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Columbia County Executive Committee Minutes July 6, 2020

Members present: James E. Foley, Vern E. Gove, Bob Koch, Barry Pufahl, JoAnn Wingers

Also in attendance during all or portions of the meeting: Denise Brusveen, Nancy Long, Eric Shimpach, Katie Day, Dean Kaderabek, Sue Moll, Becky Mulhern, Joe Ruf, Lois Schepp, Carol Sjoblom, Cory Wiegel (by conference call) Brad Cook, Ann Groves Lloyd, Doug Richmond, Nicole Aimone (Portage Daily Register)

The meeting of the Executive Committee was called to order by Chair Gove at 1:00 p.m. The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #115, 112 E. Edgewater Street, Portage, Wisconsin.

Public Input

No public input.

Approval of Agenda

Motion by Koch to approve the agenda as published. Second by Foley. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the minutes of the June 8, 2020 Executive Committee meeting and the June 17, 2020 Executive Committee meeting. Second by Wingers. Motion carried.

Operational Review: Veterans Service Officer

Motion by Foley to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for the Veterans Service Office. Second by Pufahl. Motion carried.

2021 New Position Request

Cary requested an administrative assistant position for 2021. The position would assist with walk-ins, answering the phone, faxing paperwork, etc. If approved, the position request would move forward for further consideration through the budget process.

Motion by Pufahl to approve the administrative assistant 2021 new position request for further consideration. Second by Wingers. Motion carried.

Operational Review: Register of Deeds

Motion by Foley to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for the Register of Deeds Office. Second by Wingers. Motion carried.

Kaderabek, on behalf of Manske who was not in attendance, reported budgets and compensatory time were in line and there was no out of county travel.

Operational Review: Land Information

Motion by Wingers to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for the Land Information Office. Second by Koch. Motion carried.

Kaderabek stated budgets and compensatory time are on target for the year to date, and there was no out of county travel to report.

Operational Review: County Clerk

Motion by Wingers to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for the County Board. Second by Pufahl. Motion carried.

Motion by Foley to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for the County Clerk and Elections. Second by Pufahl. Motion carried.

Motion by Pufahl to approve the June, 2020 Expenditure Report from 6/05/2020 through 7/2/2020 for Insurance. Second by Wingers. Motion carried.

Moll reported budgets and compensatory time are in line and no out of county travel.

Facilities Management: Position Request - Janitor

Wiegel joined by conference call to request a first shift full-time janitor to meet the increased duties at the courthouse as outlined in the reopening plan. The position would start in 2020.

Motion by Foley to approve the janitor request for 2020. Second by Wingers. Motion carried by roll call vote as follows: YES: 5; NO: 0. YES: Foley, Gove, Koch, Pufahl, Wingers.

Position Revision – Information and Assistance Specialist

Mulhern requested to increase the Information and Assistance Specialist hours from 75% to 90% for the remainder of 2020. The increase would be paid from CARES Funds, with no additional expenses paid by the County.

Motion by Pufahl to approve the request to increase hours from 75% to 90% for the Information and Assistance Specialist. Second by Foley. Motion carried

River Haven Bathroom Renovation Project

Day reported on the bathroom renovation project at River Haven. The plan is to remodel 2 bathrooms, which will be paid by donations. Committee members supported the project and requested to see the design plans before giving final approval.

Resolution: Redistricting Referendum

Long gave a brief explanation of the resolution to add a redistricting referendum question on the November ballot. Gove stated a similar resolution previously failed approval by the County Board. Koch shared comments he received, with the majority opposed to the referendum.

Motion by Foley not to approve the redistricting referendum resolution. Second by Wingers. Motion carried.

Status of the Recycling Facility Upgrade

Long gave a status of the Recycling Facility upgrade, stating the upgrade would reduce labor on the line, which would address the labor shortage; a county facility would be cheaper for the residents than going to a private vendor; the upgrade would also provide a cleaner product to market. The Solid Waste Committee advised moving forward with the upgrade project this fall. Kaminski shared a chart

of projected revenue and expenses. He stated revenue from the past 2 years was decreased due to the market. The upgrade would cut 4 positions and reduce overtime wages. The cost of the upgrade is 2.1 million. Schepp stated borrowing cannot happen at this time and self-funding could be considered later this year.

Motion by Pufahl to table the Recycling Facility upgrade. Second by Foley. Motion carried.

Closed Session:

County Logo Copyright and Trademark

Interview Applicants for County Supervisor – Districts 13 & 28

Motion by Foley to go into closed session pursuant to Wis. State Statute Section 19.85(1)(f), Wis. Stat., Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. [Interview applicants for County Supervisor – Districts 13 & 28]; and to sec. 19.85(1)(g), Wis. Stat., Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved [County Logo Copyright and Trademark]. If the Committee goes into closed session, it will return to open session. Second by Wingers. The roll call vote was unanimous. The Executive Committee went into closed session at 1:54 p.m. with Foley, Gove, Koch, Pufahl, Wingers, Brusveen, Long, Shimpach, Moll, Ruf and Attorney Mark Hazelbaker of Kasieta Legal Group, LLC, attending. Cook and Richmond joined the meeting when interviewed.

Motion by Pufahl to return to open session. Second by Koch. Motion carried. The Committee returned to open session at 2:32 p.m.

Motion by Koch to engage legal counsel to communicate with CCEDC to cease and desist the use of the County logo and proceed with filing a trademark. Second by Wingers. Motion carried.

Motion by Pufahl to recommend the appointment of Brad Cook as county supervisor for Supervisory District 13. Second by Koch. Motion carried.

Motion by Koch to recommend the appointment of Doug Richmond as county supervisor for Supervisory District 28. Second by Wingers. Motion carried.

Appointments

Motion by Foley to approve the reappointment of Allan Baumgartner, Marilyn George Burton and Sarah Lochner to the Aging Disability Resource Center Governing Board for a 3 year term to April, 2023, and appoint Danny Beard to the Aging Disability Resource Center Governing Board for a 2 year term to April, 2022. Second by Pufahl. Motion carried.

Motion by Wingers to approve the reappointment of Pat Beghin, Town of Newport, and Ralph Hemling, Town of Otsego, to the Board of Adjustment for a term to July, 2023. Second by Koch. Motion carried.

Motion by Foley to approve the appointment of Eric Shimpach to the County Library Systems Board for a term to January, 2022. Second by Wingers. Motion carried.

Motion by Pufahl to approve the appointment of Trace Frost to the Traffic Safety Commission, replacing Joe Davis, for a term to May, 2022. Second by Koch. Motion carried.

Set Next Meeting Date

The next regularly scheduled meeting of the Executive Committee was scheduled for August 10, 2020 at 1 p.m. in Meeting Room #115 of the Administration building.

Motion by Foley to adjourn the meeting. Second by Koch. Motion carried. The Executive Committee meeting was adjourned at 2:38 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Bob Koch".

Bob Koch
Executive Committee Secretary

These minutes were recorded by Sue Moll, County Clerk