained the reasoning for the agreement. The request for the agreement was made by Supervisor Teitgen.

Motion by Foley to table the Hold Harmless Agreement to the July meeting until further information could be provided. Second by Cupery. Motion carried.

Crisis Program Coordinator Job Description

Promotion to Fill Crisis Program Coordinator Position/Behavioral Health Program Coordinator Compensation Adjustment

Motion by Foley to go into closed session pursuant to WI State Statute Section 19.85 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Promotion to Fill Crisis Program Coordinator Position; Behavioral Health Program Coordinator Compensation Adjustment]. If the Committee goes into closed session, it will return to open session. Second by Konkell. Roll call vote was unanimous. The Executive Committee went into closed session at 1:31 p.m. with Cupery, Gove, Foley, Konkell, Moll, Ruf and Woodard attending.

Motion by Foley to return to open session. Second by Konkell. Motion carried. The Executive Committee returned to open session at 1:42 p.m.

Motion by Foley to approve the requested changes to the Crisis Program Coordinator and Behavioral Health Program Coordinator positions as recommended by the Human Resources Committee. Second by Cupery. Motion carried.

Set Next Meeting Date

The next regular meeting of the Executive Committee was set for Monday, July 10, 2017 at 1 p.m. in Meeting Room #115 at the Administration building.

Motion by Cupery to adjourn the meeting. Second by Foley. The Executive Committee meeting was adjourned at 1:44 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Cupery".

Mary Cupery
Acting Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk.